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THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

FINANCIAL STATEMENT

JANUARY 1 - DECEMBER 31, 1975

RECEIPTS	CITY	COUNTY	COMBINED
Balance on Hand January 1, 1975 ...	$140,021.90	$121,639.43	$ 261,661.33
June Tax Distribution	785,784.68	464,575.66	1,250,360.34
December Tax Distribution	680,000.85	404,727.70	1,084,728.55
Transferred from County	284,630.00		284,630.00
Rent	23,890.00		23,890.00
Fines	42,923.43	1,542.59	44,466.02
Parking Lot Receipts	14,343.75		14,343.75
Copier Receipts	21,996.82		21,996.82
Miscellaneous	6,833.37	43.25	6,876.62
Return Insurance Premiums	4,600.00		4,600.00
TOTAL FUNDS	$2,005,024.80	$992,528.63	$2,997,553.43

DISBURSEMENTS			
Services Personal	$1,077,791.68	$321,927.72	$1,399,719.40
Services Contractual	261,361.17	229,154.91*	490,516.08*
Supplies	96,472.13	16,999.59	113,471.72
Material	6,238.48	3,749.88	9,988.36
Current Charges	100,207.03	148,010.00*	248,217.03*
Current Obligations	7,898.27	4,474.18	12,372.45
Properties	309,992.35	157,986.62	467,978.97
TOTAL EXPENDITURES	$1,859,961.11	$882,302.90	$2,742,264.01
Balance on Hand January 1, 1976	$145,063.69	$110,225.73	$255,289.42

*Recurring Charges

Inter-Library Service	$165,000.00
Rent	34,630.00
Rent on Books and Records Loaned	85,000.00
	$284,630.00

THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

DISBURSEMENTS 1975

	CITY	COUNTY	COMBINED
1 SERVICES PERSONAL			
11 Salary of Librarian	16,547.00	11,031.00	27,578.00
12 Salary of Assistants			
121 Regular Assistants	750,227.60	222,984.72	973,212.32
122 Substitute and Part Time	154,454.10	40,561.33	195,015.43
13 Wages of Janitors	129,760.61	38,723.95	168,484.56
14 Other Compensation			
141 Technical and Professional	4,619.38		4,619.38
142 Employer Participation in Group Insurance	22,182.99	8,626.72	30,809.71
TOTAL	$1,077,791.68	$321,927.72	$1,399,719.40
2 SERVICES CONTRACTUAL			
21 Communication and Transportation			
211 Freight, Express and Drayage	597.81	293.13	890.94
212 Postage	7,750.00	3,000.00	10,750.00
213 Telephone Tolls and Telegrams	14,353.51	3,050.00	17,403.51
214 Professional Meetings	2,970.88	1,500.00	4,470.88
215 Gasoline and Oil	1,500.00	2,500.00	4,000.00
216 Other Transportation Expense	750.00	1,986.33	2,736.33
22 Heat, Light, Power and Water			
221 Electric Current	103,100.54	4,500.00	107,600.54
224 Water	2,103.11	124.40	2,227.51
225 Sewer	1,829.06	124.80	1,953.86
23 Printing and Advertising			
231 Advertising and Publication of Notices	494.96	241.72	736.68
232 Printing, Other Than Office Supplies	75.00		75.00
24 Repairs			
241 Buildings and Structures	9,400.87	3,496.09	12,896.96
242 Equipment	8,996.83	4,496.44	13,493.27
243 Rebinding and Repair of Books and Binding of Magazines and Documents	49,750.00	25,000.00	74,750.00
244 Miscellaneous Repairs	300.00	200.00	500.00
25 Services, Other Contractual			
252 Labor	4,890.00	750.00	5,640.00
253 Rental on Equipment	28,900.00	8,500.00	37,400.00
254 Inter-Library Service		165,000.00*	165,000.00*
255 Depository Fees		100.00	100.00
256 Service on Mechanical Equipment	23,000.00	3,992.00	26,992.00
257 Expense Developing Microfilm	598.60	300.00	898.60
TOTAL	$261,361.17	$229,154.91	$490,516.08

THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

DISBURSEMENTS 1973

	CITY	COUNTY	DISTRICT
1 SERVICES PERSONAL			
11 Salary of Librarian	16,547.93	13,011.00	27,376.00
12 Salary of Assistants			
121 Regular Assistants	720,227.60	317,974.72	873,212.32
122 Substitute and Part Time	134,434.12	40,501.37	185,013.43
13 Wages of Janitors	139,768.81	19,723.03	159,484.36
14 Other Compensation			
141 Technical and Professional	4,619.38		4,619.38
142 Employer Participation in Group Insurance	22,327.56	8,634.72	30,962.28
TOTAL	51,077,791.58	93,331,857.72	81,409,719.46
2 SERVICES CONTRACTUAL			
21 Communication and Transportation			
211 Freight, Express and Drayage	397.81	103.13	500.94
212 Postage	7,730.00	3,000.00	10,730.00
213 Telephone Tolls and Telegrams	14,131.31	3,050.00	17,181.31
214 Professional Meetings	2,970.89	1,500.00	4,470.89
215 Gasoline and Oil	1,500.00	2,500.00	4,000.00
216 Other Transportation Expense	730.00	1,984.33	2,714.33
22 Heat, Light, Power and Water			
221 Electric Current	107,100.34	4,500.00	107,600.34
224 Water	2,101.11	136.40	2,237.51
225 Sewer	1,829.06	130.80	1,959.86
23 Printing and Advertising			
231 Advertising and Publication of Notices	404.40	341.72	736.88
232 Printing, Other Than Office Supplies	75.00		75.00
24 Repairs			
241 Buildings and Structures	5,400.07	7,464.00	12,864.07
242 Equipment	8,758.83	4,475.44	13,234.27
243 Rebinding and Repair of Books and Binding of Magazines and Documents	46,750.00	25,000.00	71,750.00
244 Miscellaneous Repairs	300.00	200.00	500.00
25 Services, Other Contractual			
252 Labor	4,880.00	750.00	5,640.00
253 Rental on Equipment	23,000.00	8,500.00	31,400.00
254 Inter-Library Service		163,000.00*	163,000.00*
255 Depository Fees		100.00	100.00
256 Service on Mechanical Equipment	23,000.00	3,063.00	26,063.00
257 Expense Developing Microfilm	571.60	300.00	871.60
TOTAL	8281,143.17	8229,134.01	8809,314.02

THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

DISBURSEMENTS 1975

	CITY	COUNTY	COMBINED
3 SUPPLIES			
31 Office Supplies			
311 Official Records	25.28	25.27	50.55
312 Stationary and Printing	9,000.00	3,500.00	12,500.00
313 Other Office Supplies	3,800.00	1,200.00	5,000.00
32 Other Supplies			
321 Other Library Supplies	24,935.60	7,500.00	32,435.60
322 Janitors Supplies	12,000.00	2,750.00	14,750.00
323 Photography Supplies	3,447.44	500.72	3,948.16
33 Coal, Fuel Oil and Gas	43,263.81	1,523.60	44,787.41
TOTAL	$96,472.13	$16,999.59	$113,471.72
4 MATERIAL			
41 Building			
411 Branch Buildings	123.98	172.84	296.82
412 Other Material	64.50	77.04	141.54
General			
441 Materials and Parts for Equipment	3,750.00	2,000.00	5,750.00
442 Other General Materials	2,300.00	1,500.00	3,800.00
TOTAL	$6,238.48	$3,749.88	$9,988.36
5 CURRENT CHARGES			
51 Insurance and Bond Premiums	26,450.00	5,650.00	32,100.00
52 Rents		35,860.00*	35,860.00*
54 Dues	1,237.03	200.00	1,437.03
55 Employers Contribution, Retirement, O.A.S.I.	72,520.00	21,300.00	93,820.00
57 Rent on Books and Music Records Loaned by City		85,000.00*	85,000.00*
TOTAL	$100,207.03	$148,010.00	$248,217.03
6 CURRENT OBLIGATIONS			
62 Interest	7,898.27	4,474.18	12,372.45
TOTAL	$7,898.27	$4,474.18	$12,372.45

THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

DISBURSEMENTS 1972

	CITY	COUNTY	COMBINED
3 SUPPLIES			
31 Office Supplies			
311 Official Records	25.22	15.27	50.35
312 Stationery and Printing	9,000.00	3,500.00	12,500.00
313 Other Office Supplies	3,500.00	1,500.00	5,000.00
32 Other Supplies			
321 Other Library Supplies	24,935.60	7,500.00	32,435.60
322 Janitors Supplies	12,000.00	2,750.00	14,750.00
323 Photography Supplies	3,447.44	300.72	3,748.16
33 Coal, Fuel Oil and Gas	43,243.31	1,523.00	44,767.41
TOTAL	296,472.13	516,899.59	813,371.72
4 MATERIAL			
41 Building			
411 Branch Buildings	123.08	173.46	296.87
412 Other Material	64.50	77.04	141.54
General			
441 Materials and Parts for Equipment	3,750.00	2,000.00	5,750.00
442 Other General Materials	5,100.00	1,500.00	6,600.00
TOTAL	56,234.48	63,749.98	89,984.46
5 CURRENT CHARGES			
52 Insurance and Bond Premiums	26,450.00	5,650.00	32,100.00
52 Rents	[illegible]	35,260.00*	35,800.00*
54 Dues	1,237.03	200.00	1,437.03
55 Employers Contribution, Retirement, O.A.S.I.	72,520.00	21,300.00	93,820.00
57 Rent on Books and Music Records Loaned by City		86,000.00*	86,000.00*
TOTAL	8109,207.03	8148,010.00	$257,217.03
6 CURRENT OBLIGATIONS			
62 Interest	7,898.27	4,474.18	12,372.45
TOTAL	47,898.27	54,474.18	$12,372.45

THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

DISBURSEMENTS 1975

	CITY	COUNTY	COMBINED
7 PROPERTIES			
71 Buildings, Structures and Improvements			
711 Buildings and Fixed Equipment	492.35		492.35
72 Equipment			
721 Furniture	1,000.00	300.00	1,300.00
722 Office	1,470.98	1,200.00	2,670.98
723 Cars	864.13	6,500.00	7,364.13
724 Other Equipment	3,977.50	4,986.62	8,964.12
73 Books, Periodicals, Newspapers, Audio-Visual Materials	302,187.39	145,000.00	447,187.39
TOTAL	$309,992.35	$157,986.62	$467,978.97
GRAND TOTAL	$1,859,961.11	$882,302.90	$2,742,264.01

THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

DISBURSEMENTS 1975

	CITY	COUNTY	COMBINED
7 PROPERTIES			
71 Buildings, Structures and Improvements			
711 Buildings and Fixed Equipment	492.35		492.35
72 Equipment			
721 Furniture	1,000.00	200.00	1,200.00
722 Office	1,470.98	1,200.00	2,670.98
723 Cars	1,006.13	6,300.00	7,364.13
724 Other Equipment	3,077.50	4,886.62	8,964.12
73 Books, Periodicals, Newspapers, Audio-Visual Materials	302,197.39	145,000.00	447,197.39
TOTAL	$308,092.35	$157,586.62	$465,678.97
GRAND TOTAL	$1,859,061.11	$883,302.95	$2,742,364.01

THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

BOND AND INTEREST REDEMPTION FUND

FINANCIAL STATEMENT

JANUARY 1 - DECEMBER 31, 1975

RECEIPTS

Balance on Hand January 1, 1975	$307,062.13
June Tax Distribution	269,631.98
December Tax Distribution	233,333.60
TOTAL FUNDS	$810,027.71

EXPENDITURES

Current Obligations	$129,025.00
Debt Payments	420,000.00
TOTAL EXPENDITURES	$549,025.00

Balance on Hand January 1, 1976	$261,002.71

January 19, 1976

Mr. Paul E. Shaffer, President
Fort Wayne National Bank
110 West Berry Street
Fort Wayne, Indiana 46802

Dear Mr. Shaffer:

Sealed bids will be received by the Board of Trustees of Fort Wayne Public Library for a temporary loan of the sum of $600,000.00 for the general operating fund and the Public Library Board for Allen County for a temporary loan of the sum of $300,000.00 for the general operating fund. The Boards will require on an in and out basis a total of $900,000.00 for operating expenses for the period February 1, 1976 until June 30, 1976, all dates are inclusive.

Said sealed bids will be received at the regular meeting of said Board on January 26, 1976 at 4:00 p.m. in the board room of the Public Library at 900 Webster Street, Fort Wayne, Indiana, at which time and place all bids will be opened publicly and read aloud.

Such Public Library loan shall be made with the bidder submitting the lowest rate of interest, and submitting with his bid an Affidavit that no collusion exists between himself and any other bidder for such loan.

The Library Board reserves the right to reject any and all bids; it is not obligated to accept the lowest or any other bid; and may waive formalities in bidding.

No bid shall be withdrawn after the opening of bids without the consent of the Library Board, for a period of 15 days after the date of receiving bids.

Bids should be addressed to:

Charles E. Slater, President
Board of Trustees
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Yours very truly,

Fred J. Reynolds
Head Librarian

FJR:jjb

January 19, 1976

Mr. Paul E. Shaffer, President
Fort Wayne National Bank
110 West Berry Street
Fort Wayne, Indiana 46802

Gentlemen:

Sealed bids will be received by the Board of Trustees of Fort Wayne Public Library for a temporary loan of the sum of $600,000.00 for the general operating fund and the Public Library Board for Allen County for a temporary loan of the sum of $300,000.00 for the general operating fund. The Boards will require on an in and out basis a total of $900,000.00 for operating expenses for the period February 1, 1976 until June 30, 1976. all dates are inclusive.

Said sealed bids will be received at the regular meeting of said Board on January 26, 1976 at 4:00 p.m. in the board room of the Public Library at 900 Webster Street, Fort Wayne, Indiana, at which time and place all bids will be opened publicly and read aloud.

Each Public Library loan shall be made with the bidder submitting the lowest rate of interest, and submitting with his bid an Affidavit that no collusion exists between himself and any other bidder for such loan.

The Library Board reserves the right to reject any and all bids; it is not obligated to accept the lowest or any other bid; and may waive formalities in bidding.

No bid shall be withdrawn after the opening of bids without the consent of the Library Board, for a period of 15 days after the date of receiving bids.

Bids should be addressed to:

Charles E. Slater, President
Board of Trustees
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Yours very truly,

Paul E. Shaffer
Head Librarian

Copies also sent to:

Mr. Robert A. Morrow, President
Lincoln National Bank and Trust Co.
116 East Berry Street
Fort Wayne, Indiana 46802

Mr. Donnelly P. McDonald Sr., President
Peoples Trust and Savings Co.
913 South Calhoun Street
Fort Wayne, Indiana 46802

Mr. Richard T. Doermer, President
Indiana Bank and Trust Co.
915 South Clinton Street
Fort Wayne, Indiana 46802

Mr. Jay R. Powell, President
Anthony Wayne Bank
203 East Berry Street
Fort Wayne, Indiana 46802

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Indiana Bank and Trust Co.
Fort Wayne, Indiana 46802

Mr. Jay R. Powell, President
Fort Wayne, Indiana 46802

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Monday, January 26, 1976, 4:00 p.m.

1. Approval of the minutes of the December 22nd and December 30th meetings.

2. Opening of bids to borrow money.

3. Approval of the bills from the Operating Fund in the amount of $78,796.37, and Indiana & Michigan Electric Company bills in the amount of $8,247.28.

4. Y.W.C.A. request for extension of lease.

5. Report to the Board on the roof settlement and present progress.

6. Notify the Board of Mr. Forbing's offer to sell the Alamo.

7. Discuss Dennis Jeffrey's proposal.

8. Jack Bruggeman and counsel re--refunding of the library bond issues.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

January 26, 1976

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, January 26, 1976 at 4:00 p.m. Members present were: Mr. Allan J. Tremper, Mrs. Helen E. Knoblauch, Mrs. Audrey Sharpe, Mr. Paul Lauletta and Mrs. Florence A. Buirley. Mr. Tremper presided.

Approval of the minutes of the December 22nd and December 30th meetings was the first item on the agenda. Mrs. Buirley moved the minutes be approved as submitted, seconded by Mrs. Knoblauch and carried.

Opening of bids to borrow money was next on the agenda. Lincoln National Bank submitted a bid of 3.375% interest; Fort Wayne National Bank submitted a bid of 3.05% interest with a $3.00 premium; and Anthony Wayne Bank submitted a bid of 2.90% interest on $300,000 only. Mr. Lauletta moved Fort Wayne National Bank be awarded the contract, seconded by Mrs. Knoblauch and passed unanimously.

Approval of the bills from the Operating Fund in the amount of $78,796.37, and Indiana & Michigan Electric Company bills in the amount of $8,247.28 was next on the agenda. Mrs. Knoblauch moved the bills be approved for payment, seconded by Mrs. Buirley and carried. Mr. Reynolds asked the Board's approval to pay Pelz Wrecking Company invoice in the amount of $2,165.00. Mrs. Sharpe moved the approval of payment of Pelz Wrecking Company invoice, seconded by Mrs. Buirley and passed unanimously.

Next on the agenda was a letter from the YWCA requesting extension of the lease of the property now being rented from the Public Library. They request the maximum possible extension of the lease beyond the current expiration date of December 31, 1977. They further request that the extension be written with the YWCA retaining the right to terminate the lease during the specified time of extension without penalty and upon 30 days notice of intent to terminate being given the Public Library by the YWCA. Mr. Lauletta moved the request be denied, seconded by Mrs. Buirley and passed unanimously. The Board authorized Mr. Reynolds to write a letter to Mrs. Peggy Hobbs, President.

A report to the Board on the roof settlement and present progress was tabled for another month. Due to the weather, they were not able to take samples from the roof to be analyzed.

Mr. Reynolds next notified the Board of Mr. Forbing's offer to sell the Alamo Apt. building for $50,000. Mrs. Knoblauch moved we reject the offer, seconded by Mrs. Buirley and passed unanimously.

Dennis Jeffrey's proposal for past due balance on the contract for 4011 South Wayne Avenue (h.i.) was next on the agenda. Mr. Lauletta moved the approval of Dennis Jeffrey's proposal, seconded by Mrs. Sharpe and carried.

Mr. Lauletta is moving to Ohio and this is his last meeting he will attend. Mr. Tremper told Mr. Lauletta he would be a great loss to the Board and they would all miss him serving on the Library Board. His advice has been very much needed and they appreciated having him on the Board of Trustees of the Fort Wayne Public Library. Mr. Tremper expressed the feelings of all the Board members.

Jack Bruggeman and counsel next appeared before the Board in regards to refunding of the library bond issues. After much discussion and questions the Board voted by secret ballot not to refund the Library's outstanding issues by a three to two margin.

When no further business appeared the Board adjourned.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

January 26, 1976

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

DECEMBER 1975

Main Library Fines		$2,147.51
Georgetown Branch Library	593.40	
Hessen Cassel Branch	213.54	
Little Turtle Branch	190.74	
Pontiac Branch	44.00	
Shawnee Branch	277.04	
Tecumseh Branch	125.00	
Waynedale Branch	209.91	
BW #5	2.80	
Lincoln Life	.15	1,656.58
Art and Recordings		325.49
Rent (YWCA)		1,000.00
Rent (Annex - Hunter)		1,000.00
Rent (Reitz IGA)		100.00
Rent (Cooper - Nov. & Dec.)		120.00
Parking Lot Receipts		1,000.00
Copier Receipts		1,692.85
Subscription Fees		80.00
Return Insurance Premium		404.00
Telephone Pay Station Commission		16.77
Reserve Postals		32.08
Books		156.70
Pamphlets		52.06
County Fines		137.35
		$9,921.39

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

January 26, 1976

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES DECEMBER 16, 1975 - JANUARY 15, 1976

1975					
Dec.	16	Pamphlets	731	8.00	
		Postage	212	.70	
	17	Weld chair base	242	2.60	
	18	Postage	212	9.03	
	22	Librarians expense (Indpls.)	214	7.71	
		Postage	212	5.11	
		Suitcase	321	1.04	
	23	Postage	212	2.49	
		Librarian expense (Chicago)	214	16.90	
	26	Postage	212	.85	
	29	Postage	212	1.95	
	30	Librarians expense (Indpls.)	214	13.80	
		Postage	212	3.78	
1976					
Jan.	2	Postage	212	3.95	
	3	Oil for snowplow	242	2.89	
		Fittings for snowplow	242	1.44	
	5	Postage	212	2.19	
	6	Postage	212	2.56	
		Keys cut	242	1.50	
	7	Postage	212	1.48	
	9	Librarians expense (Indpls.)	214	20.54	
		Postage	212	3.26	
	12	Postage	212	2.20	
		Postage	212	14.72	
	13	Postage	212	8.18	
		Librarians expense (Chicago)	214	9.17	
	14	Postage	212	6.75	
	15	Postage	212	2.47	$157.26

COUNTY

1975					
Dec.	19	Postage	212	6.02	
	23	Postage	212	2.55	
	29	Postage	212	.37	
	31	Postage	212	2.13	
1976					
Jan.	5	Postage	212	.24	
	8	Postage	212	2.16	$ 13.47

$170.73

APPROVED
Fred J. Reynolds
LIBRARIAN

JEFFREY PRECISION COLOR 4011 SOUTH WAYNE • FORT WAYNE, INDIANA 46807 • (219) 744-1661

January 19, 1976

Mr. Fred Reynolds
Public Library of Fort Wayne-Allen County
900 Webster Street
Fort Wayne, Indiana 46801

Dear Mr. Reynolds,

Regarding our discussion last week concerning the past due balance on the contract for 4011 South Wayne Avenue, I have determined the following:

1. Our current receivables for 30-60 days and now due are about $1,800 and the accounts are paying slowly.
2. Past due receivables (60-90 days) amount to $ 479.48 and we expect to recover about $ 300 of this amount within the next 30 days.
3. Total receivables not now due (0-30 days) amount to $640.69, to be billed 1/30/76
4. Work now in plant, not invoiced amounts to approximately 1,100-1,330, and will be invoiced before 1/30/76

Due to the slowness of collecting these receivables, I propose the following schedule for reducing the past due amount, which I feel will be realistic and enable us to meet payroll and other bills as well.

1-19-76	$ 500	
2-01-76	$ 250	
2-20-76	$ 500	
3-01-76	$ 250	
3-20-76	$ 400	(at which point we will be $100 ahead)

Thereafter, on the first of each month, we will make a $ 250 payment on contract, instead of the $ 200 originally contracted.

Sincerely,

Dennis L. Jeffrey

YOUNG WOMEN'S CHRISTIAN ASSOCIATION

325 West Wayne Street
Fort Wayne, Indiana 46802

Telephone
742-5283

January 22, 1976

Mr. Charles E. Slater, President
Public Library
900 Webster Street
Ft. Wayne, IN 46802

Dear Mr. Slater:

The Fort Wayne YWCA hereby requests extension of the lease of the property now being rented from the Public Library.

We request the maximum possible extension of the lease beyond the current expiration date of December 31, 1977. We further request that the extension be written with the YWCA retaining the right to terminate the lease during the specified time of extension without penalty and upon 30 days notice of intent to terminate being given you by the YWCA.

We regret that unforseeable and uncontrollable circumstances have created a delay in the plans for conducting a capital fund drive to construct the building that was and is planned to house the YWCA. We trust the circumstances will soon be resolved and we assure you that as soon as it is at all feasible the YWCA will proceed with its intent to acquire new facilities.

We wish to express our thanks to you for your cooperation as we work through our difficulties. We also wish to assure you that the YWCA will cooperate in all respects with the Public Library. We trust you will give careful consideration to this request.

Sincerely,

Peggy A. Hobbs
President

CC: Mr. Richard Doermer, President
Mr. Fred Reynolds, Head Librarian

MEMBER AGENCY OF THE UNITED COMMUNITY SERVICES
MEMBER OF THE YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF THE UNITED STATES OF AMERICA

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Monday, February 23, 1976, 4:00 p.m.

1. Approval of the minutes of the January 26th meeting.

2. Discussion of the roof problem by Robert Stocks and David Coil.

3. Seek the Board's approval to add Cynthia Kitch and Pamela Gray to the staff at monthly salaries of $416.00 and $494.00 respectively.

4. Seek the Board's permission to continue to employ George Niezer and Irene McConnell who have now attained the age of 65 on a year to year basis so long as their performance is satisfactory.

5. Ask the Board's permission to increase the hourly rate of Kevin Richardson from $2.25 to $2.40.

6. Seek the Board's permission to employ Sharon Rigdon at $2.50 per hour, John Hall at $3.25 per hour, and Diana Moilanen at $3.25 per hour.

7. Ask the Board for permission to attend with expenses paid the Nilart meeting in Lake County on March 17, 1976.

8. Ascertain which members of the Board wish to attend the ILA-ILTA meeting in Indianapolis on April 22, 23, and 24.

9. Approval of the bills from the Operating Fund in the amount of $73,719.37 and Indiana & Michigan Electric Company bills in the amount of $6,292.10.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

February 23, 1976

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, February 23, 1976 at 4:00 p.m. Members present were: Mr. Allan J. Tremper, Mrs. Helen E. Knoblauch, Mrs. Florence A. Buirley, Mr. Russell E. Erb and Mr. Willard Shambaugh. Mr. Tremper presided.

Approval of the minutes of the January 26th meeting was the first item on the agenda. Mrs. Buirley moved the minutes be approved as submitted, seconded by Mrs. Knoblauch and carried.

A discussion of the roof problem by Robert Stocks and David Coil was next on the agenda. Samples from the roof have been analyzed and have not as yet determined whether a complete new roof is needed. Materials and methods of applying are being considered and also doing the work in phases. Final plans will be presented at the next board meeting.

The Board's approval to add Cynthia Kitch and Pamela Gray to the staff at monthly salaries of $416.00 and $494.00 respectively was next on the agenda. Mrs. Knoblauch moved the approval to add Cynthia Kitch and Pamela Gray to the staff at the recommended monthly salaries, seconded by Mr. Shambaugh and passed unanimously.

Mr. Reynolds next asked the Board's permission to continue to employ George Niezer and Irene McConnell who have now attained the age of 65 on a month to month basis so long as their performance is satisfactory. Mr. Shambaugh moved the approval to continue to employ George Niezer and Irene McConnell on a month to month basis, seconded by Mrs. Buirley and carried.

Mr. Reynolds asked the Board's permission to increase the hourly rate of Kevin Richardson from $2.25 to $2.40. Mrs. Buirley moved the approval to increase Kevin Richardson's hourly rate from $2.25 to $2.40, seconded by Mrs. Knoblauch and passed unanimously.

Mr. Reynolds next asked the Board's permission to employ Sharon Rigdon at $2.50 per hour, John Hall at $3.25 per hour, and Diana Moilanen at $3.25 per hour. Mrs. Knoblauch moved the approval to employ the three people at the recommended hourly rates, seconded by Mr. Erb and passed unanimously.

Mr. Reynolds asked the Board's permission to attend with expenses paid the Nilart meeting in Lake County on March 17, 1976. Mr. Shambaugh moved the approval for Mr. Reynolds to attend the Nilart meeting with expenses paid on March 17th, seconded by Mrs. Buirley and carried.

The ILA-ILTA meeting in Indianapolis will be April 22 - 24, 1976. Mr. Reynolds asked which members of the Board wish to attend. Mrs. Buirley and Mrs. Knoblauch said they would like to attend. Mr. Reynolds asked the Board's approval to pay expenses of all ILA members of the staff who wish to attend. By consent the Board approved the expenses to be paid.

Mr. Reynolds asked the Board's approval for Miss Dorothy Lower to attend the Bicentennial Conference on American Genealogy and Family History to be held in Cleveland, August 8 - 12, 1976. Her expenses would approximate $153.68.

Mrs. Knoblauch moved the approval for Miss Lower to attend the Conference with meals included, seconded by Mrs. Buirley and passed unanimously.

Approval of the bills from the Operating Fund in the amount of $73,719.37 and Indiana & Michigan Electric Company bills in the amount of $6,292.10 was the last item on the agenda. Mrs. Knoblauch moved the bills be approved for payment, seconded by Mrs. Buirley and passed unanimously.

When no further business appeared the Board adjourned.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

February 23, 1976

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

JANUARY 1976

Main Library Fines		$2,018.54
Georgetown Branch Library	546.96	
Hessen Cassel Branch	245.45	
Little Turtle Branch	200.90	
Pontiac Branch	36.00	
Shawnee Branch	260.55	
Tecumseh Branch	144.25	
Waynedale Branch	186.50	
BW #4	46.50	
Lincoln Life	2.95	1,670.06
Art & Recordings		390.63
Rent (YWCA)		1,000.00
Rent (Annex - Hunter)		1,000.00
Rent (Reitz IGA)		100.00
Rent (Jeffrey Precision Color - Shawnee)		500.00
Return Insurance Premiums		13,712.15
Parking Lot Receipts		2,137.50
Copier Receipts		2,277.16
Subscription Fees		100.00
Binding Charges		25.00
Paper Bag Receipts		29.60
American Automatic Food Service Commission		92.96
Telephone Pay Station Commission		9.43
Subscription Refund		6.00
Pamphlets		135.67
Reserve Postals		33.29
Books		288.13
County Fines		200.61
		$25,726.73

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

February 23, 1976

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES JANUARY 16 - FEBRUARY 15, 1976

Jan. 16	Postage	212	1.69	
	Librarians expense (Indpls.)	214	3.50	
19	Postage	212	.60	
20	Keys	216	3.00	
	Postage	212	2.25	
	Thread	313	1.46	
21	Postage	212	1.81	
22	Postage	212	2.47	
	Thread	313	2.18	
23	Postage	212	.75	
26	Postage	212	2.19	
27	Postage	212	14.44	
28	Pamphlets	731	14.00	
	Postage	212	3.57	
	Screw eyes	441	2.03	
29	Postage	212	.75	
	Handles, brackets	441	2.09	
	Aluminum rods	441	3.53	
30	Postage	212	.48	
Feb. 2	Postage	212	2.37	
3	Micro-switch	242	4.95	
	Librarians expense (Indpls.)	214	20.41	
	Postage	212	1.21	
4	Librarians expense (Chicago)	214	6.25	
	Postage	212	.08	
	Security Officers Police Commissions	54	12.00	
6	Switch	242	1.34	
	Postage	212	1.54	
9	Postage	212	2.07	
10	Postage	212	2.08	
11	Librarians expense (Indpls.)	214	14.99	
	Postage	212	8.21	$140.29

COUNTY

Jan. 20	Postage	212	1.76	
26	Postage	212	1.12	
Feb. 2	Postage	212	3.42	
5	Postage	212	1.24	
9	Postage	212	7.70	
13	Postage	212	1.47	$ 16.71
				$157.00

APPROVED
Fred J. Reynolds
LIBRARIAN

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Monday, March 22, 1976, 4:00 p.m.

1. Approval of the minutes of the February 23rd meeting.

2. Discussion of our roof problem by Mr. Coil and Mr. Stocks.

3. Inform the Board of action taken by the Librarian on our C.D. in Indiana Bank.

4. Seek the Board's permission to make a number of hourly rate increases.

5. Seek the Board's permission to make salary increases to eight staff members.

6. Seek the Board's permission to hire the following hourly rated employees:

Tim Breuning	$2.25 per hour
Nancy Reuille	$2.40 per hour
Nancy Grider	2.75 per hour
Lori Schaefer	2.25 per hour
Dianne Litchfield	2.25 per hour

7. Seek the Board's permission to attend the Adolpli meeting in Richmond, Ind. April 29 & 30, with expenses paid.

8. Inform the Board of the implication for our library of HB 1101 and to ascertain its pleasure relative to the disposition of those funds.

9. Approval of the bills for water and sewer in the amount of $265.19.

10. Approval of the bills from the Operating Fund in the amount of $61,984.19, and Indiana & Michigan Electric Company bills in the amount of $5,977.96.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

March 22, 1976

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, March 22, 1976 at 4:00 p.m. Members present were: Mr. Allan J. Tremper, Mrs. Helen E. Knoblauch, Mrs. Florence A. Buirley, Mr. Russell E. Erb, Mrs. Audrey H. Sharpe and Mr. Willard Shambaugh. Mr. Tremper presided.

Approval of the minutes of the February 23rd meeting was the first item on the agenda. Mrs. Buirley moved the minutes be approved as submitted, seconded by Mr. Erb and carried.

Final plans for the repair of the main library roof were presented to the Board by Mr. David Coil and Mr. Robert Stocks. The main body of the roof is still good and need not be removed. Four skylights must be removed, all counter flashing must be removed and replaced around the skylights, air shafts, and around the building perimeter. Three inspections per year will be recommended. There will be a two year guarantee on workmanship and material. Attorney David Heaton will review the specifications before they are advertised. Bids are to be opened at the April 26th meeting.

Mr. Reynolds next informed the Board of the action taken on our C.D. which matured February 27, 1976 in the amount of $117,000.00 with interest of $8,244.92. A new C.D. was purchased for one year in the amount of $125,250.00 with interest at 6.125%.

Mr. Reynolds asked the Board's permission to make a number of hourly rate increases (h.i.). Mr. Erb moved the approval to increase the hourly rate of the nineteen employees, seconded by Mrs. Sharpe and passed unanimously.

Mr. Reynolds asked the Board's permission to make salary increases to eight staff members (h.i.). Mrs. Sharpe moved the approval of the salary increase for the eight staff members, seconded by Mrs. Buirley and passed unanimously.

Mr. Reynolds asked the Board's permission to hire the following hourly rated employees:

Tim Breuning	$2.25
Nancy Reuille	2.40
Nancy Grider	2.75
Lori Schaefer	2.25
Dianne Litchfield	2.25

Mr. Shambaugh moved the approval to hire the five new employees at the recommended hourly rates, seconded by Mr. Erb and carried.

Mr. Reynolds asked the Board's permission to attend the Adolpli meeting in Richmond, Ind. on April 29 & 30 with expenses paid. Mrs. Knoblauch moved the approval for Mr. Reynolds to attend the Adolpli meeting April 29 & 30 with expenses paid including transportation. Mrs. Buirley seconded the motion and it passed unanimously.

Mr. Reynolds informed the Board of the implication for our library of HB1101 regarding $800,00 to be distributed to libraries in Indiana and ascertain the Board's pleasure relative to the disposition of these funds. This library will receive about 1/10 or approximately $80,000. Mr. Shambaugh moved we spend the money for books or properties, seconded by Mr. Erb and passed unanimously.

Approval of the City Utilities bills for water and sewer in the amount of $265.19 was next on the agenda. Mrs. Buirley moved the bills be approved for payment, seconded by Mrs. Sharpe and carried.

Approval of the bills from the Operating Fund in the amount of $61,984.19, and Indiana & Michigan Electric Company bills in the amount of $5,977.96 was the last item on the agenda. Mrs. Knoblauch moved the bills be approved for payment, seconded by Mrs. Buirley and passed unanimously.

When no further business appeared the Board adjourned.

March 22, 1976

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

HOURLY RATE INCREASES

Helen Fetters	2.55	-	2.70
Susan Fleckenstein	2.30	-	2.40
Niroo Gandhi	2.25	-	2.40
Mary Jo Girardot	2.25	-	2.35
Eleanor Kanning	2.40	-	2.50
Nick Krajewski	2.30	-	2.40
Linda Lauer	2.30	-	2.40
David LeFever	2.25	-	2.35
Kimberly Meyer	2.25	-	2.35
Michael Meyer	2.25	-	2.35
Justine Miller	2.50	-	2.65
Louise Palmer	2.60	-	2.70
Elizabeth Parrish	2.25	-	2.35
Kevin Roe	2.25	-	2.35
Geoffrey Sills	2.30	-	2.40
Kathryn Witwer	3.35	-	3.45
Kay Witwer	2.20	-	2.30
Scott Kisler	2.20	-	2.30
Marion Walters	2.25	-	2.40

March 22, 1976

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

Recommended Salary Increases for the Following Staff Members

		Present Annual Salary
James T. Broderick	$450.00	$16,800.00
Helen Colchin	500.00	16,500.00
William Crane	500.00	10,920.00
Patrick Murray	300.00	14,280.00
Susan Pallone	300.00	9,600.00
Deanna Beeching	300.00	9,000.00
Abla Shaheen	240.00	5,100.00
Marilyn Allmandinger	300.00	7,200.00

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

March 22, 1976

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

FEBRUARY 1976

Main Library Fines		$1,679.51
Georgetown Branch Library	510.86	
Hessen Cassel Branch	180.81	
Little Turtle Branch	116.55	
Pontiac Branch	24.65	
Shawnee Branch	236.04	
Tecumseh Branch	92.75	
Waynedale Branch	148.25	
BW #4	21.00	
BW #5	5.60	
Lincoln Life	.50	1,337.01
Art and Recordings		323.89
Rent (YWCA)		1,000.00
Rent (Annex - Hunter)		1,000.00
Rent (Reitz IGA)		100.00
Rent (Jeffrey Precision Color-Shawnee)		100.00
Parking Lot Receipts		1,000.00
Copier Receipts		1,941.78
Subscription Fees		80.00
Used Tires		10.00
Telephone Pay Station Commission		8.39
Reserve Postals		35.47
Pamphlets		55.27
Books		93.70
County Fines		135.55
		$8,900.57

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

March 22, 1976

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES FEBRUARY 16 - MARCH 15, 1976

Feb. 16	Postage	212	2.19	
17	Postage	212	6.01	
18	Connectors, adaptors	242	6.36	
	Librarians expense (Indpls.)	214	11.39	
19	Chauffeurs license (Rust)	216	2.50	
20	Postage	212	3.47	
23	Postage	212	2.19	
25	Postage	212	2.70	
	Librarians expense (Chicago)	214	16.75	
26	Postage	212	4.08	
27	Postage	212	.68	
Mar. 1	Postage	212	2.37	
2	Postage	212	4.71	
3	Chauffeurs license (Niezer)	216	2.50	
	Postage	212	1.78	
5	Postage	212	1.52	
8	Postage	212	2.19	
	Roofing nails	241	.76	
9	Postage	212	3.05	
10	Weld hopper	242	3.12	
	Postage	212	8.47	
11	Pamphlets	731	8.10	
12	Postage	212	1.88	$98.77

COUNTY

Feb. 19	Postage	212	2.82	
23	Postage	212	4.79	
Mar. 1	Postage	212	3.16	
4	Postage	212	4.38	
8	Postage	212	6.35	
11	Postage	212	5.47	$26.97
				$125.74

APPROVED
Fred J. Reynolds
LIBRARIAN

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Monday, April 26, 1976, 4:00 p.m.

1. Approval of the minutes of March 22nd meeting.

2. Opening of bids for repair of roof at main library.

3. Seek the Board's permission to hire David Coil as supervising engineer for re-roofing Pontiac Branch.

4. Report to the Board and action by the Board on the Lincoln Life group insurance proposal effective May 1, 1976.

5. Seek the Board's permission to add to the staff Mr. Alan Hall in Art & Music at $7500 per year; and Judith Smith in Record Room at $6900 per year.

6. Seek the Board's permission to hire the following hourly rated workers:

Tina Rust	@ $2.25 per hr.
Mark Frazier	@ $2.25 per hr.
Amer Lukmani	@ $2.40 per hr.

7. Seek the Board's permission to increase the salaries of Devaun Patten and Susan Hunt by $500.00 annually.

8. Seek the Board's permission to send Helen Colchin to the Film Circuit meeting at Muncie, May 10 - 12 with her expenses to be paid by the Board. Miss Colchin should also be authorized by the Board to be our representative on the Board of Directors of the Indiana Film Circuit.

9. Seek the Board's authorization to send Mr. Vegeler, Jackie and myself to the Budget Clinic at Logansport on May 27th. Expenses will be under $20.00.

10. Seek the Board's approval to close the library system for Monday, July 5th, 1976.

11. Approval of the bills from the Operating Fund in the amount of $76,824.78, Indiana & Michigan Electric Company bill in the amount of $6,021.40, and Lincoln National Life Insurance Company bill in the amount of $1,644.06.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

April 26, 1976

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, April 26, 1976 at 4:00 p.m. All members were present. Mr. Slater presided.

Approval of the minutes of the March 22nd meeting was the first item on the agenda. Mrs. Buirley moved the minutes be approved as submitted, seconded by Mrs. Sharpe and carried.

Opening of bids to repair the main library roof was next on the agenda. One bid was received. C. Miller & Sons, Inc. submitted a bid in the amount of $41,783.00. Mr. Erb moved the contract be awarded to C. Miller & Sons, Inc. subject to the approval of the engineer, and the officers of the board be authorized to sign the contract. The motion was seconded by Mrs. Sharpe and passed unanimously.

Mr. Reynolds next asked the Board's permission to hire David Coil as supervising engineer for re-roofing Pontiac Branch Library. Mrs. Knoblauch moved the approval to hire David Coil as the engineer for the re-roofing of Pontiac Branch Library, seconded by Mrs. Buirley and carried. Mr. Reynolds next informed the Board the Little Turtle Branch Library roof is being repaired by Dahm Brothers, Inc. at a cost of $1,938.00.

Since Dennis Jefferies is behind in his payments for old Shawnee Branch on South Wayne Avenue, the Board authorized David Heaton, Attorney for the Library to write him a letter to comply with the State Board of Accounts request.

Mr. Reynolds reported to the Board on the employee's fringe benefit program including life insurance and weekly disability income purchased through Lincoln National Life Insurance Company. This year we have a $3,154.00 refund to add to the Lincoln Stabilization Fund earning 8.9% interest or we can use this amount to improve the employee's fringe benefits. Lincoln Life prepared a recommendation in the use of the $3,154.00 for an improved employee benefit package which would increase the Life Insurance $2,000, Accidental Death & Dismemberment $2,000 and the weekly income $25.00 for each classification. Mr. Shambaugh moved we accept the Lincoln Life recommendation to increase the employee's benefit package, seconded by Mrs. Buirley and passed unanimously.

Mr. Reynolds asked the Board's permission to add to the staff Mr. Alan Hall in Art & Music at $7,500 per year; and Judith Smith in Record Room at $6,900 per year. Mrs. Knoblauch moved the approval to add Alan Hall at $7,500 per year and Judith Smith at $6,900 per year to the staff, seconded by Mr. Erb and carried.

Mr. Reynolds next asked the Board's permission to hire the following hourly rated workers:

Tina Rust	@ $2.25 per hr.
Mark Frazier	@ $2.25 per hr.
Amer Lukmani	@ $2.40 per hr.

Mrs. Knoblauch moved the approval to hire the three employees at the recommended hourly rates, seconded by Mr. Tremper and passed unanimously.

The Board's permission to increase the salaries of Devaun Patten and Susan Hunt by $500.00 annually was next on the agenda. Mr. Shambaugh moved the approval to increase the salary of Devaun Patten and Susan Hunt by $500.00 annually, seconded by Mr. Tremper and passed unanimously.

Mr. Reynolds next asked the Board's permission to send Judith Smith to the Film Circuit meeting at Muncie, May 10 - 12, with her expenses paid and authorize Helen Colchin to be our representative on the Board of Directors of the Indiana Film Circuit. Mrs. Buirley moved the approval to send Judith Smith to the Film Circuit meeting at Muncie and authorized Helen Colchin to be our representative on the Board of Directors of the Indiana Film Circuit, seconded by Mr. Shambaugh and carried.

Mr. Reynolds asked the Board's authorization to send Mr. Vegeler, Mrs. Belschner and Mr. Reynolds to the Budget Clinic at Logansport on May 27th with expenses paid. Mrs. Buirley stated she would like to attend also. Mrs. Sharpe moved the approval for the four to attend the Budget Clinic with expenses paid, seconded by Mr. Erb and passed unanimously.

The Board's approval to close the library system on Monday July 5th, 1976 was next on the agenda. By consent the Board approved.

Approval of the bills from the Operating Fund in the amount of $76,824.78, Indiana & Michigan Electric Company bill in the amount of $6,021.40, and Lincoln National Life Insurance Company bill in the amount of $1,644.06 was the last item on the agenda. Mrs. Buirley moved the bills be approved for payment, seconded by Mrs. Knoblauch and passed unanimously.

When no further business appeared the Board adjourned.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

April 26, 1976

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

MARCH 1976

Main Library Fines		$2,175.47
Georgetown Branch Library	575.70	
Hessen Cassel Branch	209.14	
Little Turtle Branch	173.65	
Pontiac Branch	85.52	
Shawnee Branch	305.36	
Tecumseh Branch	95.75	
Waynedale Branch	181.09	
BW #5	8.40	
Lincoln Life	2.15	1,636.76
Art & Recordings		426.44
Rent (YWCA)		1,000.00
Rent (Reitz - IGA)		100.00
Rent (Annex - Hunter)		1,000.00
Rent (Jeffrey Precision Color - Shawnee)		250.00
Parking Lot Receipts		2,068.75
Copier Receipts		2,465.79
Return Insurance Premium		726.00
Subscription Fees		60.00
Paper Bag Receipts		27.20
Telephone Pay Station Commission		12.05
Reserve Postals		51.09
Pamphlets		84.08
Books		249.22
County Fines		139.32
		$12,472.17

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

April 26, 1976

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES MARCH 15 - APRIL 15, 1976

Mar. 15	Postage	212	2.19	
16	Postage	212	2.62	
17	Postage	212	3.54	
19	Postage	212	4.46	
22	Postage	212	2.13	
23	Postage	212	3.06	
24	Postage	212	6.68	
25	Postage	212	3.75	
29	Postage	212	2.19	
30	Postage	212	1.69	
31	Postage	212	3.08	
Apr. 1	Postage	212	1.46	
2	Postage	212	1.85	
5	Postage	212	3.15	
6	Postage	212	1.13	
7	Postage	212	6.19	
8	Postage	212	.49	
	Battery filler	322	1.03	
12	Postage	212	2.37	
13	Postage	212	1.75	
14	Concrete nails	241	2.54	
	Postage	212	1.73	
	Librarian's expense (Chicago)	214	15.25	
15	Postage	212	.12	
	Lown mower chains	242	1.56	$76.01

COUNTY

Mar. 15	Postage	212	.44	
18	Postage	212	1.06	
22	Postage	212	3.67	
26	Postage	212	2.23	
29	Postage	212	4.92	
Apr. 5	Postage	212	5.62	
9	Postage	212	1.06	
12	Postage	212	2.58	$21.58
				$97.59

APPROVED
Fred J. Reynolds
LIBRARIAN

To: Fort Wayne Public Library Board

From: Fred J. Reynolds, Head Librarian

Re: An Improved Fort Wayne Public Library Employee's Benefit Program

Our employee's fringe benefit program of life insurance and weekly disability income purchased through Lincoln National Life Insurance Company was started in 1972. Lincoln provides an experience refund based on actual and projected claims and handling charges. Our library has been in the fortunate position of receiving such refunds for three years in a row.

The accumulated refund which we have left in the Lincoln Stabilization Fund earning 8.9% interest, now amounts to over $6,703.00. This year we have another $3,154.00 refund to add to this Fund or use to improve the employee's fringe benefits.

We have asked Lincoln to prepare a recommendation in the use of this $3,154.00 for an improved employee's benefits package. It is as follows:

Classifications	Life Insurance		A D & D	Weekly Income	
Annual Earnings					
1 Less than $5,000	$ 6,000	$ 4,000*	$ 6,000	$ 65	$ 40*
2 $5,000 but less than $7,000	8,000	6,000	8,000	75	50
3 $7,000 but less than $9,000	10,000	8,000	10,000	85	60
4 $9,000 but less than $11,000	12,000	10,000	12,000	95	70
5 $11,000 but less than $13,000	14,000	12,000	14,000	105	80
6 $13,000 but less than $15,000	16,000	14,000	16,000	115	90
7 $15,000 and over	25,000	20,000	25,000	125	100
8 Class 1 Age 65 to 69	3,000	2,000	3,000	65	40
9 Class 2 Age 65 to 69	4,000	3,000	4,000	75	50
11 Class 4 Age 65 to 69	6,000	5,000	6,000	95	70
13 Class 6 Age 65 to 69	8,000	7,000	8,000	115	90
14 Class 7 Age 65 to 69	12,500	10,000	12,500	125	100
16 Class 2 Age 70 & Over	2,500	1,000	2,500	75	50

*Present schedule

You will note that the life insurance and accidental death and dismemberment benefits have been increased by $2,000 per each classification. The weekly income has been increased by $25.00/week per classification. This benefit is still well below the maximum amount permitted (65% of salary).

Our thought is to retain the $6,703.00 in the Lincoln Stabilization Fund for a cushion should we have poor experience some year. We would use this year's premium refund of $3,154.00 to offset the cost of a major portion of an improved benefit program for our employees. What is being suggested here is a significant improvement which should be easily recognized as such by our employees.

Our monthly premium will be $2,079.40 as compared to $1,644.06 at the present time.

To: Fort Wayne Public Library Board

From: Fred J. Reynolds, Head Librarian

Re: An Improved Fort Wayne Public Library Employee's Benefit Program

Our employee's fringe benefit program of life insurance and weekly disability income purchased through Lincoln National Life Insurance Company was started in 1972. Lincoln provides an experience refund based on actual and projected claims and handling charges. Our library has been in the fortunate position of receiving such refunds for three years in a row.

The accumulated refund which we have left in the Lincoln Stabilization Fund earning 8.9% interest, now amounts to over $6,703.00. This year we have another $3,154.00 refund to add to this Fund or use to improve the employee's fringe benefits.

We have asked Lincoln to prepare a recommendation in the use of this $3,154.00 for an improved employee's benefits package. It is as follows:

Classifications	Life Insurance		A D & D	Weekly Income	
Annual Earnings					
1 Less than $5,000	$ 6,000	$ 4,000*	$ 6,000	$ 65	$ 40*
2 $5,000 but less than $7,000	8,000	6,000	8,000	75	50
3 $7,000 but less than $9,000	10,000	8,000	10,000	85	60
4 $9,000 but less than $11,000	12,000	10,000	12,000	95	70
5 $11,000 but less than $13,000	14,000	12,000	14,000	105	80
6 $13,000 but less than $15,000	16,000	14,000	16,000	115	90
7 $15,000 and over	25,000	20,000	25,000	125	100
8 Class 1 Age 65 to 69	3,000	2,000	3,000	65	40
9 Class 2 Age 65 to 69	4,000	3,000	4,000	75	50
11 Class 4 Age 65 to 69	6,000	5,000	6,000	95	70
13 Class 6 Age 65 to 69	8,000	7,000	8,000	115	90
14 Class 7 Age 65 to 69	12,500	10,000	12,500	125	100
16 Class 2 Age 70 & Over	2,500	1,000	2,500	75	50

*Present schedule

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3 $7,000 but less than $9,000	10,000	8,000	10,000	85	60
4 $9,000 but less than $11,000	12,000	10,000	12,000	95	70
5 $11,000 but less than $13,000	14,000	12,000	14,000	105	80
6 $13,000 but less than $15,000	16,000	14,000	16,000	115	90
7 $15,000 and over	25,000	20,000	25,000	125	100
8 Class 1 Age 65 to 69	3,000	2,000	3,000	65	40
9 Class 2 Age 65 to 69	4,000	3,000	4,000	75	50
11 Class 4 Age 65 to 69	6,000	5,000	6,000	95	70
13 Class 6 Age 65 to 69	8,000	7,000	8,000	115	90
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Our monthly premium will be $2,079.40 as compared to $1,644.06 at the present time.

STATE of INDIANA

INDIANA STATE LIBRARY
MARCELLE K. FOOTE, *Director*

INDIANAPOLIS, 46204

140 North Senate Avenue
(317) 633-5440

ARCHIVES DIVISION
CATALOG DIVISION
EXTENSION DIVISION
GENEALOGY DIVISION
INDIANA DIVISION
REFERENCE DIVISION
DIVISION FOR THE PHYSICALLY HANDICAPPED

May 10, 1976

Memo To: Subregional Libraries for the Physically Handicapped

From: Indiana State Library, Extension Division

Subject: Contracts for the period July 1, 1976 - September 30, 1977

Enclosed are three copies of a contract between your library and the Indiana State Library for your continuation as a subregional library for library service to the physically handicapped for the period July 1, 1976 - September 30, 1977, contingent upon the availability of Library Services and Construction Act Funds under Title I.

Please sign and return all copies of the contract to us. A copy will be returned to you for your files when all signatures are obtained.

ED/ISL
5/10/76

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Monday, May 24, 1976, 4:00 p.m.

1. Approval of the minutes of the April 26, 1976 meeting.

2. Opening of bids for re-roofing Pontiac Branch.

3. Delegation from the Northcrest area to request the Board to consider a new branch library for their area.

4. Seek the Board's approval to add Kenneth Pierce to the staff at a salary of $5,824.00.

5. Seek the Board's approval to hire the following hourly rated employees:

Sara Marquart	@ 2.50 per hr.
Andrea Marchese	@ 2.25 per hr.
Kathleen Salzer	@ 2.60 per hr.
Virginia Lauer	@ 2.40 per hr.
Valerie Lightbody	@ 2.40 per hr.
Barbara Bradley	@ 3.50 per hr.
Daniel Fortriede	@ 2.50 per hr.

6. Ask the Board to name a representative from our staff to serve on the board of directors of Incolsa.

7. Approval of the bills from the Operating Fund in the amount of $90,803.44 and Indiana & Michigan Electric Company bills in the amount of $6,962.56.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

May 24, 1976

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, May 24, 1976 at 4:00 p.m. All members were present. Mr. Slater presided.

Approval of the minutes of the April 26th meeting was the first item on the agenda. Mrs. Buirley moved the minutes be approved as submitted, seconded by Mrs. Sharpe and carried.

Opening of bids for re-roofing Pontiac Branch was the next item on the agenda. C. L. Schust Co., Inc. submitted a bid of $17,184.00 and Dahm Bros., Inc. submitted a bid of $15,730.00. Mr. Tremper moved we accept the bid of Dahm Bros., Inc., seconded by Mrs. Buirley and passed unanimously.

A delegation from the Northcrest area attended the Board meeting requesting the Board to consider a new branch library in that area. Petitions and letters were presented to the Board.

Mr. Reynolds next asked the Board's approval to add Kenneth Pierce to the staff at a salary of $5,824.00. Mrs. Knoblauch moved the approval to add Kenneth Pierce to the staff at the recommended salary, seconded by Mr. Erb and carried.

Mr. Reynolds asked the Board's approval to hire the following hourly rated employees:

Sara Marquart	@ 2.50 per hr.
Andrea Marchese	@ 2.25 per hr.
Kathleen Salzer	@ 2.60 per hr.
Virginia Lauer	@ 2.40 per hr.
Valerie Lightbody	@ 2.40 per hr.
Barbara Bradley	@ 3.50 per hr.
Daniel Fortriede	@ 2.50 per hr.

Mr. Erb moved the approval to hire the seven hourly rated employees at the recommended hourly rates, seconded by Mrs. Buirley and carried.

Calking, cleaning and sealing of the Main Library building was discussed by Mr. Reynolds and the Board. By consent the Board authorized David Coil to prepare specifications and advertise for bids to be opened at the June 28th meeting.

The appointment of a director to the Indiana Cooperative Library Services Authority, representing our library, for a three-year term, effective July 1, 1976 to June 30, 1979 was next on the agenda. Mrs. Buirley moved the appointment of Mr. James T. Broderick as a director representing our library to INCOLSA, seconded by Mrs. Knoblauch and passed unanimously.

Mr. Reynolds next asked the Board to give William Crane an additional four weeks sick leave. Mrs. Sharpe moved the approval of an additional four weeks of sick leave for Mr. Crane, seconded by Mrs. Knoblauch and carried.

Approval of the bills from the Operating Fund in the amount of $90,803.44 and Indiana & Michigan Electric Company bills in the amount of $6,962.56 was the last item on the agenda. Mrs. Knoblauch moved the bills be approved for payment, seconded by Mr. Erb and passed unanimously.

When no further business appeared the Board adjourned.

INCOLSA

INDIANA COOPERATIVE LIBRARY SERVICES AUTHORITY

1100 WEST 42nd STREET • INDIANAPOLIS, INDIANA 46208 • Phone (317) 926-3361

February 23, 1976

TO: Mr. James T. Broderick, Tech. Proc. - Ft. Wayne Public Library

FROM: Secretary of INCOLSA

RE: Appointment of Directors to INCOLSA Board.

Your term as Director on the INCOLSA Board of Directors expires June 30, 1976. Please bring this matter to the attention of your governing authority in order that this office may be filled in time for the necessary documentation concerning the appointment to be received in our office no later than June 30, 1976.

Please have the Secretary of your Board sign the form set out below, noting the name of the person appointed by your Board as a Director of INCOLSA. Please return the form to:

Indiana Cooperative Library Services Authority
1100 W. 42nd Street
Indianapolis, Indiana 46208

CERTIFICATE

At a meeting of the governing authority of the _____

Fort Wayne Public Library, held May 24

_____ 1976 Mr. James T. Broderick
(Name of Director)

was duly appointed a director to the Indiana Cooperative Library Services Authority, representing our library, for a three-year term, effective July 1, 1976 to June 30, 1979.

Signed Helen E. Knoblauch
Secretary

Fort Wayne Public Library
Library

FORT WAYNE BICENTENNIAL

FORT WAYNE COMMUNITY SCHOOLS
1230 SOUTH CLINTON STREET • FORT WAYNE, INDIANA 46802
PHONE 219/422-3575

May 11, 1976

Mr. Fred Reynolds
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Dear Fred:

The Board of School Trustees, at its regular meeting on Monday, May 10, 1976, appointed Rev. Richard G. Frazier to a four-year term to the Fort Wayne Public Library Board for a period July 1, 1976 through June 30, 1980.

Just as soon as we secure signatures of our Board on the certificate, we will send it to you for completion.

Very truly yours,

Lester

Lester L. Grile
Superintendent of Schools

LLG:jb
CC: Dr. Lee

© 1974 FORT WAYNE BICENTENNIAL COMMISSION

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

May 24, 1976

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

APRIL 1976

Main Library Fines		$2,201.84
Georgetown Branch Library	583.53	
Hessen Cassel Branch	291.15	
Little Turtle Branch	168.00	
Pontiac Branch	45.50	
Shawnee Branch	308.26	
Tecumseh Branch	131.25	
Waynedale Branch	188.94	
BW #4	40.95	1,757.58
Art and Recordings		204.86
Rent (YWCA)		1,000.00
Rent (Hunter-Annex)		1,000.00
Rent (Reitz IGA)		100.00
Parking Lot Receipts		2,000.00
Copier Receipts		2,215.03
Subscription Fees		80.00
Used Typewriter		80.00
American Auto. Food Service Commission		117.46
Pamphlets		119.08
Reserve Postals		31.65
Books		144.12
County Fines		98.85
		$11,150.47

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

May 24, 1976

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES APRIL 16 - MAY 15, 1976

Apr.	16	Pamphlets	731	4.50	
	19	Postage	212	2.19	
	20	Librarians expense (Indpls.)	214	15.77	
		Thread	313	3.64	
		Postage	212	.12	
	21	Pamphlets	731	2.80	
		Postage	212	9.11	
		Librarians expense (Indpls.)	214	2.43	
	23	Librarians expense (ILA-Indpls.)	214	18.65	
	26	Postage	212	2.13	
	27	Postage	212	1.01	
	28	Postage	212	8.09	
	29	Postage	212	3.22	
	30	Postage	212	4.27	
May	3	Postage	212	2.13	
	4	Postage	212	2.71	
	5	Postage	212	5.23	
	6	Postage	212	2.99	
	7	Postage	212	2.79	
	10	Postage	212	2.49	
	11	Postage	212	5,87	
	13	Postage	212	.92	
	14	Postage	212	3.75	$106.81

COUNTY

Apr.	19	Postage	212	4.63	
	22	Postage	212	1.78	
		Librarians expense (ILA-Indpls.)	214	32.50	
	26	Postage	212	1.50	
	29	Postage	212	11.82	
May	3	Postage	212	.44	
	10	Postage	212	.92	
	12	Postage	212	2.83	$ 56.42
					$163.23

APPROVED
Fred J. Reynolds
LIBRARIAN

TEL: 219-432-0929

COIL & DICKMEYER, INC.

Engineers — Surveyors
3926 U.S. 24 WEST
FORT WAYNE, INDIANA 46804

C. DAVID COIL, P.E., L.S., PRESIDENT
KERRY D. DICKMEYER, L.S., VICE-PRESIDENT

May 25, 1976

Mr. M. F. Dahm
Dahm Bros.
2209 Lakeview Drive
Fort Wayne, Indiana

Dear Mr. Dahm:

On May 24, 1976, the Fort Wayne-Allen County Public Library Board awarded the contract for roof repairs at the Pontiac Branch Library to Dahm Bros.. Please be advised that we are in the process of preparing a written contract for your and the Board's execution. We anticipate that the contract will be completed by May 28, 1976.

Since the Board has expressed its intent we urge that you begin work as soon as you can arrange to do so.

Very truly yours,
Coil and Dickmeyer, Inc.

C. David Coil

C. David Coil, P. E.

cc: Mr. Fred Reynolds

THE AMERICAN INSTITUTE OF ARCHITECTS

AIA Document A107

Standard Form of Agreement Between Owner and Contractor

Short Form Agreement for Small Construction Contracts

Where the Basis of Payment is a

STIPULATED SUM

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION

For other contracts the AIA issues Standard Forms of Owner-Contractor Agreements and Standard General Conditions of the Contract for Construction for use in connection therewith.

This document has been approved and endorsed by The Associated General Contractors of America.

AGREEMENT

made this day of JUNE in the year Nineteen Hundred and SEVENTY SIX

BETWEEN the Owner: THE FORT WAYNE PUBLIC LIBRARY

and the Contractor: DAHM BROS., INC.

the Project: ROOF REPAIRS - PONTIAC BRANCH LIBRARY, 3304 WARSAW STREET, FORT WAYNE, IN.

the ~~Architect~~: ENGINEER: C. DAVID COIL (COIL & DICKMEYER, INC.)

The Owner and Contractor agree as set forth below.

ARTICLE 1
THE WORK

The Contractor shall perform all the Work required by the Contract Documents for
(Here insert the caption descriptive of the Work as used on other Contract Documents.)

The work to be performed under this contract consists of the following:

1) Removal of existing roof

2) Removal of existing parapet walls

3) Repair and extension of existing roof deck

4) Installation of insulation and new roof

5) Installation of gutters, downspouts and storm sewers

ARTICLE 2
TIME OF COMMENCEMENT AND COMPLETION

The Work to be performed under this Contract shall be commenced

and completed

ARTICLE 3
CONTRACT SUM

The Owner shall pay the Contractor for the performance of the Work, subject to additions and deductions by Change Order as provided in the General Conditions, in current funds, the Contract Sum of $ 14, 330.00
(State here the lump sum amount, unit prices, or both, as desired.)

plus materials used and time expended in the repir of the existing roof deck
plus ten percent (10%) and ten percent (10%) for profit.

ARTICLE 4
PROGRESS PAYMENTS

Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as follows:

The Owner shall pay the Contractor 90% of the contract amount plus 90% of the time and materials expended upon substantial completion of the work. The balance of the contract amount and the balance of the time and materials expended shall be paid within 60 days of the acceptance of the work by the Engineer and the Owner.

ARTICLE 5
FINAL PAYMENT

The Owner shall make final payment within sixty (60) days after completion of the Work, provided the Contract be then fully performed, subject to ~~the provisions of Article 16 of the General Conditions~~ approval of the Engineer.

ARTICLE 6
ENUMERATION OF CONTRACT DOCUMENTS

The Contract Documents are as noted in Paragraph 7.1 of the General Conditions and are enumerated as follows:
(List below the Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda and accepted Alternates, showing page or sheet numbers in all cases and dates where applicable.)

1) This document

2) Sheet 1 of 1 of the Construction plans issued by Coil and Dickmeyer, Inc., Job No. 7610 dated May 11, 1976.

3) Notice to Contractors, General Conditions, Construction Specifications and Bid Sheet issued by Coil and Dickmeyer, Inc. entitled Contract Documents.

4) Wage Rate Schedule

5) ASTM Specification D 312-71 and the Manufacturer's Recommendations cited, all by reference.

This Agreement executed the day and year first written above.

OWNER THE FORT WAYNE PUBLIC LIBRARY	CONTRACTOR DAHM BROS., INC.
Chas. E. Slater	M. F. Dahm Pres.
Charles E. Slater, Pres.- Board of Trustees	M. F. Dahm, President

AIA DOCUMENT A107 • SMALL CONSTRUCTION CONTRACT • JANUARY 1974 EDITION • AIA® • ©1974
THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, D. C. 20006

FEDERAL INSURANCE COMPANY

CHUBB & SON INC., *Manager* 90 John St., New York, N. Y. 10038

PERFORMANCE BOND

Bond No. 80642139 **Amount $** 16,330.00

Know All Men by these Presents,

That we, Dahm Brothers, Inc.

(hereinafter called the "Principal"), as Principal, and the FEDERAL INSURANCE COMPANY, of the City of New York, New York, a corporation duly organized under the laws of the State of New Jersey, (hereinafter called the "Surety"), as Surety, are held and firmly bound unto Fort Wayne-Allen County Public Library Board

(hereinafter called the "Obligee"),

in the sum of Sixteen Thousand Three Hundred Thirty and no/100 Dollars ($ 16,330.00), for the payment of which sum well and truly to be made, we, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal entered into a certain Contract with the Obligee, dated June, 1976 for

roof repairs to Pontiac Branch Library building at 3304 Warsaw, Fort Wayne, Indiana

in accordance with the terms and conditions of said contract, which is hereby referred to and made a part hereof as if fully set forth herein;

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the above bounden Principal shall well and truly keep, do and perform each and every, all and singular, the matters and things in said contract set forth and specified to be by said Principal kept, done and performed, at the times and in the manner in said contract specified, or shall pay over, make good and reimburse to the above named Obligee, all loss and damage which said Obligee may sustain by reason of failure or default on the part of said Principal so to do, then this obligation shall be null and void; otherwise shall remain in full force and effect.

Sealed with our seals and dated this 22 day of June, A. D. nineteen hundred and Seventy Six

Dahm Brothers, Inc.
Principal

By M. J. Dahm

FEDERAL INSURANCE COMPANY

By Walter Kupke Jr
Attorney-in-Fact

And

Form 12020 Rev. 7-61 I-3868 (20M)

FEDERAL INSURANCE COMPANY

CHUBB & SON INC., *Manager* 90 John St., New York, N.Y. 10038

PAYMENT BOND

Bond No. 80642139 **Amount $** 16,330.00

Know All Men By These Presents, That we, Da hm Brothers, Inc.

as PRINCIPAL, and FEDERAL INSURANCE COMPANY, 90 John Street, New York, N. Y., a corporation organized and existing under the laws of the State of New Jersey, as SURETY, are held and firmly bound unto Fort Wayne-Allen County Public Library Board hereinafter called the OBLIGEE, in the penal sum of

Sixteen Thousand Three Hundred Thirty and no/100 ($ 16,330.00) DOLLARS,

for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

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roof repairs to Pontiac Branch Library building at 3304 Warsaw, Fort Wayne, Indiana

in accordance with the terms and conditions of said Contract, which is hereby referred to and made a part hereof as if fully set forth herein;

NOW, THEREFORE, if the Principal shall pay all lawful claims of sub-contractors, materialmen, or laborers for labor performed or materials furnished directly to the Principal, in the performance of said Contract, we agreeing that this bond shall be for the benefit of any sub-contractor, materialman or laborer having a just claim, then this obligation shall be void; otherwise to remain in full force and effect.

Sealed with our seals and dated this 22nd day of June , A. D. nineteen hundred and Seventy Six

Dahm Brothers, Inc.

By: M. E. Dahm

FEDERAL INSURANCE COMPANY

By: Matthew Kuska Jr.
Attorney-in-Fact

And:

Certified Copy of

POWER OF ATTORNEY

Know all Men by these Presents, That the FEDERAL INSURANCE COMPANY, 100 William Street, New York, New York, a New Jersey Corporation, has constituted and appointed, and does hereby constitute and appoint

Walter H. Lupke, Jr., Duane E. Lupke,
Donald L. Coffey, Edward B. Rice,
Walter E. Boose, Paula W. Schneider,
Lowell K. Zelt, Marvin P. Martin,
and Virginia T. Axson
of
Fort Wayne, Indiana

each its true and lawful Attorney-in-Fact to execute under such designation in its name and to affix its corporate seal to and deliver for and on its behalf as surety thereon or otherwise, bonds of any of the following classes, to-wit:

1. Bonds and Undertakings (other than Fiduciary Bonds) filed in any suit, matter or proceeding in any Court, or filed with any Sheriff or Magistrate, for the doing or not doing of anything specified in such Bond or Undertaking, in which the penalty of the bond or undertaking does not exceed the sum of One Hundred Thousand Dollars ($100,000.00).
2. Surety Bonds to the United States of America or any agency thereof, including those required or permitted under the laws or regulations relating to Customs or Internal Revenue; License and Permit Bonds or other indemnity bonds under the laws, ordinances or regulations of any State, City, Town, Village, Board or other body or organization, public or private; bonds to Transportation Companies, Lost Instrument bonds, Lease bonds, Workmen's Compensation bonds, Miscellaneous Surety bonds and bonds on behalf of Notaries Public, Sheriffs, Deputy Sheriffs and similar public officials.
3. Bonds on behalf of contractors in connection with bids, proposals or contracts.

In Witness Whereof, the said FEDERAL INSURANCE COMPANY has, pursuant to its By-Laws, caused these presents to be signed by its Assistant Vice-President and Assistant Secretary and its corporate seal to be hereto affixed this 1st day of January 19 75

FEDERAL INSURANCE COMPANY
By

George McClellan
Assistant Vice-President

Richard D. O'Connor
Assistant Secretary

FEDERAL INSURANCE COMPANY NEW JERSEY

STATE OF NEW JERSEY
ss:
County of Essex

On this 1st day of January 19 75, before me personally came Richard D. O'Connor, to me known and by me known to be Assistant Secretary of the FEDERAL INSURANCE COMPANY, the Corporation described in and which executed the foregoing Power of Attorney and the said Richard D. O'Connor being by me duly sworn, did depose and say that he is Assistant Secretary of the FEDERAL INSURANCE COMPANY and knows the corporate seal thereof; that the seal affixed to the foregoing Power of Attorney is such corporate seal and was thereto affixed by authority of the By-Laws of said Company and that he signed said Power of Attorney as Assistant Secretary of said Company by like authority; that he is acquainted with George McClellan and knows him to be Assistant Vice-President of said Company, and that the signature of said George McClellan subscribed to said Power of Attorney is in the genuine handwriting of said George McClellan and was thereto subscribed by authority of said By-Laws and in deponent's presence.

Acknowledged and Sworn to before me on the date above written.

PATRICIA RYAN NOTARY PUBLIC NEW JERSEY

Notary Public

PATRICIA RYAN
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires December 11, 19 78

CITY OF SHORT HILLS }
County of Essex } ss.

I, the undersigned, Assistant Secretary of the FEDERAL INSURANCE COMPANY, do hereby certify that the following is a true excerpt from the By-Laws of the said Company as adopted by its Board of Directors on March 11, 1953 and amended May 27, 1971 and that this By-Law is in full force and effect.

"ARTICLE XVIII.

Section 2. All bonds, undertakings, contracts and other instruments other than as above for and on behalf of the Company which it is authorized by law or its charter to execute, may and shall be executed in the name and on behalf of the Company either by the Chairman or the Vice-Chairman or the President or a Vice-President, jointly with the Secretary or an Assistant Secretary, under their respective designations, except that any one or more officers or attorneys-in-fact designated in any resolution of the Board of Directors or the Executive Committee, or in any power of attorney executed as provided for in Section 3 below, may execute any such bond, undertaking or other obligation as provided in such resolution or power of attorney.

Section 3. All powers of attorney for and on behalf of the Company may and shall be executed in the name and on behalf of the Company, either by the Chairman or the Vice-Chairman or the President or a Vice-President or an Assistant Vice-President, jointly with the Secretary or an Assistant Secretary, under their respective designations."

And I further certify that I have compared the foregoing copy of the POWER OF ATTORNEY with the original thereof and the same is a correct and true copy of the whole of said original Power of Attorney and that said Power of Attorney has not been revoked.

And I further certify that said FEDERAL INSURANCE COMPANY is duly licensed to transact fidelity and surety business in each of the States of the United States of America, District of Columbia, Puerto Rico, and each of the Provinces of Canada with the exception of Prince Edward Island; and is also duly licensed to become sole surety on bonds, undertakings, etc., permitted or required by law.

Given under my hand and the seal of said Company at Short Hills, N.J., this _____ day of June, 19 76.

M. Petryk
Assistant Secretary

COMMERCIAL UNION ASSURANCE COMPANIES

BOSTON, MASSACHUSETTS

American Employers' Insurance Company
(Name of Insurance Company)

Date June 2, 1976

CERTIFICATE OF INSURANCE

This is to certify that the Company named above has issued a policy or policies, covering in accordance with the terms thereof, to the insured named below. It is the intention of the Company that in the event of cancellation of the policy or policies by the Company during the periods of coverage as stated herein, 10 days written notice of such cancellation will be mailed to the party to whom this Certificate is issued, at the address stated below. This Certificate of Insurance neither affirmatively nor negatively amends, extends or alters the coverage afforded by the policy or policies issued by the Company as indicated above.

Name And Address Of Party To Whom This Certificate Is Issued	Name And Address Of Insured
Fort Wayne-Allen County Public Library Board 900 Webster Street Fort Wayne, Indiana	Dahm Brothers, Inc. 2009 Lakeview Drive Fort Wayne, Indiana 46808

Description of Motor Vehicle or Operations of Insured: All operations of the Insured — Project: Pontiac Branch Library, 3304 Warsaw Street, Fort Wayne, Indiana

Place of Garaging or Location of Operations or Premises: Indiana

TYPE OF POLICY	X*	POLICY NUMBER†	POLICY PERIOD EFFECTIVE	POLICY PERIOD EXPIRATION	LIMITS OF LIABILITY	
STANDARD WORKMEN'S COMPENSATION & EMPLOYERS' LIABILITY	X	WCAIG46 23 15	7/1/75	7/1/76	STATUTORY	
	X				$100,000	Coverage B
GENERAL LIABILITY						
BODILY INJURY						
Premises Operations	X	CLAID50 92 62	7/1/75	7/1/76	$	Each Person
Elevators	X					
Independent Contractors	X				$ 300,000	Each Occurrence
Products	X					Aggregate Products
Completed Operations	X				$ 300,000	Aggregate Comp. Operations
Contractual Blanket	X					
PROPERTY DAMAGE						
Premises Operations	X	CLAID50 92 62	7/1/75	7/1/76	$ 100,000	Each Occurrence
Elevators	X				$ 100,000	Aggregate Oper.
Independent Contractors	X				$ 100,000	Aggregate Protective
Products	X				$ 100,000	Aggregate Products
Completed Operations	X					Aggregate Comp. Operations
Contractual Blanket	X				$ 100,000	Aggregate Contractual
AUTOMOBILE LIABILITY						
BODILY INJURY						
Owned Automobiles	X	CLAID50 92 62	7/1/75	7/1/76	$ 100,000	Each Person
Hired Automobiles	X					
Non-owned Automobiles	X				$ 300,000	Each Occurrence**
PROPERTY DAMAGE						
Owned Automobiles	X	CLAID50 92 62	7/1/75	7/1/76		
Hired Automobiles	X				$ 100,000	Each Occurrence**
Non-owned Automobiles	X					

This Certificate of Insurance is not valid unless it is countersigned by a duly authorized representative of the Company

* Absence of an "X" in these spaces means that insurance is not afforded with respect to the coverages or hazards opposite thereto

** The word "accident" is substituted for the word "occurrence" when policy form G4303 is indicated in the "POLICY NUMBER" column.

† If more than one kind of insurance is written on one policy, the policy number need not be repeated.

G15950 13

ORIGINAL

Duane E. Lupke
(Authorized Representative)
LUPKE-RICE ASSOCIATES

☐ INDIANA INSURANCE COMPANY
☐ CONSOLIDATED INSURANCE COMPANY
Indianapolis, Indiana

CERTIFICATE OF INSURANCE

This is to certify that the following policies, subject to their terms, conditions and exclusions have been issued by this Company, but this certificate does not in any way amend, extend or alter the coverages afforded by said policies.

The Company will mail to the party to whom this Certificate is issued a record of any material change in or cancellation of said policy or policies but takes no responsibility for failure to do so. *A ten day written notice will be mailed prior to cancellation.*

NAME AND ADDRESS OF PARTY TO WHOM CERTIFICATE IS ISSUED:

Fort Wayne-Allen County Public Library Board
900 Webster Street
Fort Wayne, Indiana

NAME AND ADDRESS OF INSURED

Dahm Brothers, Inc.
2009 Lakeview Drive
Fort Wayne, Indiana

	Hazards	Policy Number	Expiration Date	Bodily Injury Liability Limits		Property Damage Liability Limits	
				Each Occurrence	Aggregate	Each Occurrence	Aggregate
GENERAL LIABILITY	Premises—Operations				X X X		
	Escalators				X X X		X X X
	Sub-let Operations				X X X		
	Products—including completed Operations						
	Contractual—As described below				X X X		
	This coverage is provided under: ☐ Comprehensive,			☐ Schedule Policy			
AUTOMOBILE	Owned Automobiles						X X X
	Hired Automobiles						X X X
	Non-Owned Automobiles						X X X
	This coverage is provided under: ☐ Comprehensive,			☐ Schedule Policy			

Workmen's Compensation			Compensation-Statutory Limit	E.L. Limit:	$
Burglary			Form:	Amount	
Excess Indemnity	*14 002 401*	*7/1/76*	Single Limit: *5,000,000*	Each Occurrence	
			Retained Limit: *10,000*	Each Occurrence	

Location of Risk and Description of Operations:

all operations of the insured

Project: Pontiac Branch Library
3304 Warsaw Street
Fort Wayne, Indiana

Description of Specific Contract(s) for which Certificate is issued (Indicate Types of Agreements, Party or Parties, and Dates):

Dated *6/2/76*

By *Lupke-Rice Associates*

LUPKE-RICE ASSOCIATES

12-199 Rev. 7-74

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

June 24, 1976

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in special session at the Main Library, 900 Webster Street, June 24, 1976, at 2:00 p.m. Members present were: Mr. Charles E. Slater, Mr. Allan J. Tremper, Mrs. Florence A. Buirley, Mr. Russell E. Erb, Mrs. Vera Dulin, Mrs. Helen Reynolds, Mr. William E. Miller, Mrs. Rhuea Graham and Mrs. Helen E. Knoblauch. Mr. Slater presided.

Mr. Reynolds presented the Allen County Contractual Library proposed budget for 1977 and explained the increases and decreases in the budget items. Mr. Miller moved the 1977 proposed budget with the exception of alteration of item 11, seconded by Mrs. Reynolds and passed unanimously.

Mr. Reynolds presented the Bond and Interest Redemption proposed budget for 1977. Mr. Erb moved the approval of the proposed budget for 1977, seconded by Mrs. Buirley and passed unanimously.

The 1977 proposed budget for the Fort Wayne Public Library was presented by Mr. Reynolds with the explaination of the increases and decreases in the budget items. Mrs. Buirley moved the approval of the proposed 1977 budget with the exception of alteration of item 11. Mrs. Knoblauch seconded the motion and it passed unanimously.

By consent the Board set Mr. Reynolds salary for 1977 at $30,500.

When no further business appeared the Board adjourned.

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

RECAPITULATION OF FUNDS FOR BOND AND INTEREST REDEMPTION FUND

Cash Balance January 1, 1976	$261,002.71
Estimated proceeds of .117¢ levy on valuation of $452,073,170.	528,925.00
Motor Vehicle Excise Tax	38,000.00
Bank Tax	8,607.00
TOTAL ALL FUNDS 1976	$836,534.71
BUDGET 1976	551,925.00
Estimated Balance January 1, 1977	$284,609.71
Estimated proceeds of .108¢ levy on valuation of $461,114,633.	498,004.00
Motor Vehicle Excise Tax	38,000.00
Bank Tax	8,607.00
TOTAL ALL FUNDS 1977	$829,220.71
Estimated Budget 1977	553,925.00
Estimated Balance January 1, 1978	$275,295.71

Need a balance January 1, 1978 of $270,100.52

BOND AND INTEREST REDEMPTION FUND

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

COMPARATIVE BUDGET June 24, 1976

	1976 Budget	Proposed 1977 Budget		Plus or Minus
6 CURRENT OBLIGATIONS				
62 Interest	111,925.00	93,925.00	-	18,000.00
TOTAL	$111,925.00	$93,925.00	-	$18,000.00
8 DEBT PAYMENTS				
81 Bonds	440,000.00	460,000.00	+	20,000.00
TOTAL	$440,000.00	$460,000.00	+	$20,000.00
GRAND TOTAL	$551,925.00	$553,925.00	+	$ 2,000.00

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

RECAPITUALATION OF FUNDS FOR CITY LIBRARY SERVICE

Cash Balance January 1, 1976		$ 145,063.69
Estimated proceeds of .327¢ levy on valuation of $452,073,170.		1,478,279.00
Motor Vehicle Excise Tax		111,000.00
Transfer from County	289,630.00	
Bank Tax	25,051.00	
Fines	42,000.00	
Rent	25,200.00	
Miscellaneous	35,000.00	416,881.00
TOTAL ALL FUNDS 1976		$2,151,223.69
BUDGET 1976		2,051,605.00
Estimated Balance January 1, 1977		$ 99,618.69
Estimated proceeds of .33¢ levy on valuation of $461,114,633.		1,521,678.00
Motor Vehicle Excise Tax		111,000.00
Transfer from County	304,630.00	
Bank Tax	25,051.00	
Fines	42,000.00	
Rent	25,200.00	
Miscellaneous	35,000.00	431,881.00
TOTAL ALL FUNDS 1977		$2,164,177.69
Estimated Budget 1977		2,127,055.00
Anticipated Balance January 1, 1978		$ 37,122.69

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

COMPARATIVE BUDGET June 24, 1976

	1976 Budget	Proposed 1977 Budget	Plus or Minus
1 SERVICES PERSONAL			
11 Salary of Librarian	17,435.00		
12 Salary of Assistants			
121 Regular Assistants	809,375.00	842,375.00	+ 33,000.00
122 Substitute and Part Time	159,950.00	167,950.00	+ 8,000.00
13 Wages of Janitors	137,010.00	143,860.00	+ 6,850.00
14 Other Compensation			
141 Technical and Professional	10,000.00	10,000.00	
142 Employer Participation in Group Insurance.	22,290.00	29,290.00	+ 7,000.00
TOTAL	$1,156,060.00	$1,210,910.00	+ $54,850.00
2 SERVICES CONTRACTUAL			
21 Communication and Transportation			
211 Freight, Express and Drayage	600.00	600.00	
212 Postage	7,750.00	7,750.00	
213 Telephone Tolls and Telegrams	20,000.00	20,000.00	
214 Professional Meetings	3,000.00	3,000.00	
215 Gasoline and Oil	2,500.00	2,500.00	
216 Other Transportation Expense	750.00	750.00	
22 Heat, Light, Power and Water			
221 Electric Current	115,000.00	115,000.00	
224 Water	5,590.00	5,590.00	
225 Sewer	3,980.00	3,980.00	
23 Printing and Advertising			
231 Advertising and Publication of Notices	500.00	500.00	
232 Printing, Other than Office Supplies	75.00	75.00	
24 Repairs			
241 Buildings and Structures	74,500.00	25,000.00	- 49,500.00
242 Equipment	9,000.00	10,000.00	+ 1,000.00
243 Rebinding and Repair of Books and Binding of Magazines and Documents	49,750.00	49,750.00	
244 Miscellaneous Repairs	300.00	300.00	
25 Services, Other Contractual			
252 Labor	4,800.00	4,800.00	
253 Rental on Equipment	28,900.00	28,900.00	
256 Service on Mechanical Equipment	23,000.00	23,000.00	
257 Expense Developing Microfilm	600.00	600.00	
TOTAL	$350,595.00	$302,095.00	- $48,500.00

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

COMPARATIVE BUDGET June 24, 1976

	1976 Budget	Proposed 1977 Budget	Plus or Minus
3 SUPPLIES			
31 Office Supplies			
311 Official Records	50.00	50.00	
312 Stationery and Printing	9,000.00	9,000.00	
313 Other Office Supplies	3,800.00	3,800.00	
32 Other Supplies			
320 Photography Supplies	3,500.00	3,500.00	
321 Other Library Supplies	26,000.00	26,000.00	
322 Janitors Supplies	12,000.00	12,000.00	
33 Coal, Fuel Oil and Gas	55,000.00	55,000.00	
TOTAL	$109,350.00	$109,350.00	
4 MATERIAL			
41 Building			
411 Branch Buildings	200.00	200.00	
412 Other Material	200.00	200.00	
44 General			
441 Materials and Parts for Equipment	3,750.00	3,750.00	
442 Other General Materials	2,300.00	2,300.00	
TOTAL	$6,450.00	$6,450.00	
5 CURRENT CHARGES			
51 Insurance and Bond Premiums	26,450.00	26,450.00	
54 Dues	1,500.00	1,500.00	
55 Employer's Contribution, Retirement, O.A.S.I.	76,000.00	79,800.00	+ 3,800.00
56 Transfer to Improvement Reserve Fund		20,000.00	+ 20,000.00
TOTAL	$103,950.00	$127,750.00	+ $23,800.00
6 CURRENT OBLIGATIONS			
62 Interest	12,000.00	12,000.00	
TOTAL	$12,000.00	$12,000.00	
7 PROPERTIES			
71 Buildings, Structures and Improvements			
711 Buildings and Fixed Equipment	500.00	500.00	

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

COMPARATIVE BUDGET June 24, 1976

	1976 Budget	Proposed 1977 Budget	Plus or Minus
72 Equipment			
721 Furniture	1,000.00	1,000.00	
722 Office	1,500.00	1,500.00	
723 Cars	4,200.00	4,500.00	+ 300.00
724 Other Equipment	6,000.00	6,000.00	
73 Books, Periodicals, Newspapers, Audio-Visual Materials	320,000.00	345,000.00	+ 25,000.00
TOTAL	$333,200.00	$358,500.00	+ $25,300.00
GRAND TOTAL	$2,071,605.00	$2,127,055.00	+ $55,450.00

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

RECAPITUALATION OF FUNDS FOR ALLEN COUNTY CONTRACTUAL LIBRARY

Cash Balance January 1, 1976	$110,225.73
Estimated proceeds of .208¢ levy on valuation of $388,071,080.	807,188.00
Motor Vehicle Excise Tax	86,000.00
Miscellaneous revenue	3,700.00
TOTAL ALL FUNDS 1976	$1,007,113.73
BUDGET 1976	899,330.00
Estimated Balance January 1, 1977	$ 107,783.73
Estimated proceeds of .218¢ levy on valuation of $388,071,080.	845,995.00
Motor Vehicle Excise Tax	86,000.00
Miscellaneous revenue	3,700.00
TOTAL ALL FUNDS 1977	$1,043,478.73
Estimated Budget 1977	939,150.00
Estimated Balance January 1, 1978	$ 104,328.73

ALLEN COUNTY CONTRACTUAL LIBRARY

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

COMPARATIVE BUDGET June 4, 1976

	1976 Budget	Proposed 1977 Budget	Plus or Minus
1 SERVICES PERSONAL			
11 Salary of Librarian	11,565.00		
12 Salary of Assistants			
121 Regular Assistants	239,000.00	250,950.00	+ 11,950.00
122 Substitute and Part Time	38,000.00	39,900.00	+ 1,900.00
13 Wages of Janitors	37,280.00	39,145.00	+ 1,865.00
14 Other Compensation			
141 Technical and Professional	500.00	500.00	
142 Employer Participation in Group Insurance	8,655.00	8,655.00	
TOTAL	$335,000.00	$350,715.00	+ $15,715.00
2 SERVICES CONTRACTUAL			
21 Communication and Transportation			
211 Freight, Express and Drayage	300.00	300.00	
212 Postage	3,000.00	3,500.00	+ 500.00
213 Telephone Tolls and Telegrams	4,250.00	4,250.00	
214 Professional Meetings	1,500.00	1,000.00	- 500.00
215 Gasoline and Oil	3,500.00	4,000.00	+ 500.00
216 Other Transportation Expense	2,000.00	2,000.00	
22 Heat, Light, Power and Water			
221 Electric Current	5,500.00	5,500.00	
224 Water	125.00	125.00	
225 Sewer	125.00	125.00	
23 Printing and Advertising			
231 Advertising and Publication of Notices	250.00	250.00	
24 Repairs			
241 Buildings and Structures	3,500.00	5,500.00	+ 2,000.00
242 Equipment	4,500.00	4,500.00	
243 Rebinding and Repair of Books	25,000.00	23,000.00	- 2,000.00
244 Miscellaneous Repairs	200.00	200.00	
25 Services, Other Contractual			
252 Labor	750.00	750.00	
253 Rental on Equipment	8,500.00	8,500.00	
254 Inter-Library Service	165,000.00	165,000.00	
255 Depository Fees	100.00		- 100.00
256 Service on Mechanical Equipment	4,000.00	4,000.00	
257 Expense Developing Microfilm	300.00	300.00	
TOTAL	$232,400.00	$232,800.00	+ $ 400.00

ALLEN COUNTY CONTRACTUAL LIBRARY

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

COMPARATIVE BUDGET June 4, 1976

	1976 Budget	Proposed 1977 Budget	Plus or Minus
3 SUPPLIES			
31 Office Supplies			
311 Official Records	50.00	50.00	
312 Stationery and Printing	3,000.00	3,000.00	
313 Other Office Supplies	1,200.00	1,200.00	
32 Other Supplies			
320 Photography Supplies	500.00	500.00	
321 Other Library Supplies	7,500.00	7,500.00	
322 Janitors Supplies	2,750.00	2,750.00	
33 Coal, Fuel Oil and Gas	2,000.00	2,000.00	
TOTAL	$17,000.00	$17,000.00	
4 MATERIAL			
41 Building			
411 Branch Buildings	200.00	200.00	
412 Other Material	200.00	200.00	
44 General			
441 Materials and Parts for Equipment	2,000.00	2,000.00	
442 Other General Materials	1,500.00	1,500.00	
TOTAL	$3,900.00	$3,900.00	
5 CURRENT CHARGES			
51 Insurance and Bond Premiums	5,650.00	5,650.00	
52 Rents	36,130.00	35,710.00	- 420.00
54 Dues	250.00	250.00	
55 Employer's Contribution, Retirement, O.A.S.I.	22,500.00	23,625.00	+ 1,125.00
57 Rent on Books and Music Records Loaned by City	90,000.00	105,000.00	+ 15,000.00
TOTAL	$154,530.00	$170,235.00	+ $15,705.00
6 CURRENT CHARGES			
62 Interest	5,000.00	5,000.00	
TOTAL	$5,000.00	$5,000.00	

ALLEN COUNTY CONTRACTUAL LIBRARY

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

COMPARATIVE BUDGET June 4, 1976

	1976 Budget	Proposed 1977 Budget	Plus or Minus
7 PROPERTIES			
72 Equipment			
721 Furniture	300.00	300.00	
722 Office	1,200.00	1,200.00	
723 Cars		8,000.00	+ 8,000.00
724 Other Equipment	5,000.00	5,000.00	
73 Books, Periodicals, Newspapers, Audio-Visual Materials	145,000.00	145,000.00	
TOTAL	$151,500.00	$159,500.00	+ $8,000.00
GRAND TOTAL	$899,330.00	$939,150.00	+ $39,820.00

CITY BOOK LOANS TO COUNTY PATRONS

	1974	1975
Lending Services	76,935	84,877
Childrens Room	24,646	27,419
Georgetown	135,161	152,005
Hessen Cassel	21,431	22,475
Little Turtle	16,018	17,247
Pontiac	331	169
Shawnee	2,076	3,650
Tecumseh	6,096	6,721
Waynedale	10,393	16,740
	293,087	331,303

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Monday, June 28, 1976, 4:00 p.m.

1. Approval of the minutes of the May 24th meeting.

2. Opening of bids for the caulking of and the cleaning and sealing of the main library.

3. Seek the Board's permission to advertise for an additional appropriation of $33,170.49 to be spent for repairs to the main library.

4. Seek the Board's permission to advertise for an additional appropriation of $67,003.56 for properties for the city operating budget and $20,283.29 for properties for the county operating budget so soon as those funds are received from the state auditor.

5. Seek the Board's approval to spend an additional $350.00 for roof repairs at the main library.

6. Seek the Board's approval to pay William Creane his full salary for an additional month even though he is returning on a part time basis.

7. Seek the Board's approval to employ the following hourly-rated employees:

Dale Myers	@ 2.40 per hr.
Pamela DeVault	@ 2.20 per hr.
Arifa Lukmani	@ 2.40 per hr.
Diana Cole	@ 2.20 per hr.
Beth Eagan	@ 2.40 per hr.
John Dickmeyer	@ 3.75 per hr.
Lois Kitch	@ 2.50 per hr.
Todd Senseny	@ 2.25 per hr.
Daniel Marx	@ 2.40 per hr.
Susan Mustin	@ 2.40 per hr.

8. Approval of the bills from the Operating Fund in the amount of $80,939.76, Indiana & Michigan Electric Company bills in the amount of $7,245.35 and Lincoln National Life Insurance Company bill in the amount of $1,175.78; and Bond and Interest Redemption Fund bills in the amount of $283,824.48.

Remind the Board of the following meetings:

1. Appearance of Joseph Garcia before the Board to be interviewed as a possible successor as Head Librarian on June 30th at 10:30 a.m.

2. Reorganization meeting at 12:00 noon at Chamber of Commerce on Thursday, July 1, 1976.

3. Appearance of Rick Ashton before the Board to be interviewed as a possible successor as Head Librarian on July 16th at 10:30 a.m.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

June 28, 1976

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, June 28, 1976 at 4:00 p.m. Members present were: Mr. Charles E. Slater, Mr. Allan J. Tremper, Mrs. Florence A. Buirley, Mrs. Helen E. Knoblauch, Mr. Russell E. Erb and Rev. Richard Frazier. Mr. Slater presided.

Attorney David Heaton reported to the Board that suit against Dennis Jeffrey was filed, and Dennis Jeffrey called before return date and said he would borrow the money to pay off the building. The Board authorized Attorney David Heaton to proceed with Default Judgement to cancel the contract, arrearages and we take possession.

Opening of bids for the caulking, cleaning and sealing of the main library was next on the agenda. No bids were received. Re-advertise for bids to be opened on July 26, 1976.

Approval of the minutes of the May 24th meeting was next on the agenda. Mrs. Buirley moved the minutes be approved as submitted, seconded by Mr. Erb and carried.

Mr. Reynolds asked the Board's permission to advertise for an additional appropriation of $33,170.49 to be spent for repairs to the main library. Mr. Tremper moved the approval to advertise for the additional appropriation, seconded by Mr. Erb and passed unanimously.

Mr. Reynolds asked the Board's permission to advertise for an additional appropriation of $67,003.56 for properties for the city operating budget and $20,283.29 for properties for the county operating budget so soon as those funds are received from the state auditor. Mrs. Knoblauch moved the approval to advertise for the additional appropriations, seconded by Mrs. Buirley and carried.

The Board's approval to spend an additional $350.00 for roof repairs at the main library was next on the agenda. Mr. Erb moved the approval to spend an additional $350.00 for roof repairs at the main library, seconded by Mrs. Buirley and passed unanimously.

Mr. Reynolds asked the Board's approval to pay William Crane his full salary for an additional month even though he is returning on a part time basis. Mrs. Knoblauch moved the approval to pay Mr. Crane his full salary for another month, seconded by Mrs. Buirley and passed unanimously.

Mr. Reynolds asked the Board's approval to employ the following hourly-rated employees:

Dale Myers	@ $2.40 per hr.
Pamela DeVault	@ $2.20 per hr.
Arifa Lukmani	@ $2.40 per hr.
Diana Cole	@ $2.20 per hr.
Beth Eagan	@ $2.40 per hr.
John Dickmeyer	@ $3.75 per hr.
Lois Kitch	@ $2.50 per hr.
Todd Senseny	@ $2.25 per hr.
Daniel Marx	@ $2.40 per hr.
Susan Mustin	@ $2.40 per hr.

Mr. Tremper moved the approval to employ the ten hourly-rated employees at the recommended hourly rates, seconded by Mrs. Knoblauch and passed unanimously.

Approval of the final payment to Civilian Construction Corp. in the amount of $5,557.80 was submitted to the Board. Mrs. Knoblauch moved the approval of the final payment for Georgetown Branch, but not to release the check until all repairs are completed. Mrs. Buirley seconded the motion and passed unanimously.

Approval of the bills from the Operating Fund in the amount of $80,939.76, Indiana & Michigan Electric Company bills in the amount of $7,245.35 and Lincoln National Life Insurance Company bill in the amount of $1,175.78; and Bond and Interest Redemption Fund bills in the amount of $283,824.48 was the last item on the agenda. Mr. Erb moved the bills be approved for payment, seconded by Mrs. Knoblauch and passed unanimously.

When no further business appeared the Board adjourned.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

June 28, 1976

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

MAY 1976

Main Library Fines		$2,028.44
Georgetown Branch Library	518.83	
Hessen Cassel Branch	307.44	
Little Turtle Branch	186.87	
Pontiac Branch	35.85	
Shawnee Branch	277.14	
Tecumseh Branch	123.00	
Waynedale Branch	199.61	
BW #4	10.50	
BW #5	21.31	1,680.55
Art & Recordings		360.61
Rent (YWCA)		1,000.00
Rent (Hunter- Annex)		1,000.00
Rent (Reitz IGA)		100.00
Parking Lot Receipts		1,000.00
Copier Receipts		2,399.11
Return Insurance Premium		31.00
Telephone Pay Station Commission		8.12
Subscription Fees		40.00
Paper Bag Receipts		35.32
Used Ladders		125.00
Pamphlets		83.93
Reserve Postals		29.18
Books		51.50
County Fines		59.45
		$10,032.21

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

June 28, 1976

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES MAY 16 - JUNE 15, 1976

May 17	Postage	212	2.58	
19	Postage	212	18.39	
20	Postage	212	2.65	
	Pamphlets	731	10.04	
24	Postage	212	2.37	
25	Postage	212	4.81	
26	Librarians expense (Toledo)	214	6.00	
	Postage	212	4.94	
27	Librarians expense (Logansport)	214	18.99	
	Postage	212	3.40	
28	Pamphlets	731	11.60	
	Postage	212	4.29	
June 1	Postage	212	2.19	
3	Librarians expense (Toledo)	214	6.75	
	Postage	212	11.50	
7	Postage	212	4.26	
8	Postage	212	2.43	
9	Postage	212	3.70	
	Librarians expense (Chicago)	214	20.10	
10	Postage	212	.69	
14	Postage	212	9.24	
15	Postage	212	2.55	$153.47

COUNTY

May 17	Postage	212	3.92	
21	Postage	212	3.77	
June 1	Postage	212	2.67	
2	Postage	212	4.21	
4	Postage	212	2.13	
8	Postage	212	4.66	
11	Postage	212	5.40	
15	Postage	212	8.70	$ 35.46
				$188.93

APPROVED
Fred J. Reynolds
LIBRARIAN

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

BOND AND INTEREST REDEMPTION FUND

Public Library Bills June 28, 1976

Indiana Bank & Trust Company	Bonds and coupons due July 1, 1976	$149,000.00
Lincoln National Bank & Trust Company	Bonds and coupons due July 1, 1976	134,824.48
		$283,824.48

Chas E Slater

Allan Zemper

Helen E. Knobloch

Florence A Burley

Russell E Ed

APPROVED

Fred J. Reynolds

LIBRARIAN

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

July 1, 1976

The Board of Trustees of the Public Library of Fort Wayne and Allen County met with the Librarian at 12:00 noon, July 1, 1976 at the Chamber of Commerce to reorganize. Members present were: Mr. Charles E. Slater, Mr. Allan J. Tremper, Mrs. Helen E. Knoblauch, Mrs. Florence A. Buirley, Mr. Russell Erb and Rev. Richard Frazier. Mr. Reynolds presided.

Mr. Reynolds asked for nominations for President. Mr. Tremper nominated Mr. Slater for President. Mr. Erb seconded the nomination. Mr. Slater was re-elected President unanimously.

Mr. Reynolds asked for nominations for Vice-President. Mr. Slater nominated Mr. Tremper for Vice-President. Mrs. Knoblauch seconded the nomination. Mr. Tremper was re-elected Vice-President unanimously.

Mr. Reynolds asked for nominations for Secretary. Mrs. Buirley nominated Mrs. Knoblauch for Secretary. Mr. Slater seconded the nomination. Mrs. Knoblauch was re-elected Secretary unanimously.

Mr. Reynolds asked for nominations for Treasurer. Mrs. Knoblauch nominated Mrs. Buirley for Treasurer. Mr. Tremper seconded the nominations. Mrs. Buirley was re-elected Treasurer unanimously.

Mr. Reynolds next presented an agreement to purchase real estate at 4011 South Wayne Ave. by Niebec Inc. for $16,952.55 cash, acceptance is subject to the condition: not to be closed unless seller completes pending eviction suit against Dennis Jeffery in 60 days. Mrs. Buirley moved we accept the proposal to buy Shawnee Branch by Niebec Inc., seconded by Rev. Frazier and passed unanimously.

When no further business appeared the Board adjourned.

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Monday, July 26, 1976, 4:00 p.m.

1. Approval of the minutes of June 24, June 28, and July 1 meetings.

2. Opening of bids for caulking, sealing and cleaning of the main library building.

3. Hearing on the additional appropriations.

4. Seek the Board's approval of the salary and hourly rates for the following new employees:

John Hall	$6,760.00 annual
Susan Wever	$7,500.00 annual
Julie Oxley	$2.30 per hr.
Esther Zawadzke	$2.50 per hr.

5. Seek the Board's approval to make merit increases to nine staff members.

6. Seek the Board's approval to make increases for the following hourly rated employees:

Nellie Ramer	$2.70 to $2.80
Hildreth Williams	$3.50 to $3.75
Jeanne Cox	$2.95 to $3.10
Marion Walters	$2.40 to $2.50
Herbert Timinsky	$2.35 to $2.50

7. Ascertain the Board's pleasure relative to the new dues structure for ILTA - ILA.

8. Ascertain the Board's pleasure relative to joining Urban Libraries Council.

9. Approval of the bills from the Operating Fund in the amount of $57,304.72, Indiana & Michigan Electric Company bills in the amount of $9,650.58, Lincoln National Life Insurance Company bill in the amount of $2,157.72.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

July 26, 1976

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, July 26, 1976 at 4:00 p.m. Members present were: Mr. Charles E. Slater, Mr. Allan J. Tremper, Mrs. Helen E. Knoblauch, Mrs. Florence A. Buirley, Mr. Russell E. Erb and Mrs. Audrey H. Sharpe. Mr. Slater presided.

Approval of the minutes of the June 24th, June 28th and July 1st meetings was the first item on the agenda. Mrs. Buirley moved the minutes be approved as submitted, seconded by Mr. Erb and passed unanimously.

Opening of bids for caulking, sealing and cleaning of the main library building was next on the agenda. Two bids were received. Midwest Caulking, Inc. submitted a bid of $14,620.00; and Guaranteed Maintenance Corporation of Indpls. submitted a bid of $26,000.00. Mr. Erb moved we accept the bid of Midwest Caulking, Inc., seconded by Mrs. Buirley and carried.

The hearing on the additional appropriations was next on the agenda. The additional appropriation resolution for the Phonograph Record Room Fund in the amount of $2,380.00 and Library Services & Construction Act Fund in the amount of $16,863.00 was approved by Mrs. Knoblauch and seconded by Mrs. Buirley and passed unanimously. The additional appropriation resolution for the City Operating Fund in the amount of $33,170.49 was approved by Mrs. Sharpe and seconded by Mrs. Buirley and passed unanimously. No objectors appeared.

Mr. Reynolds asked the Board's approval to hire the following employees at the recommended rates:

Susan Wever	$7,500.00 annual
Julie Oxley	$2.30 per hour
Esther Zawadzke	$2.50 per hour

Mr. Erb moved the approval to employ the three people at the recommended rates, seconded by Mrs. Sharpe and carried.

Mr. Reynolds asked the Board's approval to make merit increases to nine staff members (h.i.) and to put John Hall on the staff at an annual salary of $6,760.00. Mrs. Knoblauch moved the approval of the increases for the nine staff members and add John Hall to the staff at $6,760.00 annually. Mr. Tremper seconded the motion and it passed unanimously.

The Board's approval to make increases for the following hourly rated employees was next on the agenda:

Nellie Ramer	$2.70 to $2.80
Hildreth Williams	$3.50 to $3.75
Jeanne Cox	$2.95 to $3.10
Marion Walters	$2.40 to $2.50
Herbert Timinsky	$2.35 to $2.50

Mrs. Knoblauch moved the approval to increase the hourly rates of the five employees, seconded by Mrs. Buirley and carried.

Mr. Reynolds ascertained the Board's pleasure relative to the new dues structure for ILA-ILTA. Mrs. Sharpe moved we pay ILA-ILTA dues of $900.00, seconded by Mrs. Knoblauch and passed unanimously.

The Board's pleasure relative to joining Urban Libraries Council was next on the agenda. Mr. Erb moved that contingent on having the money in the budget this year and increasing the amount for dues in next years budget we join the Urban Libraries Council. Mrs. Buirley seconded the motion and it passed unanimously.

Approval of the bills from the Operating Fund in the amount of $57,304.72, Indiana & Michigan Electric Company bills in the amount of $9,650.38, and Lincoln National Life Insurance Company bill in the amount of $2,157.72 was the last item on the agenda. Mrs. Buirley moved the bills be approved for payment, seconded by Mrs. Knoblauch and carried.

When no further business appeared the Board adjourned.

July 26, 1976

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

Recommended Salary Increases for the following Staff Members

	Present Monthly Salary	Monthly Increase
Wilma Sills	$580.00	$20.00
Wesley Avins	900.00	20.00
Karen Allred	700.00	20.00
Stephen Richards	695.00	20.00
Alan Hall	625.00	25.00
Margaret Dietsch	575.00	20.00
Nancy Ann Scott	480.00	20.00
Beverly Linnemeyer	485.00	15.00
Steven Fortriede	970.00	20.00

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

July 26, 1976

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

JUNE 1976

Main Library Fines		$1,624.97
Georgetown Branch Library	469.40	
Hessen Cassel Branch	217.52	
Little Turtle Branch	209.35	
Pontiac Branch	37.83	
Shawnee Branch	211.00	
Tecumseh Branch	81.75	
Waynedale Branch	165.44	
BW #4	14.00	1,406.29
Art & Recordings		338.46
Rent (YWCA)		1,000.00
Rent (Hunter- Annex)		1,000.00
Rent (Reitz IGA)		100.00
Parking Lot Receipts		1,000.00
Copier Receipts		1,649.93
Subscription Fees		40.00
Telephone Pay Station Commission		13.80
Subscription Refund		9.00
Broadway Christian Church Parking		75.00
Reserve Postals		34.90
Pamphlets		61.89
Books		161.10
County Fines		185.90
		$8,701.24

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

July 26, 1976

To the Board of Library Trustees;

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES JUNE 16 - JULY 15, 1976

June 17	Postage	212	4.98	
21	Postage	212	3.12	
22	Postage	212	2.55	
23	Postage	212	2.81	
24	Postage	212	4.67	
25	Postage	212	11.14	
28	Postage	212	15.23	
29	Postage	212	2.25	
	Librarians expense (Richmond)	214	8.59	
30	Magazine	731	2.00	
	Postage	212	12.88	
July 2	Pamphlets	731	6.75	
6	Postage	212	2.19	
8	Postage	212	.55	
	Gasoline	215	2.00	
9	Postage	212	3.74	
13	Postage	212	2.31	
14	Postage	212	4.85	
15	Postage	212	5.80	$98.41

COUNTY

June 18	Postage	212	4.52	
22	Postage	212	2.88	
24	Postage	212	.95	
29	Postage	212	2.86	
July 1	Postage	212	1.99	
6	Postage	212	2.09	
7	Postage	212	1.68	
12	Postage	212	7.25	
13	Postage	212	1.22	$25.44
				$123.85

APPROVED
Fred J. Reynolds
LIBRARIAN

Form Prescribed by State Board of Accounts

General Form No. 99 P (Rev. 1967)

Ft. Wayne-Allen Co. Library Board
(Governmental Unit)

To JOURNAL-GAZETTE Dr.

Allen County, Ind.

FORT WAYNE, INDIANA

PUBLISHER'S CLAIM

LINE COUNT

Display Matter (Must not exceed two actual lines, neither of which shall total more than four solid lines of the type in which the body of the advertisement is set) — number of equivalent lines		
Head	number of lines	1
Body	number of lines	42
Tail	number of lines	2
	Total number of lines in notice	45

COMPUTION OF CHARGES

45 lines, 1 columns wide equals 45 equivalent lines at .259¢ cents per line — $ 11.66

Additional charge for notices containing rule or tabular work (50 per cent of above amount) —

Charge for extra proofs of publication (50 cents for each proof in excess of two) —

TOTAL AMOUNT OF CLAIM — $ 11.66

DATA FOR COMPUTING COST

Width of single column 9.9 ems

Size of type 5½ point

Number of insertions 2

Size of quad upon which type is cast 5½

Pursuant to the provision and penalties of Ch. 89, Acts 1967,

I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Arvilla De Wald

Date July 20, 19 76

Title CLERK

NOTICE TO CONTRACTORS

The Fort Wayne-Allen County Public Library Board will receive sealed bids for the cleaning, sealing and caulking of the Main Library, 900 Webster Street, Fort Wayne, Indiana until 4:00 PM EST, July 26, 1976 at the office of the Librarian at the above address. No bids will be accepted after that time.

Bids will be opened and read at the regular monthly meeting of the Library Board on July 26, 1976. Information concerning the bids will be available through the Engineer's office on the following day.

All bidding and all work will be in accordance with the contract documents, Job No. 7614, issued by Coil and Dickmeyer, Inc. dated June 14, 1976. Copies of the contract documents will be available at the office of the Librarian and at the offices of Coil and Dickmeyer, Inc., 3926 U.S. 24 West, Fort Wayne, Indiana.

Bidders will be required to file with their bids a certified check made payable to the Fort Wayne-Allen County Public Library Board, or a bid bond, for an amount not less than five percent (5%) of the bid submitted. A financial statement and a non-collusion affidavit on the forms prescribed by the State Board of Accounts shall be filed with the Bid.

The Fort Wayne-Allen County Library Board reserves the right to reject any and all bids without assigning any reason for its action, using its discretion to determine what action will be in the best interest of the public.

The Fort Wayne-Allen County Library Board

7—13-20

OPY OF
ENT HERE

PUBLISHER'S AFFIDAVIT

State of Indiana
ALLEN County } ss:

Personally appeared before me, a notary public in and for said county and state, the undersigned ARVILLA DEWALD who, being duly sworn, says that she is CLERK of the JOURNAL-GAZETTE a DAILY newspaper of general circulation printed and published in the English language in the city ~~town~~ of FORT WAYNE, INDIANA in state and county aforesaid, and that the printed matter attached hereto is a true copy, which was duly published in said paper for 2 time s, the dates of publication being as follows:

7/13-20/76

Arvilla De Wald

Subscribed and sworn to before me this 20th day of July 19 76

Harry V [illegible]
Notary Public

My commission expires September 28, 1979

Form #904

Claim No..... **Warrant No.....**

IN FAVOR OF

.....

.....

$.....

On Account of Appropriation for

.....

Appropriation No.....

Allowed....., 19.....

In the sum of $.....

.....

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.....

.....

.....

.....

I have examined the within claim and hereby certify as follows:

That it is in proper form.

That it is duly authenticated as required by law.

That it is apparently { Correct / Incorrect

.....

I certify that the within claim is true and correct; that the services therein itemized and for which charge is made were ordered by me and were necessary to the public business.

.....

.....196.....

TABLE SHOWING PRICE PER LINE AND PER INSERTION FOR

SIZE OF TYPE	11 Em Column (132 Points) Number of Insertions			
	1	2	3	4
5½	.192	.288	.384	.480
6	.176	.264	.352	.440
7	.151	.227	.302	.378
7½	.14	.21	.28	.35
8	.132	.198	.264	.33
9	.117	.176	.234	.293
10	.106	.159	.212	.265
12	.088	.132	.176	.22

Note: Above table is based on a square of 250 ems.

Form Prescribed by State Board of Accounts

Ft. Wayne-Allen Co. Library Board
(Governmental Unit)

Allen County, Ind.

To THE NEWS-SENTINEL Dr.

FORT WAYNE, INDIANA

PUBLISHER'S CLAIM

LINE COUNT

Display Matter (Must not exceed two actual lines, neither of which shall total more than four solid lines of the type in which the body of the advertisement is set) — number of equivalent lines		
Head	number of lines	1
Body	number of lines	42
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45 lines, 1 columns wide equals 45 equivalent lines at .259¢ cents per line — $ 11.66

Additional charge for notices containing rule or tabular work (50 per cent of above amount) —

Charge for extra proofs of publication (50 cents for each proof in excess of two) —

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DATA FOR COMPUTING COST

Width of single column ~~11~~ 9.9 ems

Size of type 5½ point

Number of insertions 2

Size of quad upon which type is cast 5½

Pursuant to the provision and penalties of Ch. 89, Acts 1967,

I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

V. E. Gerken

Date July 20, 19 76

Title CLERK

NOTICE TO CONTRACTORS

The Fort Wayne-Allen County Public Library Board will receive sealed bids for the cleaning, sealing and caulking of the Main Library, 900 Webster Street, Fort Wayne, Indiana until 4:00 PM EST, July 26, 1976 at the office of the Librarian at the above address. No bids will be accepted after that time.

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Bidders will be required to file with their bids a certified check made payable to the Fort Wayne-Allen County Public Library Board, or a bid bond, for an amount not less than five percent (5%) of the bid submitted. A financial statement and a non-collusion affidavit on the forms prescribed by the State Board of Accounts shall be filed with the Bid.

The Fort Wayne-Allen County Library Board reserves the right to reject any and all bids without assigning any reason for its action, using its discretion to determine what action will be in the best interest of the public.

The Fort Wayne-Allen County Library Board

7—13-20

COPY OF
MENT HERE

PUBLISHER'S AFFIDAVIT

State of Indiana
ALLEN County } ss:

Personally appeared before me, a notary public in and for said county and state, the undersigned V.E. GERKEN who, being duly sworn, says that she is CLERK of the NEWS-SENTINEL a DAILY newspaper of general circulation printed and published in the English language in the city ~~town~~ of FORT WAYNE, INDIANA in state and county aforesaid, and that the printed matter attached hereto is a true copy, which was duly published in said paper for 2 times, the dates of publication being as follows:

7/13-20/76

V. E. Gerken

Subscribed and sworn to before me this 20th day of July 19 76

Nancy V. O[illegible]
Notary Public

My commission expires September 28, 1979

Form 903
Revised 1975

Claim No..... **Warrant No.....**

IN FAVOR OF

.....

.....

$.....

On Account of Appropriation for

.....

Appropriation No.....

Allowed....., 19.....

In the sum of $.....

.....

.....

.....

.....

.....

.....

I have examined the within claim and hereby certify as follows:

That it is in proper form.

That it is duly authenticated as required by law.

That it is apparently Correct / Incorrect

.....

I certify that the within claim is true and correct; that the services therein itemized and for which charge is made were ordered by me and were necessary to the public business.

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7½	.14	.21	.28	.35
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9	.117	.176	.234	.293
10	.106	.159	.212	.265
12	.088	.132	.176	.22

Note: Above table is based on a square of 250 ems.

THE AMERICAN INSTITUTE OF ARCHITECTS

AIA Document A107

Standard Form of Agreement Between Owner and Contractor

Short Form Agreement for **Small Construction Contracts**

Where the Basis of Payment is a

STIPULATED SUM

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION

For other contracts the AIA issues Standard Forms of Owner-Contractor Agreements and Standard General Conditions of the Contract for Construction for use in connection therewith.

This document has been approved and endorsed by The Associated General Contractors of America.

AGREEMENT

made this 5th day of AUGUST in the year Nineteen Hundred and SEVENTY SIX.

BETWEEN the Owner: THE FORT WAYNE PUBLIC LIBRARY

and the Contractor: MIDWEST CAULKING, INC.

the Project: CAULKING, CLEANING AND SEALING - MAIN LIBRARY, 900 South Webster Street, Fort Wayne, Indiana

the ~~Architect~~ ENGINEER: COIL AND DICKMEYER, INC.

The Owner and Contractor agree as set forth below.

ARTICLE 1
THE WORK

The Contractor shall perform all the Work required by the Contract Documents for Caulking, Cleaning and Sealing - Main Library
(Here insert the caption descriptive of the Work as used on other Contract Documents.)

The work to be performed under this contract consists of the following:

1) Caulking of all exterior precast concrete joints including removal of existing caulking.

2) Cleaning of the entire outside surface.

3) Sealing of the entire outside surface.

ARTICLE 2
TIME OF COMMENCEMENT AND COMPLETION

The Work to be performed under this Contract shall be commenced

August 9, 1976 *

and completed

September 15, 1976

* Starting date is conditional upon settlement of the strike now in progress. The indicated contract time of 38 days will apply to whatever starting date is possible except that work will start within seven days of the settlement of the strike.

ARTICLE 3
CONTRACT SUM

The Owner shall pay the Contractor for the performance of the Work, subject to additions and deductions by Change Order as provided in the General Conditions, in current funds, the Contract Sum of $ 14,620.00
(State here the lump sum amount, unit prices, or both, as desired.)

See Bid Sheet

ARTICLE 4
PROGRESS PAYMENTS

Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as follows:

Upon completion of the work ninety percent (90%) of the contract amount provided all work is acceptable. Balance of contract amount will be paid within sixty days of acceptance of the work in writing by the Engineer.

The request for payment must be submitted to the Engineer no later than the Thursday preceding the third Monday of the month in order to assure payment by the 10th day of the following month.

ARTICLE 5
FINAL PAYMENT

The Owner shall make final payment sixty (60) days after completion of the Work, provided the Contract be then fully performed, subject to the provisions of Article 16 of the General Conditions.

ARTICLE 6
ENUMERATION OF CONTRACT DOCUMENTS

The Contract Documents are as noted in Paragraph 7.1 of the General Conditions and are enumerated as follows:
(List below the Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda and accepted Alternates, showing page or sheet numbers in all cases and dates where applicable.)

1) This document

2) Contract Documents - Caulking, Cleaning and Sealing - Main Library, issued by Coil and Dickmeyer, Inc. dated June 14, 1976 including Wage Rate Schedule.

3) Addendum No. 1 issued by Coil and Dickmeyer, Inc. dated July 19, 1976.

This Agreement executed the day and year first written above.

OWNER FORT WAYNE PUBLIC LIBRARY

Chas. E. Slater

Charles E. Slater, Pres., Board of Trustees

CONTRACTOR MIDWEST CAULKING, INC.

William C. Franke

William C. Franke, President

BID SHEET

CAULKING, CLEANING AND SEALING - MAIN LIBRARY
THE FORT WAYNE-ALLEN COUNTY PUBLIC LIBRARY BOARD

1)	CAULKING (including removal of existing)	$ 7,250.00
2)	CLEANING	$ 3,300.00
3)	SEALING	$ 4,070.00
	TOTAL BID	$14,620.00

SUBMITTED BY: Midwest Caulking, Inc.

BY: William C. Franke President
Title

DATE: July 26, 1976

COMMENCE WORK: August 9, 1976

COMPLETE WORK: September 15, 1976

LIBRARY DISTRICT ANNEXATION RESOLUTION

ALLEN COUNTY CONTRACTUAL PUBLIC LIBRARY

RESOLVED, That the library board of Allen County Contractual Public Library hereby agrees and consents that all territory heretofore duly annexed to the City of Fort Wayne be transferred from the library district of Allen County Contractual Public Library to the library district of Fort Wayne Public Library.

Adopted on August 23, 1976.

BOARD OF TRUSTEES OF
ALLEN COUNTY CONTRACTUAL PUBLIC LIBRARY

Chas. E. Slater

Allan Kramer

Fred E. Kahlert

Florence M. Bailey

Richard Wagner

Olive E. Hahn

Lucian Theuler

Helen Reynolds

Russell E. Erb

LIBRARY DISTRICT ANNEXATION RESOLUTION

FORT WAYNE PUBLIC LIBRARY

RESOLVED, That the library board of Fort Wayne Public Library, with the agreement and consent of the library board of Allen County Contractual Public Library, hereby accepts and makes part of the library district of Fort Wayne Public Library all territory heretofore duly annexed to the City of Fort Wayne.

Adopted on August 23, 1976.

BOARD OF TRUSTEES OF
FORT WAYNE PUBLIC LIBRARY

Chas. E. Slater

Allen Trempe

Helen E. Knobloch

Florence A. Beirley

Ralph J. Hogan Jr.

Russell E. Eck

CONTRACT FOR SUPERVISION OF LOCAL AGENCIES

UNDER LIBRARY SERVICES AND CONSTRUCTION ACT AS AMENDED

BY THE LIBRARY SERVICES AND CONSTRUCTION AMENDMENTS OF 1970

THIS AGREEMENT, made and executed this 25th day of June, 1976, by and between Indiana State Library, the party of the first part, and Fort Wayne Public Library, the party of the second part,

WITNESSETH THAT:

WHEREAS, Public Law 91-600, Library Services and Construction Act, Title III, entitled Interlibrary Cooperation, provides that the several states, including the State of Indiana, shall share in Federal funds provided under the terms of said Act and made available to the states at such times and in such amounts, and subject to such conditions as the Congress shall determine;

WHEREAS, by the terms of section 6 of the Act any State desiring to receive its allotment for any purpose under this Act for any fiscal year shall (1) have in effect for such fiscal year a basic State plan which shall provide for the administration, or supervision of the administration, of the programs authorized by this Act by the State library administrative agency; and (2) submit an annual program describing the specific activities to be carried out annually for which allotments are desired;

WHEREAS, it is the wish and intent of the parties to the contract that the party of the second part administer certain functions, hereinafter described, as part of the required State plan to be developed by the party of the first part; and,

WHEREAS, this contract is authorized pursuant to IC 1971, 5-19-1, 4-23-7-6, 18-5-2, and other laws pertaining to local and district library systems including inter alia, IC 1971, 20-13-1;

NOW THEREFORE, it is mutually understood and agreed that the party of the second part will administer the following described functions in relation to the Indiana Teletype Network under the State plan:

1. By using a teletypewriter in the library, for interlibrary communication.

2. By accepting telephone calls regarding the interlibrary lending of materials or information or reference requests from such other libraries as the Indiana State Library may designate.

3. By lending library materials to and answering requests for information and reference assistance from satellite libraries and from the Indiana State Library for other teletype network libraries, within the limits of the capacity of the party of the second part and in accordance with the interlibrary policies and procedures agreed to by both parties.

IT IS FURTHER mutually understood and agreed that the administration of the above-described program will be supervised by the party of the first part, and that such supervision will be exercised as follows:

1. By requiring submission of reports at reasonable intervals from second party.

2. By requiring submission of lists of equipment or other property purchased by second party pursuant to this contract.

3. By requiring consultation with State Library personnel by second party.

IT IS FURTHER mutually understood and agreed that the party of the first part will furnish supplies, consultation and advisory services, and will pay all in-state teletype message charges and telephone credit card charges incurred by the party of the second part as a participant in the Indiana Teletype Network for the period July 1, 1976-September 30, 1977, contingent upon the availability of funds from the Library Services and Construction Act.

AND IT IS FURTHER mutually understood and agreed that any funds paid under the Library Services and Construction Act which have been lost or diverted from

NOW THEREFORE, it is mutually understood and agreed that the [illegible]

[illegible] Indiana Telecopy Network under the State of Indiana

1. By using a telecopier in the [illegible]

2. By accepting telephone calls requesting information, [illegible] materials or information or referrals [illegible] as the Indiana State Library may [illegible].

3. By loaning library materials to and accepting materials for loan from other cooperating libraries, or by [illegible] and reference assistance from [illegible] the capacity of the party of the second part to [illegible] the interlibrary loaning and [illegible] of the [illegible].

IT IS FURTHER mutually understood and agreed that the [illegible] of the above-described program will be supervised by the [illegible] of the Library, and that such supervision will be exercised in [illegible]

1. By requiring submission of reports [illegible]

2. By requiring [illegible] of library [illegible]

3. By requiring consultation with [illegible]

IT IS FURTHER mutually understood and agreed that the party of the first part will furnish supplies, consultation and assistance [illegible] to the party of the second part as a participant in the Indiana Telecopy Network [illegible] period July 1, 1977 to June 30, 1979, contingent upon the availability of funds from the Library Services and Construction Act.

AND IT IS FURTHER mutually understood and agreed that [illegible] the Library Services and Construction Act which [illegible]

the purpose for which they were paid will be refunded.

AND IT IS FURTHER mutually understood and agreed that the second party shall comply with the reasonable supervisory requirements of the first party as described above and with all other provisions of this contract.

IN WITNESS WHEREOF, Indiana State Library and Fort Wayne Public Library have caused this contract to be executed this 25th day of June, 1976.

INDIANA STATE LIBRARY

By Marcelle K. Foote
Marcelle K. Foote, Director

Attest:

Helen E. Knoblauch
Secretary

Helen E. Knoblauch
(Type Name)

FORT WAYNE PUBLIC LIBRARY

By Chas. E. Slater
President, Library Board

Charles E. Slater
(Type Name)

Approved as to legality and form this JUL 28 1976 day of _____, 19____.

Theodore L. Sendak,
Attorney General of Indiana Theodore L. Sendak

THIS INSTRUMENT PREPARED BY: Jewell Hansell, LSCA Titles Coordinator, Extension Division, Indiana State Library.

RECEIVED
JUN 29 1976
ATTORNEY GENERAL
OF INDIANA

CONTRACT FOR SUPERVISION OF LOCAL AGENCIES

UNDER LIBRARY SERVICES AND CONSTRUCTION ACT AS AMENDED

BY THE LIBRARY SERVICES AND CONSTRUCTION AMENDMENTS OF 1970

THIS AGREEMENT, made and executed this 24th day of May, 1976 by and between Indiana State Library, the party of the first part, and Fort Wayne-Allen County Public Library, Fort Wayne, Indiana, the party of the second part,

WITNESSETH THAT:

WHEREAS, the Congress of the United States has enacted the Library Services and Construction Amendments of 1970 to assist the States in the extension and improvement of public library services in areas of the States which are without such services or in which such services are inadequate, in the improvement of such other State library services as library services for physically handicapped, institutionalized, and disadvantaged persons, and in strengthening State library administrative agencies;

WHEREAS, by the terms of section 6 of the Act any State desiring to receive its allotment for any purpose under this Act for any fiscal year shall (1) have in effect for such fiscal year a basic State plan which shall provide for the administration, or supervision of the administration, of the programs authorized by this Act by the State library administrative agency; and (2) submit an annual program describing the specific activities to be carried out annually for which allotments are desired;

WHEREAS, it is the wish and intent of the parties to this agreement that the party of the second part administer certain functions, hereinafter described, as part of the required State plan to be developed by the party of the first part, and,

WHEREAS, this contract is authorized pursuant to IC 1971, 5-19-1, 4-23-7-6, 18-5-2, and other laws pertaining to local and district library systems including inter alia, IC 1971, 20-13-1;

NOW THEREFORE, it is mutually understood and agreed that the party of the second part will administer the following described functions under the State plan:

Receive and disburse money for the period July 1, 1976 through September 30, 1977, contingent upon the availability of LSCA, Title I funds, to provide library service to the physically handicapped. The Fort Wayne-Allen County Public Library is a sub-regional library serving the following counties: Adams, Allen, Blackford, DeKalb, Jay, Huntington, Noble, Steuben, Wells, and Whitley.

IT IS FURTHER mutually understood and agreed that the administration of the above-described program will be supervised by the party of the first part, and that such supervision will be exercised as follows:

1. By requiring submission of reports at reasonable intervals from second party.
2. By requiring submission of lists of equipment or other property purchased by second party pursuant to this contract.
3. By requiring consultation with State Library personnel by second party.

AND IT IS FURTHER mutually understood and agreed that the party of the first part will furnish consultant service, advisory services and money grants in such sums as may be determined by first party.

AND IT IS FURTHER mutually understood and agreed that any funds paid under the Library Services and Construction Act which have been lost or diverted from the purpose for which they were paid will be refunded.

AND IT IS FURTHER mutually understood and agreed that demonstration budget plans will be reviewed every six months, and that any balance which has accumulated because of unavoidable delays in putting the attached plan into operation will be deducted from the funds to be paid for the operation of the plan in the next six-month period; or, if in the determination of the party of the first part, the expenditure of the

accumulated balance is needed to meet a condition not foreseen at the inauguration of the plan, the balance will be added to the funds to be paid in the following six-month period. Any unobligated balances at the end of the project period are to be returned to the party of the first part.

AND IT IS FURTHER mutually understood and agreed that the second party shall comply with the reasonable supervisory requirements of the first party as described above and with all other provisions of this contract; and for breach in any material respect, the property acquired hereunder shall revert to first party.

IN WITNESS WHEREOF, Indiana State Library and Fort Wayne-Allen County Public Library, Fort Wayne, Indiana have caused this agreement to be executed this 24th day of May, 1976.

Indiana State Library

by Marcelle K. Foote
Director-Marcelle K. Foote

Attest:

Helen E. Knoblauch
Secretary

Helen E. Knoblauch
(Type Name)

Fort Wayne-Allen County Public Library

by Chas. E. Slater
President Library Board

(Type name) Charles E. Slater

Approved as to legality and form this AUG 2 1976 day of _____, 19____.

Theodore L. Sendak,
Attorney General of Indiana Theodore L. Sendak

THIS INSTRUMENT PREPARED BY: Jewell Hansell, LSCA Titles Coordinator, Extension Division, Indiana State Library.

RECEIVED
JUN 15 1976
MEDICAL SCHOOL
UNIVERSITY OF VIRGINIA

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Monday, August 23, 1976, 4:00 p.m.

1. Approval of the minutes of the July 26th meeting.

2. Annexation resolutions.

3. Hearing on the budgets.

4. Hearing on the additional appropriations.

5. Seek the Board's approval to add Kathryn Witwer to the staff at an annual salary of $7,280.00.

6. Seek the Board's approval to add the following hourly rated employees:

Paul Sundberg	$2.20
Illana Springer	$2.20
William Young	$2.20
Scott Bernhart	$2.20
Linde Strobel	$2.20
Jeffrey Wiegner	$2.20
Geary Menze	$2.25
Terry Demby	$2.60
Kathleen Main	$2.60
Tom Campbell	$2.65
Mary Spirou	$3.25

7. Approval of the bills from the Operating Fund in the amount of $78,763.44, Indiana & Michigan Electric Company bills in the amount of $9,735.79 and Lincoln National Life Insurance Company bill in the amount of $2,126.20.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

August 23, 1976

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

JULY 1976

Main Library Fines		$1,584.51
Georgetown Branch Library	455.59	
Hessen Cassel Branch	234.99	
Little Turtle Branch	151.95	
Pontiac Branch	27.34	
Shawnee Branch	261.36	
Tecumseh Branch	108.50	
Waynedale Branch	133.95	
BW #4	14.50	
BW #5	33.50	1,421.68
Art and Recordings		282.64
Rent (YWCA)		1,000.00
Rent (Hunter-Annex)		1,000.00
Rent (Reitz IGA)		100.00
Parking Lot Receipts		1,137.50
Copier Receipts		2,041.11
Telephone Pay Station Commission		29.00
Subscription Fees		120.00
American Auto. Food Service Commission		102.53
Pamphlets		77.01
Reserve Postals		30.61
Books		165.75
County Fines		64.00
		$9,156.34

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

August 23, 1976

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES JULY 16 - AUGUST 15, 1976

July 16	Postage	212	2.32	
19	Postage	212	10.97	
21	Postage	212	13.15	
22	Postage	212	2.49	
	Postage	212	1.33	
23	Postage	212	1.61	
26	Pamphlets	731	6.50	
	Postage	212	2.49	
27	Postage	212	13.20	
28	Postage	212	15.08	
30	Postage	212	.26	
Aug. 2	Postage	212	11.24	
3	Postage	212	2.43	
	Pamphlets	731	13.45	
5	Postage	212	.60	
6	Postage	212	5.03	
9	Postage	212	.83	
10	Rod & plug	242	4.06	
	Postage	212	2.49	
11	Postage	212	5.46	
12	Postage	212	23.64	
	Librarians expense (Indpls.)	214	11.52	
13	Postage	212	4.75	$154.90

COUNTY

July 20	Postage	212	2.42	
22	Postage	212	16.62	
26	Postage	212	1.67	
29	Postage	212	6.02	
Aug. 3	Postage	212	2.27	
4	Postage	212	3.92	
10	Postage	212	9.13	$ 42.05
				$196.95

APPROVED
Fred J. Reynolds
LIBRARIAN

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

August 23, 1976

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, August 23, 1976 at 4:00 p.m. Members present were: Mr. Charles E. Slater, Mr. Allan J. Tremper, Mrs. Helen E. Knoblauch, Mrs. Florence A. Buirley, Mr. Russell E. Erb, Rev. Richard Frazier, Mrs. Rhuea E. Graham, Mr. William E. Miller and Mrs. Helen F. Reynolds. Mr. Slater presided.

Approval of the minutes of the July 26th meeting was the first item on the agenda. Mr. Erb moved the minutes be approved as submitted, seconded by Mrs. Buirley and carried.

Annexation Resolutions was the next item on the agenda. Mr. Miller moved the adoption of the following resolution: RESOLVED, That the library board of Allen County Contractual Public Library hereby agrees and consents that all territory heretofore duly annexed to the City of Fort Wayne be transferred from the library district of Allen County Contractual Public Library to the library district of Fort Wayne Public Library. Mrs. Reynolds seconded the motion and it passed unanimously.

Mrs. Buirley moved the adoption of the following resolution: RESOLVED, That the library board of Fort Wayne Public Library, with the agreement and consent of the library board of Allen County Contractual Public Library, hereby accepts and makes part of the library district of Fort Wayne Public Library all territory heretofore duly annexed to the City of Fort Wayne. Mr. Erb seconded the motion and it passed unanimously.

A hearing on the 1977 advertised budgets was next on the agenda. There were no objectors. Mrs. Reynolds moved the approval of the Allen County Contractual Library budget, seconded by Mr. Miller and passed unanimously. Mrs. Buirley moved the approval of the City Library Budget, seconded by Mrs. Knoblauch and passed unanimously. The Bond and Interest Redemption budget was approved by Mr. Erb and seconded by Mrs. Knoblauch and passed unanimously.

The hearing on the additional appropriations was next on the agenda. The additional appropriation resolution for the City Operating Fund in the amount of $67,003.56 was approved by Mrs. Knoblauch and seconded by Mrs. Buirley and passed unanimously. The additional appropriation resolution for the County Operating Fund in the amount of $20,283.29 was approved by Mr. Miller and seconded by Mrs. Reynolds and passed unanimously.

Mr. Reynolds asked the Board's approval to add Kathryn Witwer to the staff at an annual salary of $7,280.00. Mrs. Buirley moved the approval to add Kathryn Witwer to the staff at the recommended salary, seconded by Mr. Tremper and carried.

Mr. Reynolds asked the Board's approval to add the following hourly rated employees:

Paul Sundberg	$2.20
Illana Springer	$2.20
William Young	$2.20
Scott Bernhart	$2.20

Linde Strobel	$2.20
Jeffrey Wiegner	$2.20
Geary Menze	$2.25
Terry Demby	$2.60
Kathleen Main	$2.60
Tom Campbell	$2.65
Mary Spirou	$3.25

Mr. Erb moved the approval to add the eleven hourly rated employees, seconded by Mrs. Buirley and carried.

Approval of the bills from the Operating Fund in the amount of $78,763.44, Indiana & Michigan Electric Company bills in the amount of $9,735.79 and Lincoln National Life Insurance Company bill in the amount of $2,126.20 was the last item on the agenda. Mrs. Knoblauch moved the bills be approved for payment, seconded by Mrs. Buirley and passed unanimously.

When no further business appeared the Board adjourned.

September 8, 1976

Mr. Paul E. Shaffer, President
Fort Wayne National Bank
110 West Berry Street
Fort Wayne, Indiana 46802

Dear Mr. Shaffer:

Sealed bids will be received by the Board of Trustees of Fort Wayne Public Library for a temporary loan of the sum of $600,000.00 for the general operating fund and the Public Library Board for Allen County for a temporary loan of the sum of $300,000.00 for the general operating fund. The Board will require on an in and out basis a total of $900,000.00 for operating expenses for the period October 1, 1976 until December 31, 1976, all dates are inclusive.

Said sealed bids will be received at the regular meeting of said Board on September 27, 1976 at 4:00 p.m. in the board room of the Public Library at 900 Webster Street, Fort Wayne, Indiana, at which time and place all bids will be opened publicly and read aloud.

Such Public Library loan shall be made with the bidder submitting the lowest rate of interest, and submitting with his bid an Affidavit that no collusion exists between himself and any other bidder for such loan.

The Library Board reserves the right to reject any and all bids; it is not obligated to accept the lowest or any other bid; and may waive formalities in bidding.

No bid shall be withdrawn after the opening of bids without the consent of the Library Board, for a period of 15 days after the date of receiving bids.

Bids should be addressed to:

Mr. Charles E. Slater, President
Board of Trustees
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Yours very truly,

Fred J. Reynolds
Head Librarian

FJR:jjb

September 8, 1976

Mr. Paul M. Shetler, President
Fort Wayne National Bank
110 West Berry Street
Fort Wayne, Indiana 46802

Dear Mr. Shetler:

Sealed bids will be received by the Board of Trustees of Fort Wayne Public Library for a temporary loan of the sum of $600,000.00 for the general operating fund and the Public Library Board for Allen County for a temporary loan of the sum of $300,000.00 for the general operating fund. The Board will require on an in and out basis a total of $900,000.00 for operating expenses for the period October 1, 1976 until December 31, 1976, all dates are inclusive.

Said sealed bids will be received at the regular meeting of said Board on September 27, 1976 at 4:00 p.m. in the board room of the Public Library at 900 Webster Street, Fort Wayne, Indiana, at which time and place all bids will be opened publicly and read aloud.

Such Public Library loan shall be made with the bidder submitting the lowest rate of interest, and submitting with his bid an Affidavit that no collusion exists between himself and any other bidder for such loan.

The Library Board reserves the right to reject any and all bids; it is not obligated to accept the lowest or any other bid; and may waive formalities in bidding.

No bid shall be withdrawn after the opening of bids without the consent of the Library Board, for a period of 15 days after the date of receiving bids.

Bids should be addressed to:

Mr. Charles E. Stuart, President
Board of Trustees
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Yours very truly,

Fred J. Reynolds
Head Librarian

FJR:jlb

Copies also sent to:

Mr. Robert A. Morrow, President
Lincoln National Bank and Trust Co.
116 East Berry Street
Fort Wayne, Indiana 46802

Mr. Donnelly P. McDonald Sr., President
Peoples Trust and Savings Co.
913 South Calhoun Street
Fort Wayne, Indiana 46802

Mr. Richard T. Doermer, President
Indiana Bank and Trust Co.
915 South Clinton Street
Fort Wayne, Indiana 46802

Mr. Jay R. Powell, President
Anthony Wayne Bank
203 East Berry Street
Fort Wayne, Indiana 46802

Copies also sent to:

Mr. Robert A. Morrow, President
Lincoln National Bank and Trust Co.
116 East Berry Street
Fort Wayne, Indiana 46802

Mr. Donnelly P. McDonald Sr., President
Peoples Trust and Savings Co.
913 South Calhoun Street
Fort Wayne, Indiana 46802

Mr. Richard T. Doerner, President
Indiana Bank and Trust Co.
911 South Calhoun Street
Fort Wayne, Indiana 46802

Mr. Jay R. Powell, President
Anthony Wayne Bank
Fairfax Berry Street
Fort Wayne, Indiana 46802

NOTICE TO FUEL OIL DEALERS

Notice is hereby given by the Board of Trustees of the Public Library of Fort Wayne and Allen County, Indiana, that sealed proposals will be received until 12:00 o'clock noon Monday, September 27, 1976, at its office in the Public Library, 900 Webster Street, for furnishing fifty thousand (50,000) gallons more or less of fuel oil for delivery from October 1, 1976 through July 1977. Specifications are on file in the Library office.

The Board reserves the right to reject any and all bids.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

By Fred J. Reynolds
Librarian

Sept. 10, 17, 1976

NOTICE TO BOOK BINDERS

Sealed bids will be received by the undersigned at the office of the Board of Trustees of the Public Library of Fort Wayne and Allen County, 900 Webster Street, Fort Wayne, Indiana, until 12:00 o'clock noon, Monday, September 27, 1976, for bookbinding requirements of the Public Library of Fort Wayne and Allen County for the year 1977, all in accordance with specifications and instructions to bidders on file in the office of the Board. These specifications will be furnished upon request.

The right is reserved by the Board to reject any and all bids.

THE BOARD OF TRUSTEES OF THE
PUBLIC LIBRARY OF FORT WAYNE
AND ALLEN COUNTY

By Fred J. Reynolds
Librarian

Sept. 10, 17, 1976

AGENDA

MEETING OF THE BOARD OF TRUSTEES OF FORT WAYNE PUBLIC LIBRARY

Monday, September 27, 1976, 4:00 p.m.

1. Approval of the minutes of the August 23rd meeting.

2. Opening of bids to borrow money.

3. Opening of bids for fuel oil.

4. Opening of bids for binding.

5. Seek the Board's approval to pay the Librarian's expenses for the two day meet at Bloomington.

6. Present to the Board the request from the Y.W.C.A. for help with the expense involved in repairing their boiler.

7. Seek the Board's approval to hire the following new hourly-rated employees:

Craig Bode	$2.50
Marsha Gross	2.50
Roslyn Brathwaite	2.30
Helen Dillson	2.50
Susan Folken	2.20
Scot Schieferstein	2.20
Fahim Qureshi	3.00
Laverne Eickhoff	2.50
Corelli Eley	2.30
Indira Kharbas	2.30
Zahida Luqmani	2.60

8. Seek the Board's approval to pay for meals of all ILA-ILTA members attending the District III meeting October 12th.

9. Report to the Board on the use of the Small Claims Court.

10. Report to the Board the results of the T.A.B. hearing.

11. Seek the Board's approval to increase the hourly rates of the following employees:

John Pettigrew	$2.50
Nellie Ramer	3.00
William Carpenter	3.00
Herb Timinsky	2.60
Jim Fleckenstein	2.60

12. Approval of the bills from the Operating Fund in the amount of $129,131.17, Indiana & Michigan Electric Company bills in the amount of $9,720.76, Lincoln National Life Insurance Company bill in the amount of $2,126.20; Phonograph Record Room Fund bills in the amount of $917.57.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

September 27, 1976

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, September 27, 1976 at 4:00 p.m. Members present were Mr. Charles E. Slater, Mr. Allan J. Tremper, Mrs. Helen E. Knoblauch, Mrs. Florence A. Buirley, Mr. Russell E. Erb and Rev. Richard Frazier. Mr. Slater presided.

Approval of the minutes of the August 23rd meeting was the first item on the agenda. Mrs. Buirley moved the minutes be approved as submitted, seconded by Mr. Erb and carried.

Opening of bids to borrow money was next on the agenda. Lincoln National Bank submitted a bid of 3.25% interest with a $50.00 premium; Fort Wayne National Bank submitted a bid of 2.8% interest with a $10.00 premium; and Anthony Wayne Bank submitted a bid of 3.09% interest. Rev. Frazier moved the bid be awarded to Fort Wayne National Bank, seconded by Mrs. Buirley and passed unanimously.

Opening of bids for fuel oil was next on the agenda. Summit City Standard Inc. submitted a bid of .369¢ per gallon and Lassus Bros. Fuel Co. submitted a bid of .374¢ per gallon. Mr. Erb moved we accept the bid of Summit City Standard Inc., seconded by Mrs. Buirley and passed unanimously.

The binding bids were opened next. Three bids were received with the following prices:

	Berrien	Kalmbacher	Heckman
Up to 8" in height	1.59	1.60	2.24
Over 8" and including 9"	1.79	1.85	2.24
Over 9" and including 10"	1.89	2.00	2.24
Over 10" and including 12"	2.27	2.30	2.24
Over 12" in height	1.00 per "	1.25 per "	2.24
Up to 10" in height	3.25	3.10	3.69
Over 10" and including 12"	3.84	3.70	3.69
Over 12" and including 14"	4.39	4.10	3.69
Over 14" in height	1.25 per "	1.50 per "	3.69

Rev. Frazier moved Berrien Bindery be awarded the contract, seconded by Mr. Erb and passed unanimously.

Mr. Reynolds asked the Board's approval to pay the Librarian's expenses for the two day meet at Bloomington. Mrs. Knoblauch moved the approval to pay the Librarian's expenses for the two day meet at Bloomington, seconded by Mrs. Buirley and carried.

Mr. Reynolds presented to the Board the request from the Y.W.C.A. for help with the expense involved in repairing their boiler at a cost of $1,620.26. If we pay half of this bill, it is not to serve as a precedent for any other work that would have to be done. Mrs. Buirley moved that contigent with them furnishing us a bill and claim form we would pay ½ of the cost, seconded by Mr. Erb and passed unanimously.

Mr. Reynolds asked the Board's approval to hire the following new hourly-rated employees:

Craig Bode	$2.50
Marsha Gross	2.50
Roslyn Brathwaite	2.30
Helen Dillson	2.50
Susan Folken	2.20
Scot Schieferstein	2.20
Fahim Qureshi	3.00
Laverne Eickhoff	2.50
Corelli Eley	2.30
Indira Kharbas	2.30
Zahida Luqmani	2.60

Rev. Frazier moved the approval to hire the above hourly-rated employees at the recommended hourly rates, seconded by Mrs. Knoblauch and carried.

Approval of the Board to pay for meals of all ILA-ILTA members attending the District III meeting October 12th was next on the agenda. Rev. Frazier moved the approval to pay for meals of all ILA-ILTA members attending the meeting, seconded by Mrs. Buirley and passed unanimously.

Mr. Reynolds reported to the Board on the use of the Small Claims Court. Perennial offenders take to Small Claims Court for a charge of $10.00. This has shown good results.

Results of the T.A.B. hearing was reported to the Board. A 2¢ cut in the City and 1¢ cut in the County by the T.A.B. making the tax levy .31¢ in the City and .198¢ levy in the County.

A time table to be worked up for the next meeting for an addition to the Main Library. Sequence sheet for a bond issue to be presented to the Board at the next meeting.

Mr. Reynolds asked the Board's approval to increase the hourly rates of the following employees:

John Pettigrew	$2.50
Nellie Ramer	3.00
William Carpenter	3.00
Herb Timinsky	2.60
Jim Fleckenstein	2.60

Mr. Tremper moved the approval to increase the hourly rates of the five employees, seconded by Mrs. Knoblauch and passed unanimously.

Approval of the bills from the Operating Fund in the amount of $129,131.17, Indiana & Michigan Electric Company bills in the amount of $9,720.76, Lincoln National Life Insurance Company bill in the amount of $2,126.20, Small Claims Court bill of $40.00; Phonograph Record Room Fund bills in the amount of $917.57 was the last item on the agenda. Mrs. Knoblauch moved the bills be approved for payment, seconded by Rev. Frazier and passed unanimously.

When no further business appeared the Board adjourned.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

September 27, 1976

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

AUGUST 1976

Main Library Fines		$1,459.25
Georgetown Branch Library	432.04	
Hessen Cassel Branch	231.39	
Little Turtle Branch	166.30	
Pontiac Branch	50.70	
Shawnee Branch	179.09	
Tecumseh Branch	132.75	
Waynedale Branch	161.22	
BW #4	27.00	1,380.49
Art and Recordings		254.90
Rent (YWCA)		1,000.00
Rent (Hunter - Annex)		1,000.00
Rent (Reitz - IGA)		100.00
Parking Lot Receipts		1,000.00
Copier Receipts		1,883.28
Paper Bag Receipts		36.50
Tom's Foods Inc. Commission		100.42
Subscription Fees		60.00
Telephone Pay Station Commission		5.38
Pamphlets		133.15
Reserve Postals		30.44
Books		48.40
County Fines		279.50
		$8,771.71

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

September 27, 1976

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES AUGUST 16 - SEPTEMBER 15, 1976

Aug. 16	Pamphlets	731	10.36	
	Postage	212	.13	
17	Postage	212	2.49	
18	Postage	212	.17	
19	Postage	212	5.21	
20	Librarians expense (Bloomington)	214	15.88	
23	Postage	212	2.02	
24	Postage	212	4.02	
25	Postage	212	2.49	
27	Postage	212	13.65	
30	Postage	212	14.60	
	Librarians expense (Lake James)	214	5.30	
31	Postage	212	2.55	
Sept. 1	Postagel	212	6.22	
2	Postage	212	12.95	
7	Postage	212	4.32	
8	Postage	212	9.01	
9	Postage	212	4.98	
13	Pamphlets	731	11.95	
	Map	731	1.50	
	Postage	212	2.55	
14	Postage	212	21.27	
	Librarians expense (Chicago)	214	8.24	
15	Postage	212	5.78	$167.64

COUNTY

Aug. 17	Postage	212	1.69	
20	Postage	212	2.90	
25	Postage	212	8.40	
26	Postage	212	2.20	
31	Postage	212	4.94	
Sept. 3	Postage	212	4.69	
7	Postage	212	2.75	
10	Postage	212	2.59	
13	Postage	212	.75	
	Fuses	242	.99	$ 31.90
				$199.54

APPROVED
Fred J. Reynolds
LIBRARIAN

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

PHONOGRAPH RECORD ROOM FUND

Public Library Bills — September 27, 1976

Eastin-Phelan Distributing Corp.	8mm film	$514.11
National Record Plan	Records	403.46
		$917.57

Chas. E. Slater

Allan Trenoper

Helen E. Knobloch

Florence A. Bairley

Richard T. Lozier

Russell E. Erb

APPROVED

Fred J. Reynolds

LIBRARIAN

FORT WAYNE NATIONAL BANK

FORT WAYNE, INDIANA 46802

TELEPHONE (219) 743-0555

RICHARD R. MONN
VICE PRESIDENT

September 22, 1976

Mr. Charles E. Slater, President
Board of Trustees
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Dear Mr. Slater:

In response to the letter of Mr. Fred J. Reynolds, Librarian, and in accordance with the advertisements for bids as published in the local newspapers, we wish to enter our bid for the temporary loan totaling $900,000 to be used for operating expenses during the period from October 1, 1976 until December 31, 1976.

This loan will be made up of loans to the Board of Trustees of Fort Wayne Public Library for $600,000 and the Public Library Board for Allen County in the amount of $300,000. For the purchase of these loans totaling $900,000 we bid:

> Two and Eight Tenths percent (2.80) per annum, plus a premium of $10.00.

Interest will be charged only from the date of advance to the date of final payment.

We are always pleased to be able to bid on these loans and hope that we may be of help to you.

Very truly yours,

Richard R. Monn
Vice President

RRM/cs

AFFIDAVIT OF NON-COLLUSION

STATE OF INDIANA (
COUNTY OF ALLEN) ss:

RICHARD R.MONN, Vice President of Fort Wayne National Bank, being duly sworn says that no collusion exists between Fort Wayne National Bank and any other bidder for temporary loans of $600,000 to the Board of Trustees of Fort Wayne Public Library and $300,000 to the Public Library Board for Allen County.

Further affiant saith naught.

Signed this 22 day of September 1976

FORT WAYNE NATIONAL BANK

BY Richard R. Monn
Richard R. Monn - Vice President

Subscribed and sworn to before me this 22 day of September, 1976

Catherine M. Spridgeon
Catherine M. Spridgeon-Notary Public

My Commission Expires:

8-13-80

ANTHONY WAYNE BANK

BERRY AT CLINTON • FORT WAYNE, INDIANA 46802
PHONE (219) 423-3611

September 22, 1976

Mr. Charles E. Slater, President
Board of Trustees
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Dear Mr. Slater:

In response to your letter to Mr. Powell of September 8, 1976, we respectfully submit our bid for a temporary loan of $600,000.00 for the Board of Trustees of Ft. Wayne Public Library and $300,000.00 for the Public Library Board for Allen County.

We offer a rate of interest of 3.09% annual percentage rate on any amount borrowed for the period from October 1, 1976 until December 31, 1976. This bid would be available for either or both of the issues.

I hereby affirm that neither I, nor any of the official staff of the Anthony Wayne Bank, have colluded or discussed this bid with any other possible bidder for this loan.

Very truly yours,

Howard W. Zimmerman
Vice President

HWZ/bdo

MEMBER FEDERAL DEPOSIT INSURANCE CORPORATION

LINCOLN NATIONAL BANK AND TRUST COMPANY

DAVID E. CASTON
VICE PRESIDENT

27 September 1976

Mr. Charles E. Slater, President
Board of Trustees
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Dear Mr. Slater:

Pursuant to the legal notices thereof recently published and under the terms outlined in your letter of September 8, 1976, for sealed bids to be submitted September 27, 1976, at 4:00P.M. in the Public Library at 900 Webster Street, Fort Wayne, Indiana, this Bank will be pleased to loan $600,000 for the Fort Wayne Public Library and $300,000 to the Public Library Board of Allen County on the basis outlined in the notices and letter at a rate of 3.25% per annum (365 day basis) with a premium of $50. Interest shall be payable at maturity computed from date of borrowing with right of prepayment.

This bid is subject to our receiving the usual resulution for authorization of subscribing officers and your own attorney's approving legal opinion.

Sincerely yours,

David E. Caston

DEC/r

116 EAST BERRY STREET ◇ FORT WAYNE, INDIANA 46802

NONCOLLUSION AFFIDAVIT

STATE OF INDIANA)
)
COUNTY OF ALLEN)

DAVID E. CASTON, being duly sworn upon oath, says that he has executed the foregoing bid as Vice President of and for and on behalf of LINCOLN NATIONAL BANK AND TRUST COMPANY OF FORT WAYNE, being duly authorized so to do; and that said bid has been made and submitted by said Bank independently, free of any collusion or understanding of any kind with any other bidder.

David E. Caston
Vice President

Subscribed and sworn before me this 27 day of September, 1976.

Karen R. Rolli, Notary Public

My Commission Expires: October 26, 1976

Dear [illegible]

	PROPER OOSIL	
	BOLTS NUTS WASHERS 1½ PROX 382	367.00
2	3 X 6 NIPPLES 100	2.00
2	3 CAPS 1.38	2.76
4	3" X 7 nipples 100	4.00
8	2 X 3 nipples .60	4.80
4	2" 45° Ells [illegible]	6.00
4	2 X 4 nipples .55	2.20
9	3" flange gaskets	.52
	Steel plate with bolster	
	32" wide x 96 ft long 2" thick	30.00
	Remove both headers clean threads dismantle piping 30 MH	480.00
	install headers do piping	480.00
	install piping test	240.00
		1620.26

MH stands for manhours

STATE OF INDIANA

INDIANA STATE LIBRARY
MARCELLE K. FOOTE, *Director*

INDIANAPOLIS, 46204

140 North Senate Avenue
(317) 633-5440

ARCHIVES DIVISION
CATALOG DIVISION
EXTENSION DIVISION
GENEALOGY DIVISION
INDIANA DIVISION
REFERENCE DIVISION
DIVISION FOR THE PHYSICALLY HANDICAPPED

October 12, 1976

Mr. Fred Reynolds, Director
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Dear Mr. Reynolds:

The Library District Annexation Resolutions for the Fort Wayne Public Library and the Allen County Contractual Public Library have been received. They will be placed in the appropriate legal files in the Extension Division.

Sincerely,

Abbie Heitger
(kaa)

Abbie Heitger, Head
Extension Division

ADH/kaa

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Monday, October 25, 1976, 4:00 p.m.

1. Approval of the minutes of the September 27th meeting.

2. Opening of bids for the purchase of a station wagon.

3. Seek the Board's approval to pay expenses for the film circuit meeting at Indianapolis, October 27th.

4. Seek the Board's approval to spend from budget number 241 (repairs to buildings and structures) any remaining balance for electric current (221), binding (243), and rental on equipment (253).

5. Seek the Board's approval to name Jacqueline Belschner as business manager of the library. She now carries the title financial secretary.

6. Approval of the salary list and hourly rate list for 1977.

7. Appearance of David Coil who will discuss with the Board the problem of cleaning and sealing of the main library building.

8. Ascertain the Board's wishes as to the length of time it wishes to carry Blue Cross employees on disability.

9. Appearance of David Heaton and discussion of a bond issue to finance an addition to the main library.

10. Approval of the bills from the Operating Fund in the amount of $135,431.28, Indiana & Michigan Electric Company bills in the amount of $9,250.82, Lincoln National Life Insurance Company bill in the amount of $2,126.20, Clerk of Allen Superior Court in the amount of $20.00, Power Plant Service bill in the amount of $1,525.00; Gift Fund bills in the amount of $99.76; and Phonograph Record Room Fund bills in the amount of $74.92.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

October 25, 1976

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, October 25, 1976 at 4:00 p.m. All members were present. Mr. Slater presided.

Approval of the minutes of the September 27th meeting was the first item on the agenda. Mrs. Buirley moved the minutes be approved as submitted, seconded by Mrs. Sharpe and carried.

Opening of bids for the purchase of a station wagon was the next item on the agenda. Only one bid was received and that was from Allen County Motors in the amount of $4,820.00. Mrs. Sharpe moved we accept the bid of Allen County Motors, seconded by Mrs. Buirley and passed unanimously.

Mr. Reynolds asked the Board's approval to pay expenses for the film circuit meeting at Indianapolis on October 27th. Mrs. Knoblauch moved the approval to pay expenses for the film circuit meeting Oct. 27th, seconded by Mrs. Sharpe and passed unanimously.

The Board's approval to spend from budget number 241 (repairs to buildings and structures) any remaining balance for electric current (221), binding (243), and rental on equipment (253). Mr. Erb moved the approval to spend from budget number 241 any remaining balance for electric current, binding, and rental on equipment. Mr. Tremper seconded the motion and passed unanimously.

Mr. Reynolds next asked the Board's approval to name Jacqueline Belschner as business manager of the library. Mrs. Knoblauch moved the approval, seconded by Mrs. Sharpe and carried.

Approval of the salary list and hourly rate list for 1977 was next on the agenda. Mr. Erb moved the salary list and hourly rate list (h.i.) for 1977 be approved as submitted, seconded by Mrs. Buirley and passed unanimously.

David Coil appeared before the Board to discuss the problem of cleaning and sealing of the main library building. After trying different solutions, nothing seems to clean the building. By consent the Board agreed not to clean and seal the building and for Midwest Caulking Inc. to submit a bill for trying to clean the building. The Board also agreed to leave the white coat off of the Pontiac Branch roof since David Coil said it would not cut down the electrical and heating bills that much.

Mr. Reynolds asked the Board's wishes as to the length of time it wishes to carry Blue Cross employees on disability. The Board asked Mr. Reynolds to contact Keith Robbins, the local representative, and bring it up again at the next meeting.

The appearance of David Heaton and discussion of a bond issue to finance an addition to the main library was next on the agenda. Mr. Heaton informed the Board that within six months after the sale of bonds it must spend 1½% of bond issue and 85% within three years. He suggested that an informal letter be sent to the YWCA stating we expect to have the site in the early part of 1978. Mr. Heaton

also said a variation from the zoning ordinance for parking and vacation of the alley is necessary. Adoption of the bond resolution was postponed until the next meeting because the amount for the bond issue is needed.

Approval of the bills from the Operating Fund in the amount of $135,431.28, Indiana & Michigan Electric Company bills in the amount of $9,250.82, Lincoln National Life Insurance Company bill in the amount of $2,126.20, Clerk of Allen Superior Court in the amount of $20.00; Gift Fund bills in the amount of $99.76; and Phonograph Record Room Fund bills in the amount of $74.92 was the last item on the agenda. Mrs. Buirley moved the bills be approved for payment, seconded by Mr. Erb and passed unanimously.

When no further business appeared the Board adjourned.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

October 25, 1976

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

SEPTEMBER 1976

Main Library Fines		$1,599.90
Georgetown Branch Library	312.58	
Hessen Cassel Branch	248.40	
Little Turtle Branch	170.10	
Pontiac Branch	40.45	
Shawnee Branch	192.70	
Tecumseh Branch	87.50	
Waynedale Branch	147.30	
BW #4	37.40	1,236.43
Art & Recordings		337.92
Rent (YWCA)		1,000.00
Rent (Hunter - Annex)		1,000.00
Rent (Reitz IGA)		100.00
Copier Receipts		2,019.69
Subscription Fees		160.00
Burkhart Space Rental 9/1/76 - 8/31/77		600.00
Snyder Dist. Co. (Tom's) Commission		31.89
Parking Lot Receipts		69.70
Telephone Pay Station Commission		9.74
Insurance Premium Refund		436.80
Reserve Postals		39.87
Books		199.90
Pamphlets		70.63
County Fines		88.40
		$9,000.87

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

October 25, 1976

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES SEPTEMBER 16 - OCTOBER 15, 1976

Sept.	16	Postage	212	12.08	
	17	Knob	216	3.64	
	20	Postage	212	3.20	
	21	Postage	212	2.55	
	22	Parking	216	2.00	
		Postage	212	3.23	
	24	Postage	212	1.97	
	27	Postage	212	2.55	
	28	Postage	212	11.08	
	29	Postage	212	5.34	
	30	Postage	212	3.80	
Oct.	1	Postage	212	.38	
	4	Pamphlet	731	6.00	
		Postage	212	2.55	
	5	Librarians expense (Indpls.)	214	5.00	
		Pamphlet	731	1.00	
		Librarians expense (Chicago)	214	14.03	
		Postage	212	3.63	
	6	Postage	212	2.03	
	7	Postage	212	.45	
	8	Postage	212	3.49	
		Librarians expense (Indpls.)	214	9.67	
	11	Napkins	313	3.12	
		Postage	212	2.49	
	12	Postage	212	15.90	
	13	Postage	212	3.86	
	15	Postage	212	.72	$125.76

COUNTY

Sept.	17	Postage	212	1.96	
	20	Elbow	241	1.29	
	21	Postage	212	9.23	
	23	Postage	212	4.30	
	27	Postage	212	8.04	
Oct.	4	Postage	212	12.97	
	14	Postage	212	9.50	$ 47.29

$173.05

APPROVED
Fred J. Reynolds
LIBRARIAN

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

PHONOGRAPH RECORD ROOM FUND

Public Library Bills — October 25, 1976

Eastin-Phelan Distributing Corp.	8mm film	$ 26.07
National Record Plan	Records	48.85
		$ 74.92

Chas. E. Slater

Allan Trexler

Helen E. Trubblanch

Florence A. Burley

Audrey H Sharpe

Russell E Eib

APPROVED

Fred J. Reynolds

LIBRARIAN

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

GIFT FUND

Public Library Bills — October 25, 1976

Graphic Arts Unlimited, Inc.	Print	$ 7.58
G. K. Hall & Company	Books	92.18
		$ 99.76

Chas. E. Slater

Allan Trumper

Helen E. Trimmack

Florence A. Bierley

Audrey A. Sharpe

Russell E. Erb

APPROVED

Fred J. Reynolds

LIBRARIAN

October 27, 1976

Mrs. Darrell Thompson, President
Young Women's Christian Association
4402 South Wayne Avenue
Fort Wayne, Indiana 46807

Dear Mrs. Thompson:

The purpose of this letter is to inform you that the Board of Trustees of Fort Wayne Public Library currently has under consideration action which will necessitate your vacating the present location of the Y.W.C.A. building.

We felt it wise to give you this advanced information so the property will be available to us early in 1978 as originally discussed.

Sincerely,

Chas. E. Slater

Charles E. Slater, President
Board of Trustees
Fort Wayne Public Library

CES:jjb

October 27, 1976

Mrs. Harold Thomas, President
Young Women's Christian Association
1420 Rock River Avenue
Fort Wayne, Indiana 46807

Dear Mrs. Thomas:

The purpose of this letter is to inform you that the Board of Trustees of Fort Wayne Public Library currently has under consideration action which will necessitate your vacating the present location of the Y.W.C.A. building.

We felt it wise to give you this advanced information so the property will be available to us early in 1978 as originally discussed.

Sincerely,

Helen Foellmer

Helen E. Kiser, President
Board of Trustees
Fort Wayne Public Library

jjl

October 27, 1976

Mrs. Darrell Thompson, President
Young Women's Christian Association
4402 South Wayne Avenue
Fort Wayne, Indiana 46807

Dear Mrs. Thompson:

The purpose of this letter is to inform you that the Board of Trustees of Fort Wayne Public Library currently has under consideration action which will necessitate your vacating the present location of the Y.W.C.A. building.

We felt it wise to give you this advanced information so the property will be available to us early in 1978 as originally discussed.

Sincerely,

Charles E. Slater, President
Board of Trustees
Fort Wayne Public Library

CES:jjb

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

JANUARY 1, 1977

NAME	PRESENT ANNUAL SALARY	PRESENT MONTHLY SALARY	PROPOSED MONTHLY INCREASE
Robert H. Vegeler, Assistant Librarian	$18,600.00	$1,550.00	$165.00
Jacqueline Belschner, Financial Secretary	14,460.00	1,205.00	60.00
Wilma Sills	7,200.00	600.00	30.00
SECURITY OFFICERS			
Robert T. Blanks	7,200.00	600.00	30.00
Herbert W. Nitzsche	6,540.00	545.00	25.00
James C. Kettering	6,540.00	545.00	25.00
CIRCULATION DEPARTMENT			
Richard S. Seagly	10,920.00	910.00	45.00
Martha Rogers	9,540.00	795.00	40.00
Peter Scott	6,780.00	565.00	25.00
John Hall	6,760.00	563.33	25.00
Danny Hart	5,700.00	475.00	20.00
Irene McConnell	5,352.00	446.00	22.00
LENDING SERVICES			
Margaret E. Stalter	7,560.00	630.00	30.00
Linda Helmling	7,140.00	595.00	30.00
Pamela Gray	5,928.00	494.00	25.00
Diane Bonahoom	5,700.00	475.00	25.00
Imogene Bishop	5,220.00	435.00	25.00
Jeanice Kemp	5,040.00	420.00	25.00
BUSINESS AND TECHNOLOGY			
Myron Snyder	13,440.00	1,120.00	55.00
Wesley Avins	11,040.00	920.00	45.00
Ronald Bean	10,440.00	870.00	45.00

NAME	PRESENT ANNUAL SALARY	PRESENT MONTHLY SALARY	PROPOSED MONTHLY INCREASE
REFERENCE DEPARTMENT			
Helen Colchin	$17,000.00	$1,416.66	$70.00
Mary O. Grigsby	11,160.00	930.00	45.00
Linda Chapman	10,080.00	840.00	40.00
Marguerite Ritchie	9,480.00	790.00	40.00
Susan Pallone	9,900.00	825.00	45.00
Karen Allred	8,640.00	720.00	40.00
Sandra Newhard	5,460.00	455.00	25.00
ART AND MUSIC			
Alan Hall	7,800.00	650.00	35.00
Margaret Smith	7,140.00	595.00	25.00
Martha Kohlmeyer	6,300.00	525.00	30.00
Miriam Cahill	6,300.00	525.00	25.00
Evelyn Koenig	4,980.00	415.00	20.00
RECORD ROOM			
Vera Crawford	7,200.00	600.00	30.00
Judith A. Smith	6,900.00	575.00	30.00
YOUNG ADULTS			
Betty Henning	11,700.00	975.00	50.00
Rosamond Parrish	8,100.00	675.00	35.00
Theodore Thieme	7,560.00	630.00	30.00
HISTORICAL GENEALOGY			
Dorothy Lower	12,120.00	1,010.00	50.00
Hazel Zorn	6,960.00	580.00	30.00
Geraldine Pilotte	8,220.00	685.00	35.00
Helen Jordan	6,060.00	505.00	40.00
Ila Gruse	5,640.00	470.00	25.00
Dorothy Vulgamott	4,920.00	410.00	25.00

NAME	PRESENT ANNUAL SALARY	PRESENT MONTHLY SALARY	PROPOSED MONTHLY INCREASE
GOVERNMENT DOCUMENTS			
William Crane	$11,420.00	$951.66	$50.00
Thomas H. Cox Jr.	7,416.00	618.00	
Gary Conklin	6,420.00	535.00	30.00
Maxine Wagner	6,000.00	500.00	25.00
CHILDREN'S ROOM			
Ethel Johnson	11,700.00	975.00	50.00
Mildred Hohenthaner	5,760.00	480.00	20.00
SWITCHBOARD OPERATOR, RECEPTIONIST			
Dorothy Pemberton	6,240.00	520.00	30.00
Gina Gigli	5,280.00	440.00	22.00
William P. Kenagy	5,220.00	435.00	22.00
DEPARTMENT OF TECHNICAL PROCESSES			
James T. Broderick	17,250.00	1,437.50	70.00
Pauline Simmons	13,200.00	1,100.00	55.00
Helen Murray	12,240.00	1,020.00	50.00
Elizabeth L. Schooley	11,880.00	990.00	50.00
Mary J. Leffers	8,400.00	700.00	35.00
Patricia O'Neill	6,744.00	562.00	30.00
Susan Hunt	6,800.00	566.66	30.00
Devaun Patten	6,956.00	579.66	30.00
Nancy Ann Scott	6,000.00	500.00	30.00
Annabelle Bennett	5,616.00	468.00	25.00
Lucille Van Kirk	6,360.00	530.00	25.00
Victoria Timinsky	5,820.00	485.00	25.00
Joyce Boshler	5,400.00	450.00	25.00
Esther Feichter	5,448.00	454.00	25.00
Delores Bandelier	5,220.00	435.00	25.00

NAME	PRESENT ANNUAL SALARY	PRESENT MONTHLY SALARY	PROPOSED MONTHLY INCREASE
Joyce Eisenmann	$4,980.00	$415.00	$25.00
Margaret Dietsch	7,140.00	595.00	35.00
Hildegarde Mathieu	6,240.00	520.00	30.00
Wilma J. Eck	6,000.00	500.00	25.00
Alma Wilhoit	5,340.00	445.00	25.00
Betty J. Sharp	5,172.00	431.00	25.00
REGISTRATION, OVERDUES AND COLLECTION			
Bernice Gater	6,840.00	570.00	30.00
Beverly Linnemeyer	6,000.00	500.00	25.00
Arlene Newcomer	5,400.00	450.00	25.00
URBAN BRANCH SERVICE			
Steven Fortriede, Supervisor of Branches	11,880.00	990.00	55.00
Patricia Moorman	12,000.00	1,000.00	50.00
Anna Mae Wakefield	11,640.00	970.00	50.00
Josephine Thompson	11,460.00	955.00	45.00
Kenneth Lauer	11,880.00	990.00	45.00
Frederick Krueger	10,272.00	856.00	45.00
Mary Jane Wood	11,256.00	938.00	40.00
Deanna Beeching	9,300.00	775.00	40.00
Earlene Shoemaker	9,000.00	750.00	40.00
Stephen Richards	8,580.00	715.00	40.00
Susan Wever	7,500.00	625.00	35.00
Rosalina Stier	7,500.00	625.00	30.00
Kathryn Witwer	7,280.00	606.66	30.00
Elizabeth Shupe	7,056.00	588.00	27.00
Stanley Huntington	7,260.00	605.00	30.00
Helen Mustin	6,480.00	540.00	25.00
Della Richards	6,300.00	525.00	25.00

NAME	PRESENT ANNUAL SALARY	PRESENT MONTHLY SALARY	PROPOSED MONTHLY INCREASE
Lucile Evanoff	$5,880.00	$490.00	$25.00
Susie Buggs	5,340.00	445.00	25.00
Mary Gerig	5,100.00	425.00	25.00
Laura Berry	4,920.00	410.00	20.00
BOOKMOBILE SERVICE			
Richard Tritch	9,480.00	790.00	40.00
William R. Gaunt	9,720.00	810.00	40.00
David Linnemeyer	7,308.00	609.00	30.00
Robert Reynolds	7,260.00	605.00	30.00
ALLEN COUNTY EXTENSION DEPARTMENT			
Patrick W. Murray	14,580.00	1,215.00	60.00
Earlean Brooks	7,200.00	600.00	30.00
Jean E. Bracht	6,120.00	510.00	25.00
Anita Fitch	5,520.00	460.00	25.00
Abla Shaheen	5,340.00	445.00	20.00
Marilyn Tucker	4,920.00	410.00	20.00
Dorothy Roembke	5,220.00	435.00	20.00
Beulah Tustison	5,220.00	435.00	25.00
Jessie B. Stauffer	4,500.00	375.00	20.00
Ethel Elliott	4,740.00	395.00	20.00
Rita Wissman	6,120.00	510.00	25.00
URBAN SCHOOL DEPARTMENT			
Beth E. Carpenter	14,160.00	1,180.00	55.00
Marilyn Allmandinger	7,500.00	625.00	35.00
PRESS ROOM			
Donald Rust	9,960.00	830.00	40.00

NAME	PRESENT ANNUAL SALARY	PRESENT MONTHLY SALARY	PROPOSED MONTHLY INCREASE
MAINTENANCE AND CONSTRUCTION			
Kenneth Schell	$12,600.00	$1,050.00	$50.00
Paul K. Custer	7,920.00	660.00	30.00
G. Garner Hull	7,800.00	650.00	30.00
Howard Stang	7,620.00	635.00	30.00
Louis Cereghino	7,200.00	600.00	30.00
Edward Underwood	6,780.00	565.00	30.00
Kenneth Pierce	5,824.00	485.33	25.00
Morris Galbreath	5,760.00	480.00	25.00
George Niezer	6,840.00	570.00	25.00
Margaret Harrow	5,700.00	475.00	25.00
Nettie Custer	5,616.00	468.00	22.00
Elsie Snyder	2,436.00	203.00	10.00
Myron T. Elliott	2,016.00	168.00	7.00
Sarah Jane Smith	2,016.00	168.00	7.00

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

HOURLY RATE LIST JANUARY 1977

Anders, Karin R.	2.65	Press Room
Andrews, Susan M.	2.85	Record Room
Backs, Edna	3.00	Waynedale Branch
Bauman, Philip	2.95	Art & Music
Bender, Richard	2.65	Technical Processes
Bernhart, Scot	2.25	Circulation
Bloomfield, Virginia	3.15	Historical Genealogy
Bode, Craig	2.50	Maintenance
Bonahoom, Elizabeth	2.35	Historical Genealogy
Bradtmiller, Keith	2.85	Lending Services
Bradtmiller, Kraig	2.65	Circulation
Brathwaite, Roslyn	2.40	Lending Services
Breuning, Tim	2.35	Audio-Visual
Brown, Clara	2.75	Press Room
Bryant, Hattie Mae	2.70	Maintenance
Campbell, Tom	2.75	Bookmobile
Carpenter, William	3.15	Maintenance
Carroll, Betty	3.30	Technical Processes
Chowdhry, Azam	2.65	Circulation
Cole, Diana	2.25	Historical Genealogy
Crebb, Margaret	2.50	Historical Genealogy
Demby, Terry	2.60	Waynedale Branch
DeVault, Mary	4.15	Technical Processes
Dillson, Helen	2.50	Technical Processes
Ditton, Ralph	2.55	Maintenance
Doescher, Catherine M.	2.55	County
Eckman, Charles	4.75	Business & Technology

Eickhoff, LaVerne	2.50	Technical Processes
Eley, Corelli J.	2.30	Lending Services
Fetters, Helen	2.85	Lending Services
Fleckenstein, Jim	2.70	Xerox
Folken, Susan	2.20	Lending Services
Frazier, Mark	2.30	Maintenance
Gandhi, Niroo R.	2.50	Children's Room
Gaunt, Wayne	3.00	Maintenance
Gerber, Janet	3.15	Circulation
Gross, Marsha	2.60	Lending Services
Guerrero, Martin	2.80	Maintenance
Haley, Debra	2.75	Lending Services
Hamilton, Samuel	2.75	Maintenance
Harris, Cynthia	2.65	Lending Services
Hester, Helen	2.70	Extension Headquarters
Holly, Charlene	4.90	Art & Music
Howard, Martha	2.95	Hessen Cassel Branch
Hughes, Eloise	3.30	Historical Genealogy
Kanning, Eleanor	2.75	Shawnee Branch
Kettering, Beatrice	2.50	Lending Services
Khan, Saleem A.	2.75	Xerox
Kharbas, Indira	2.30	Technical Processes
Kisler, Scott	2.35	Reference
Knuth, Susan	2.40	Young Adults Rooom & Technical Processes
Koch, Evelyn	2.50	Record Room
Krajewski, Nick	2.55	Circulation
Lauber, Candy	3.55	Technical Processes
Lauer, Linda	2.50	Historical Genealogy

LeFever, David	2.45	Historical Genealogy
Litchfield, Dianne	2.35	Hessen Cassel Branch
McCaffery, Laura	4.70	Young Adults Room
McClain, Dora E.	2.90	Record Room
Main, Kathleen	2.70	Waynedale Branch
Markland, Bonnie	2.90	Technical Processes
Menze, Geary	2.35	Talking Books
Miller, Justine	2.80	Georgetown Branch
Miyakawa, Susan	4.60	Georgetown Branch
Moilanen, Diana	3.40	Georgetown Branch
Morell, Louise	3.05	Reference
Neidigh, Pearl	3.10	County
Oxley, Julie	2.40	Shawnee Branch
Palmer, Louise	2.85	Historical Genealogy
Peters, Michele A.	2.80	Georgetown Branch
Pettigrew, John	2.65	Maintenance
Quraishi, Pervez Akhter	2.70	Circulation
Qureshi, Fahim	3.15	Xerox
Ramer, Nellie	3.15	Maintenance
Ramsey, Mildred W.	2.50	Historical Genealogy
Richardson, Kevin	2.50	Young Adults Room
Riedel, Kenneth	2.95	Maintenance
Rigdon, Sharon	2.65	Technical Processes
Roe, Kevin	2.35	Reference
Roembke, Jeannette	2.60	Children's Room
Rust, Tina	2.35	Little Turtle Branch
Sapp, Emily	4.40	Technical Processes
Schaefer, Lori	2.40	Lending Services

HOURLY RATE LIST JANUARY 1977

Schellenbach, William	3.10	Security Officer
Schieferstein, Scot	2.20	Young Adults Room
Shady, Ronald	2.65	Maintenance
Simpson, Elenore	2.75	Technical Processes
Sloniawski, Dorothy A.	3.30	Technical Processes
Spirou, Mary	3.25	Young Adults Room
Springer, Illana	2.20	Shawnee Branch
Stroble, Linde	2.25	Business & Technology
Sundberg, Paul	2.20	Circulation
Swank, Garneta	2.80	Technical Processes
Timinsky, Herbert M.	2.75	Xerox
Timinsky, Veronika	2.50	Extension Headquarters
Underwood, Michael	2.80	Maintenance
Watson, Pearl	2.50	Art & Music
Whetsel, Adeline	4.70	Young Adults Room
Wiegner, Jeffrey	2.20	Historical Genealogy & B & T
Williams, Hildreth	3.90	Technical Processes
Williams, Mary Ellen	2.50	Technical Processes
Wilson, Elizabeth	2.65	Press Room
Wismer, Katherine	2.85	Technical Processes
Wismer, Kathy	2.50	Technical Processes
Witwer, Kay	2.40	Georgetown Branch
Young, William	2.20	Children's Room
Zawadzke, Esther	2.50	Technical Processes
Zuttermeister, Phyllis	4.40	Technical Processes

Cox, Jeanne T.	3.25	LSCA
Walters, Marion	2.50	LSCA

CHANGE ORDER

AIA DOCUMENT G701

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
FIELD ☐
OTHER ☐

PROJECT: (name, address)
Main Library
900 South Webster Street
Fort Wayne, Indiana

TO (Contractor)
C. Miller and Sons, Inc.
4136 W. Washington Center Road
Fort Wayne, Indiana

ARCHITECT'S PROJECT NO: 7603
CONTRACT FOR: Roof Repairs

CONTRACT DATE: May, 1976

You are directed to make the following changes in this Contract:

1) Deduct for Counterflashing not installed - 148 lf @ $ 17.50	$ 2,590.00
2) Deduct for Roof Coating not appled - 3,000 sf @ $ 0.44	1,320.00
3) Deduct for Control Joints not installed - 100 lf @ $ 3.00	300.00
Total Deductions	$ 4,210.00
4) Add for concrete sawing to accomodate counterflashing	110.00
5) Add for furnishing new skylights	350.00
6) Add to Allowance for Roof Repairs	1,905.00
Total Additions	$ 2,365.00
NET DEDUCT	$ 1,845.00

The original Contract Sum was	$ 41,783.00
Net change by previous Change Orders	$ 0.00
The Contract Sum prior to this Change Order was	$ 41,783.00
The Contract Sum will be ~~(increased)~~ (decreased) ~~(unchanged)~~ by this Change Order	$ 1,845.00
The new Contract Sum including this Change Order will be	$ 39,938.00
The Contract Time will be (increased) (decreased) (unchanged) by	(0) Days.
The Date of Completion as of the date of this Change Order therefore is	NA

ARCHITECT	CONTRACTOR	OWNER
Coil and Dickmeyer, Inc.	C. Miller and Sons, Inc.	Fort Wayne Public Library
3926 U. S. 24 West	Post Office Box 966	900 South Webster Street
Fort Wayne, Indiana	Fort Wayne, Indiana	Fort Wayne, Indiana
BY C. David Coil	BY Stanley W. Miller	BY Chas. E. Slater
C. David Coil	Stanley W. Miller	Charles E. Slater
DATE 11/15/76	DATE 11/15/76	DATE 11/22/76

DATE OF ISSUANCE

CHANGE ORDER NUMBER 1

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ONE PAGE

Main Library

CHANGE ORDER

AIA DOCUMENT G701

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
FIELD ☐
OTHER ☐

PROJECT (name, address): Main Library
900 South Webster Street
Fort Wayne, Indiana

TO (Contractor): C. Miller and Sons, Inc.
4136 W. Washington Center Road
Fort Wayne, Indiana

ARCHITECT'S PROJECT NO: 7603

CONTRACT FOR: Roof Repairs

CONTRACT DATE: May, 1976

You are directed to make the following changes in this Contract:

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6) Add to Allowance for Roof Repairs	1,905.00
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NET DEDUCT	$ 1,845.00

The original Contract Sum was	$ 41,783.00
Net change by previous Change Orders	$ 0.00
The Contract Sum prior to this Change Order was	$ 41,783.00
The Contract Sum will be ~~increased~~ (decreased) (~~unchanged~~) by this Change Order	$ 1,845.00
The new Contract Sum including this Change Order will be	$ 39,938.00
The Contract Time will be (increased) (decreased) (unchanged) by	(0) Days
The Date of Completion as of the date of this Change Order therefore is	NA

ARCHITECT	CONTRACTOR	OWNER
Coil and Dickmeyer, Inc.	C. Miller and Sons, Inc.	Fort Wayne Public Library
3926 U. S. 24 West	Post Office Box 966	900 South Webster Street
Fort Wayne, Indiana	Fort Wayne, Indiana	Fort Wayne, Indiana
BY C. David Coil	BY Stanley W. Miller	Chas. E. Slater
C. David Coil	Stanley W. Miller	Charles E. Slater
DATE 11/15/76	DATE 11/15/76	DATE

DATE OF ISSUANCE

CHANGE ORDER NUMBER 1

AIA DOCUMENT G701 • CHANGE ORDER • SEPTEMBER 1966 EDITION • ©1966 AIA® THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, D.C. 20006

Roofing Guarantee

Whereas C. Miller & Sons, Inc.,

of P.O. Box 966 - Fort Wayne, Indiana 46801,

herein called "the Contractor," has completed application of the following roof:

Owner: Fort Wayne - Allen County Public Library

Address of owner: Fort Wayne, Indiana

Type and name of building: Main Library

Location: 900 Webster Street - Fort Wayne, Indiana

Area of roof:

Date of completion: Nov. 1, 1976

Date guarantee expires: Nov. 1, 1978

Whereas, *at the inception of such work the Contractor agreed to guarantee the aforesaid roof against faulty materials or workmanship for a limited period and subject to the conditions herein set forth;*

Now, Therefore, *the Contractor hereby* **Guarantees,** *subject to the conditions herein set forth, that during a period of* **Two (2) years** *from the date of completion of said roof, it will, at its own cost and expense, make or cause to be made such repairs to said roof and composition flashing resulting solely from faults or defects in materials or workmanship applied by or through the Contractor as may be necessary to maintain said roof in watertight condition.*

This guarantee is made subject to the following conditions:

1. Specifically excluded from this guarantee is any and all damage to said roof, the building or contents caused by the acts or omissions of other trades or contractors; lightning, windstorm, hailstorm, or other unusual phenomena of the elements; foundation settlement; failure or cracking of the roof deck; defects or failure of material used as a roof base over which the roof is applied, faulty construction of parapet walls, copings, chimneys, skylights, vents, supports, or other parts of the building; vapor condensation beneath the roof; penetrations for pitch boxes; or fire. If the roof is damaged by reason of any of the foregoing this guarantee shall thereupon become null and void for the balance of the guarantee period unless such damage is repaired by the Contractor at the expense of the party requesting such repairs.
2. The Contractor is not liable for consequential damages to the building or contents resulting from any defects in said roof or composition flashing.
3. No work shall be done on said roof, including, but without limitation, work in connection with flues, vents, drains, sign braces, railings, platforms or other equipment fastened to or set on the roof, and no repairs or alterations shall be made to said roof, unless the Contractor shall be first notified, shall be given the opportunity to make the necessary roofing application recommendations with respect thereto, and such recommendations are complied with. Failure to observe this condition shall render this guarantee null and void. The Contractor shall be paid for time and material expended in making recommendations or repairs occasioned by the work of others on said roof.
4. This guarantee shall become null and void if the roof is used as a promenade or work deck or is sprayed or flooded, unless such use was originally specified and the specification is noted in paragraph 8 below. Areas that pond water shall not be covered by this guarantee.
5. This guarantee shall not be or become effective unless and until the Contractor has been paid in full for said roof in accordance with the agreement pursuant to which such roof was applied.
6. This guarantee shall become null and void unless the Contractor is promptly notified of any alleged defect in materials or workmanship and provided an opportunity to inspect the roof.
7. This guarantee is in lieu of all other guarantees or warranties, express or implied. THERE ARE NO WARRANTIES OR GUARANTEES WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF.
8. Additional conditions or exclusions

In Witness Whereof, this instrument has been duly executed this 15th *day of* November, *1976*:

C. MILLER & SONS, INC.

By Stanley L. Miller Sec.Treas.

MEMBER MIDWEST ROOFING CONTRACTORS ASSOCIATION

Approved Guarantee Form No. 1970A, Midwest Roofing Contractors Association, Inc.

serving qualified roofing contractors in

ARKANSAS • COLORADO • ILLINOIS • INDIANA • IOWA • KANSAS • KENTUCKY • MICHIGAN • MINNESOTA • MISSOURI • MONTANA
NEBRASKA • NORTH DAKOTA • OHIO • OKLAHOMA • SOUTH DAKOTA • TENNESSEE • TEXAS • WISCONSIN

MONROE COUNTY PUBLIC LIBRARY

November 11, 1976

Steven Fortriede
The Public Library of Fort Wayne and Allen County
900 Webster Street
Fort Wayne, Indiana 46802

Dear Steve,

Glad to hear from you and we're very pleased you're interested in dubbing some of our programs. We'd be glad to do that for you, but I think it would be even better if you'd come here and do it. We'd have an additional opportunity to exchange ideas and you'd have a better idea of program content and technical quality of our programs. Either way is fine for us - just let us know your plans. If you can come down, we'll reserve time for you in order to insure the least confusion in our small space. As you've seen our center can become very hectic.

We have not placed a copyright on our tapes thus far, but we are planning to do so in the future. We do send a "Tape Rental and Purchase" agreement to anyone requesting our porgrams and I am enclosing a copy for you. I think the information on that sheet covers our policy. However, we are placing a statement in our revised catalog (which is still not completed due to my lack of time) that a preview of a tape is the same as a rental.

Hope to see you soon.

Sincerely,

Becky

Rebecca McKelvey
Video Librarian

Director, Robert Trinkle, 303 E. Kirkwood Avenue, Bloomington, Indiana 47401

Telephone 812-339-2271 TWX Monroeco Lib 810-351-1382

November 22, 1976

The Office of Jankowski Associates
Victoria Square Professional Center, Suite 115
6001 So. Anthony Boulevard
Fort Wayne, Indiana 46816

Re: Fort Wayne Public Library

Gentlemen:

Pursuant to our conversations, this will confirm that it is the intent of Fort Wayne Public Library as Owner to retain the architectural services of The Office of Jankowski Associates as Architect for the construction of an addition to the main Public Library Building at 900 South Webster Street, Fort Wayne, Indiana, of approximately 60,000 square feet.

These services shall be performed in accordance with the provisions set forth in the "Standard Form of Agreement Between Owner and Architect" (A.I.A. Document B141). Payment for these services shall be made in accordance with the provisions of Article 6 of that document on the basis of a Percentage of Construction Costs not to exceed 7%.

This commitment is contingent upon the issuance and sale of general obligation bonds of Fort Wayne Public Library in the amount of approximately $3,000,000 for the construction of said addition and related expenses. It is the intention of Owner and Architect to complete and fully execute the Standard Form of Agreement referred to above promptly after the sale of said bonds.

Yours truly,

FORT WAYNE PUBLIC LIBRARY

By Chas. E. Slater
Charles E. Slater, President
of its Board of Trustees

Approved:

Conrad C. Jankowski
Conrad C. Jankowski

November 22, 1976

The Office of Jankowski Associates
Victoria Square Professional Center, Suite 313
6001 So. Anthony Boulevard
Fort Wayne, Indiana 46816

Re: Fort Wayne Public Library

Gentlemen:

Pursuant to our conversations, this will confirm that it is the intent of Fort Wayne Public Library as Owner to retain the architectural services of The Office of Jankowski Associates as Architect for the construction of an addition to the main Public Library Building at 900 South Webster Street, Fort Wayne, Indiana, of approximately 60,000 square feet.

These services shall be performed in accordance with the provisions set forth in the "Standard Form of Agreement Between Owner and Architect" (A.I.A. Document B141). Payment for these services shall be made in accordance with the provisions of Article 6 of that document on the basis of a Percentage of Construction Costs not to exceed 7%.

This commitment is contingent upon the issuance and sale of general obligation bonds of Fort Wayne Public Library in the amount of approximately $3,000,000 for the construction of said addition and related expenses. It is the intention of Owner and Architect to complete and fully execute the Standard Form of Agreement referred to above promptly after the sale of said bonds.

Very truly,

FORT WAYNE PUBLIC LIBRARY

By _____
Charles E. Shepe, President
of its Board of Trustees

Approved:

_____
Thomas E. Jankowski

COST ESTIMATE FOR ADDITIONS TO FORT WAYNE PUBLIC LIBRARY

All figures are projected to mid 1978.
Figures do not include remodeling work to existing structure.

ARCHITECTURAL & STRUCTURAL.....		$1,808,000
General Conditions	110,000	
Demolition & Excav.	165,700	
Structural Conc.	1,298,300	
Structural & Misc. Steel	12,000	
Roofing	34,200	
Doors, Windows & Glass	71,800	
Interior Partitioning & Finishes	116,000	
ELEVATOR & BOOKLIFT.....		38,500
MECHANICAL..... (incl. HVAC, plumbing & sprinkler for 2 basement levels)		451,800
ELECTRICAL.....		254,800
SITE WORK.....		48,700
Total		$2,601,800

Total Square Feet in new addition is 54,500.

Cost per Square Foot is $47.74

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Monday, November 22, 1976, 4:00 p.m.

1. Approval of the minutes of the October 25th meeting.

2. Seek the Board's approval to hire the following hourly rated employees:

Jo Ann Burkart	$2.50
James Cavanaugh	2.10
Wilma Freeman	2.35

3. Seek the Board's direction concerning the Bookmobile - Shawnee Branch Library situation.

4. Seek the Board's approval of a change order on the contract for roof repairs with C. Miller and Sons, Inc.

5. Discussion of the registration and library card policy for students attending institutions of higher learning in Fort Wayne.

6. Discussion of the proposed bond issue for an addition to the main library.

7. Approval of the bills from the Operating Fund in the amount of $123,697.11, Indiana & Michigan Electric Company bills in the amount of $6,821.13 and Lincoln National Life Insurance Company bill in the amount of $2,104.10.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

November 22, 1976

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, November 22, 1976 at 4:00 p.m. All members were present. Mr. Slater presided.

Approval of the minutes of the October 25th meeting was the first item on the agenda. Rev. Frazier moved the minutes be approved as submitted, seconded by Mrs. Buirley and carried.

The Board's approval to hire the following hourly rated employees was next on the agenda:

Jo Ann Burkart	$2.50
James Cavanaugh	2.10
Wilma Freeman	2.35

Mrs. Knoblauch moved the approval to hire the three hourly rated employees at the recommended hourly rates, seconded by Mrs. Sharpe and passed unanimously.

Mr. Reynolds asked the Board's direction concerning the bookmobile - Shawnee Branch Library situation. When we built the new Shawnee Branch Library we had Bookmobile stops which should have been eliminated at that time. Our policy is to not have a bookmobile stop within one mile of a branch. Some patrons stated that if the bookmobile was taken away they would still not use the branch library. The Board said to investigate all Bookmobiles and Branches for their use.

The Board's approval of a change order on the contract for roof repairs to the main library by C. Miller and Sons, Inc. was next on the agenda. The changes in the contract came to a net deduct of $1,845.00 making the new contract sum including this change order to $39,938.00. Rev. Frazier moved the approval of the change order, seconded by Mr. Erb and passed unanimously.

A discussion of the registration and library card policy for students attending institutions of higher learning in Fort Wayne was next. The first recommendation is "A student attending college or school of higher education in Fort Wayne or Allen County is entitled to a regular library card and full service when he is a resident of Fort Wayne or Allen County and gives his address as in this area". Rev. Frazier moved the adoption of this policy, seconded by Mrs. Sharpe and passed unanimously. The second recommendation was "A non-resident student, showing enrollment is given a student card good for up to 6 months. Prior to any re-registration, proof of enrollment must be shown. This card includes no use of Fine Arts or Record Room circulating material". Rev. Frazier moved the adoption of this policy for non-resident students, seconded by Mr. Tremper and passed unanimously.

The cost estimate for the addition to the Fort Wayne Public Library was presented to the Board by Conrad C. Jankowski and Samuel R. Calvin of Jankowski Associates, architects. The cost estimate will be $3.5 million including equipment and furniture, parking and vehicle storage. Therefore the following resolution was presented for adoption:

RESOLVED: That it has become necessary to expand the present main library building at 900 South Webster Street in the City of Fort Wayne by an addition of approximately 60,000 square feet upon land now

owned by the library immediately west of the present building. The addition is required primarily for the storage of books and additional space for public services and would cost, including furnishings, equipment, parking and vehicle storage, approximately $3,500,000. to be financed by a new issue of general obligation bonds.

THEREFORE, the president of the board and the head librarian are authorized and directed to cause petitions to be circulated for the authorization of a bond issue for that purpose in the amount of $3,500,000 and to request the approval of the State Board of Tax Commissioners and the Tax Control Board for such an issue.

The president and librarian are also authorized to seek the vacation of alleys as necessary for the proposed construction and a variance from the requirements of the zoning ordinance as to off street parking.

The president and librarian are further authorized to employ an architect or engineer for any preliminary work necessary to accomplish these purposes and to retain the usual legal counsel required for the bond issue.

Mrs. Sharpe moved the adoption of the resolution, seconded by Mrs. Buirley and passed unanimously.

Approval of the bills from the Operating Fund in the amount of $123,697.11, Indiana & Michigan Electric Company bills in the amount of $6,821.13 and Lincoln National Life Insurance Company bill in the amount of $2,104.10 was the last item on the agenda. Mrs. Buirley moved the bills be approved for payment, seconded by Mr. Erb and carried.

When no further business appeared the Board adjourned.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

November 23, 1976

FRED J. REYNOLDS
LIBRARIAN

Cut-out the following and paste on:

LIBRARY OR BORROWER'S CARD entry in the STAFF MANUAL

A student attending college or school of higher education in Fort Wayne or Allen County is entitled to a regular library card and full service when he is a resident of Fort Wayne or Allen County and gives his address as in this area.

A non-resident student, showing enrollment is given a "student" card good for up to 6 months. Prior to any re-registration, proof of enrollment must be shown. This card includes no use of Fine Arts or Record Room circulating material.

11/22/76

rhv

Copy: F.J.R.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

November 22, 1976

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

OCTOBER 1976

Main Library Fines		$1,808.12
Georgetown Branch Library	422.56	
Hessen Cassel Branch	190.32	
Little Turtle Branch	184.00	
Pontiac Branch	35.90	
Shawnee Branch	222.16	
Tecumseh Branch	118.75	
Waynedale Branch	174.52	
BW #4	43.85	1,392.06
Art & Recordings		215.05
Rent (YWCA)		1,000.00
Rent (Hunter - Annex)		1,000.00
Rent (Reitz IGA)		100.00
Parking Lot Receipts		1,000.00
Copier Receipts		2,348.20
Subscription Fees		100.00
Paper Bag Receipts		38.90
American Automatic Food Service Commission		102.12
Snyder Distributing Company Commission		14.72
Reserve Postals		31.05
Books		271.10
Pamphlets		166.10
County Fines		108.05
		$9,695.47

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

November 22, 1976

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES OCTOBER 16 - NOVEMBER 15, 1976

Oct.	18	Postage	212	2.55	
	19	Postage	212	22.09	
	21	Postage	212	8.47	
	25	Postage	212	2.55	
	26	Postage	212	4.07	
	27	Postage	212	8.01	
	29	Postage	212	5.12	
		Pamphlets	731	6.24	
Nov.	1	Postage	212	2.55	
		Credit Bureau report	141	1.00	
	2	Postage	212	2.56	
		Librarians expense (Lake James)	214	4.24	
	3	Postage	212	3.47	
		Clerk of Allen Circuit Court	141	6.00	
	8	Postage	212	1.87	
	9	Capacitor	242	1.72	
		Rear view mirrors	216	3.02	
		Postage	212	5.66	
	10	Postage	212	6.51	
		Librarians expense (Chicago)	214	20.60	
	12	Postage	212	32.09	
	15	Postage	212	2.35	$152.74

COUNTY

Oct.	18	Postage	212	3.29	
	22	Postage	212	3.48	
	28	Postage	212	5.24	
Nov.	1	Postage	212	7.66	
	5	Postage	212	3.49	
	8	Postage	212	5.36	
	11	Postage	212	.67	
	15	Postage	212	5.42	$ 34.61
					$187.35

APPROVED
Fred J. Reynolds
LIBRARIAN

On Saturday morning December 11, 1976 at 10:00 a black male teen-ager came up behind me as I was putting the new books away and grabbed me around the waist and said "This is a rape." I said " What ?" He then with his arms still around me dragged me two aisles down and made me get down on the floor while he was standing above me. I kicked at him. He then said "Give me your pocketbook" he then with his arms around my waist pulled me up and holding my hands behind me he made me walk from approximately the middle of the library to my desk, had me open my desk drawer and take my pocketbook out. He then said "Come" and proceeded to have me walk to the middle of the library with me holding my pocketbook--with that I grabbed an aeresol spray can of mace out of my purse and tried to spray him--he in turn grabbed it and the purse away from me and forced me to a sitting position on the floor and proceeded to spray my face.

As soon as I could see I called the police and went downstairs and washed my face with cold water. I then called my assistant Susie Buggs and told her what had happened, and she got dressed and came over.

I asked the police officer what time he received the dispatch and he said 10:21.

The teen-ager got about $40. fro me : $15. in ones, a $20. bill, a fifty-cent piece, and numerous change, the keys to my house and to the library, and numerous personal articles. I don't usually carry that much money, but on my way to work I had some shopping to do at Hook's and Bazeley and on my way home I was going to stop at Schmidt pharmacy and have my high blood pressure medicine refilled.

I would like to continue working for the library, but not in a branch. If possible I would like to work downtown where I don't have to come in contact with such characters.

December 14, 1976

Mary Jane Wood

INDIANA LIBRARY TRUSTEE ASSOCIATION
1100 West 42nd Street
Indianapolis, Indiana 46208

December 13, 1976

Dear Board President:

We would like to share a few facts about the Indiana Library Trustee Association and its 1977 dues with you.

1. The enclosed dues statement for 1977 is being mailed to you at this time because some libraries have expressed interest in paying 1977 dues from the 1976 budget. This is facilitated by a recent opinion by the Indiana Attorney General which held that library boards may now transfer funds between major operating budget classifications without the additional appropriations procedure. (See the Indiana State Library's Update Publication No. 2 of November 17, 1976 for details.)

2. The dues increase reflected in your invoice was approved by trustees in attendance at the ILTA Annual meeting in Indianapolis on November 6, 1976. The proposed dues revisions were included in a mailing of the Trustee Letter to all board presidents on July 7, 1976 and September 24, 1976. They were also discussed extensively at the district meetings in October.

3. The increased dues will support expanded ILTA operations through the Executive Office. The enclosed brochure describes some of ILTA's services to member libraries. Please let us know about other services you are interested in. We need your active participation to make ILTA the "key" to trusteeship it should be !

One more thing .... would you share all these facts with the other members of your board? They will not receive this letter. In January we plan to mail each Board member individually a copy of the brochure and the first Trustee Letter of the year. Thank you.

Sincerely,

Winifred E. Pettee

(Mrs.) Winifred Pettee
President

encl.

INDIANA STATE LIBRARY UPDATE

No. 2 November 17, 1976

TRANSFERS BETWEEN MAJOR CLASSIFICATIONS

Due to an official opinion by the Attorney General, libraries can now transfer funds between major classifications by board resolution only. Official Opinion No. 11 dated June 28, 1976 extended the applicability of Indiana Code, section 6-1.1-18-6 to public school corporations. The Attorney General's office has stated that by extension the provisions would also be applicable to public libraries.

Indiana Code, section 6-1.1-18-6 states:

"(a) The proper officers of a political subdivision may transfer money from one major budget classification to another within a department or office if:

(1) they determine that the transfer is necessary;

(2) the transfer does not require the expenditure of more money than the total amount set out in the budget as finally determined under this article;

(3) the transfer is made at regular public meeting and by proper ordinance; and

(4) the transfer is certified to the county auditor.

(b) A transfer may be made under this section without notice and without the approval of the state board of tax commissioners. However, the county auditor shall report the transfer to the state board."

Therefore a public library can transfer from one major budget classification <u>of the operating fund</u> to another classification of that fund without additional public notice and prior approval of the State Board of Tax Commissioners. All transfers can be made by board resolution adopted at a public meeting. The transfer must then be certified to the county auditor who will notify the State Board of Tax Commissioners of the transfer. Expenditure of money in excess of the total appropriation cannot be authorized in this manner. To use money from the LIRF, action must be taken as before, requiring a resolution by the library board, advertising, submission to the State Board of Tax Commissioners, public hearing, and approval by the State Board of Tax Commissioners.

PRIOR SERVICE NOW COVERED BY PERF

Any employee presently covered by PERF and having at least one year of creditable service can receive credit for any prior service rendered an employer in a position that was not covered by PERF at the time of his employment, if such position is now covered by PERF. Full-time service rendered in a school prior to the date of school re-organization is also creditable now. In order to claim credit the employee should complete the form entitled "Certification of Creditable Service" which is available from the Public Employee's Retirement Fund, Suite 800, 143 West Market Street, Indianapolis, Indiana 46204.

EMERGENCY JOBS PROGRAMS EXTENSION ACT OF 1976

Public Law 94-444, signed by the President on October 1, extends through FY 1977 the emergency jobs program authorized by Title VI of the Comprehensive Employment and Training Act (CETA VI) and makes several other amendments to CETA programs. Among other things, there is a new emphasis on jobs for the long-term unemployed who have low household income. New jobs -- that is, jobs in addition to the number of public service employees that were employed by each prime sponsor under CETA Titles II and VI as of June 30, 1976 -- must be in a new program of unemployment projects with eligibility limited to long-term unemployed or AFDC recipients.

With respect to any vacancies resulting from attrition below the June 30, 1976 number of CETA II and VI job-holders, one-half of such vacancies must be filled by persons meeting the new eligibility requirements, while the other half may be filled without regard to the new requirements and preference here may be given to the hiring of unemployed former public health and safety employees for public health and safety jobs.

The Secretary of Labor is prohibited from applying any quota or numerical restriction on the number of rehired public service employees that may be employed in those jobs to which the new eligibility requirements do not apply. However, this provision in no way affects the continuing prohibition against hiring any employee who was laid off in anticipation that he or she would be rehired under CETA funds.

The Labor Department's proposed rules to implement the CETA extension legislation appear in the October 26, 1976 Federal Register, pp. 46998-47009. Up to November 26, 1976, interested persons are invited to submit comments, data, or arguments to: Assistant Secretary for Employment and Training, United States Department of Labor, 6th and D Streets, N.W., Washington, D.C. 20213. Attention: Pierce A. Quinlan, Director, Office of Comprehensive Employment Development.

- Washington Newsletter, November 2, 1976

LOCAL PUBLIC WORKS APPLICATIONS MUST BE IN SOON

It is anticipated that thousands of applications will be submitted to EDA Regional Offices under the Title I Local Public Works (LPW) program. Therefore, to assure consideration for funding, applications should be submitted within the next few weeks.

There is a $5 million maximum and approximately a $250,000 minimum limit on individual projects.

It is important that application items be filled in as completely and accurately as possible. Errors or omissions may cause the application to be held up or rejected.

In order to expedite the processing of Title I, LPW, applications, it is suggested that copies of local applications be submitted simultaneously to the appropriate EDA Regional Office and the State Library agency.

USE OF CLAIM FORMS IN A PUBLIC LIBRARY

The Attorney General held in Official Opinion No. 13, issued April 19, 1968, that the attachment of a properly itemized and certified invoice to the front side of a prescribed claim form, in lieu of manual completion of the front side of the claim form, is consistent with the purpose of IC 5-11-10-2.

In view of the foregoing opinion, this department will accept the use of certified invoices subject to the following conditions:

1. Invoice contains on its face the exact wording provided in the law. This wording shall state as follows:

   "I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid."

2. Invoice shall be fully itemized, in the manner described on the prescribed claim form.

3. Certificate is signed by the claimant or authorized agent.

4. Inovice is <u>firmly</u> attached to and becomes a permanent part of the prescribed claim and processed in the same manner as other claims. (The invoice should be attached by stapling and not by the use of a paper clip.)

This opinion does not affect the processing of utility bills. They will continue to be accepted without certification in accordance with the law and attached to the prescribed claim and processed in the manner provided in item four (4) above.

- State Board of Accounts, Letter dated August 24, 1976

- Written and edited by the Extension Division -

Fred J. Reynolds, Director
Allen Co. Library
900 Webster Street
Fort Wayne, IN 46802

DAVID R. HEATON
ATTORNEY AT LAW
1204 ANTHONY WAYNE BANK BUILDING
PHONE: 424-1414
FORT WAYNE, IND. 46802

December 14, 1976

Mr. Fred J. Reynolds
Head Librarian
Fort Wayne Public Library
900 S. Webster Street
Fort Wayne, Indiana 46802

Re: Reappointment of Board Members

Dear Mr. Reynolds:

You have asked my opinion as to the eligibility for reappointment of a board member who was appointed prior to July 1, 1965 for a four year term beginning on July 1, 1965, and was thereafter reappointed for a term beginning July 1, 1969 and again reappointed for a term beginning on July 1, 1973, and expiring on June 30, 1977.

This question is no doubt asked because of the following language of Section 8(c) of the Public Library Law of 1947, 1971 I.C. 20-13-1-8(c):

> "Any member of a library board created under this act shall be eligible to reappointment for not more than three (3) consecutive terms; however, a member of a library board as of July 1, 1965, may be reappointed to not more than three (3) consecutive terms after that date."

The application of this language to the facts stated would depend on whether it is interpreted to mean <u>appointment</u> after July 1, 1965, or <u>term</u> after July 1, 1965. The language is certainly open to the interpretation that it means <u>appointment</u> after July 1, 1965, which would leave the member in question eligible for reappointment in 1977.

In my opinion, however, it is not necessary to decide that question of interpretation of the Library Act of 1947.

Fort Wayne Public Library was not created or converted under the terms of the Library Act of 1947. It was converted under the provisions of Chapter 253 of the Acts of 1963, I.C. 20-13-21. After conversion, Fort Wayne Public Library has "all of the rights and powers and shall perform all of the duties" of a library created or converted under the Public Library Act of 1947 as provided by Section 5 of the 1963 Act. But it is the 1963 Act which controls the appointment of members of the library board of Fort Wayne Public Library, and certainly it is only the 1963 Act that provides for the appointment of any board members by the mayor.

The only provision of the 1963 Act as to eligibility for reappointment is the following from Section 3, I.C. 1971, 20-13-21-3:

> "Any member of a library board of a library converted under this act shall be eligible for reappointment, ..."

There is no limitation stated in the act under which Fort Wayne Public Library was converted.

It is therefore my opinion that under the existing statutes there is no limitation on the power of the mayor to reappoint a member of the board of Fort Wayne Public Library.

Yours truly,

David R. Heaton

David R. Heaton

DRH:jmp

RETIRED
SENIOR
VOLUNTEER
PROGRAM

2637 SCHELE AVENUE
FORT WAYNE, INDIANA 46803
MRS. MARILOU MENDEL, EXECUTIVE DIRECTOR

PHONE
743-5306

December 16, 1976

Mr. Fred J. Reynolds, Head Librarian
The Public Library of Fort Wayne and Allen County
Fort Wayne, Indiana

Re: Change in reimbursement policy for RSVP Library Volunteers

Dear Mr. Reynolds,

First, I want to thank you and your staff at the library for the excellent and generous cooperation given over the past four years to the Retired Senior Volunteer Program. Whatever success the RSVP program has been able to achieve would be impossible were it not for the endorsement and support given by institutions in the community such as the library. Your recognition and "rewards" shown towards the senior volunteers assigned to the library, both as individuals and in the annual group luncheons is also a facet of real and significant importance.

We now have a change in the reimbursement policy, both transportation and lunch out-of-pocket expense items, to go into effect immediately if you at the library concur. The increase in gasoline mileage, from 7¢ to 12 ¢ is mandatory for the program nation-wide, and has already been in effect and volunteers so informed. The lunch reimbursement allowance, heretofore $1.25 per day of volunteer service, may now be increased at the discretion of the local programs and local volunteer station supervisors. It seems obvious that it is difficult to have lunch near the library for $1.25; therefore, I would like to suggest that you set the lunch reimbursement amount for the senior volunteers working for the library. Since we at the RSVP office only facilitate the paper work necessary for reimbursing the library volunteers, I feel it is the library's perogative to establish the amount you wish to allow volunteers for their lunch costs. If you and/or Mr. Broderick have questions relating to this or wish to discuss the matter further with me, I will be happy to hear from you. Otherwise, the reimbursement claim checks will be processed as indicated on the December report forms when they are submitted.

?

Again, thanks very much for your cooperation and kind consideration shown to RSVP in general and RSVP volunteers at the library. Happy holidays -

Sincerely,

Marilou

(Mrs.) Marilou Mendel

cc: Mr. J. Broderick

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Monday, December 27, 1976, 4:00 p.m.

1. Approval of the minutes of the November 22nd meeting.

2. Blue Cross - Blue Shield disability.

3. Seek the Board's permission to pay Mr. Fortriedes expenses for two or three days stay in Bloomington, Indiana.

4. R.S.V.P. re-imbursement policy.

5. Inform the Board of the states new policy relative to transfer of expenditures from one major budget classification to another.

6. Bookmobile - Shawnee Branch situation.

7. Approval to spend balance in budget item 33 for light tubes and janitor supplies.

8. Pontiac Branch situation.

9. Approval of the bills from the Operating Fund in the amount of $130,669.91, Indiana & Michigan Electric Company bills in the amount of $6,503.60, Lincoln National Life Insurance Company bill in the amount of $2,104.10; Bond & Interest Redemption Fund bills in the amount of $279,250.52; and Phonograph Record Room Fund bills in the amount of $429.11.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

December 27, 1976

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, December 27, 1976 at 4:00 p.m. All members were present. Mr. Slater presided.

Approval of the minutes of the November 22nd meeting was the first item on the agenda. Mrs. Buirley moved the minutes be approved as submitted, seconded by Mrs. Sharpe and carried.

The Blue Cross - Blue Shield disability policy was discussed. Mrs. Knoblauch moved that an employee with 1 - 19 years of service be carried for three months and an employee with over 20 years of service be carried for six months. The motion was seconded by Mrs. Buirley and passed unanimously.

Mr. Reynolds asked the Board's permission to pay Mr. Fortriede's expenses for two or three days stay in Bloomington in regards to video tape programs at Monroe County Public Library. Mrs. Sharpe moved the approval to pay expenses of Mr. Fortriede, seconded by Mrs. Knoblauch and carried.

A change in reimbursement policy for RSVP Library volunteers was next on the agenda. The increase in gasoline mileage from 7¢ to 12¢ is mandatory for the program nation-wide. The lunch reimbursement allowance may now be increased at the discretion of the local programs and local volunteer station supervisors. Rev. Frazier moved the approval to increase gasoline mileage from 7¢ to 12¢ a mile and lunch reimbursement allowance to be $1.75. Mr. Erb seconded the motion and it passed unanimously.

Mr. Reynolds informed the Board that due to an official opinion by the Attorney General, libraries can now transfer funds between major classifications by board resolution only at a public meeting. The transfer must then be certified to the county auditor who will notify the State Board of Tax Commissioners of the transfer.

Next on the agenda was the Bookmobile - Shawnee Branch situation. The circulation of 13 stops for a 8-week period during September & October 1976 was 1,874 circulation. The Board agreed to discontinue the stops as the circulation drops at each stop.

Approval to spend the balance in budget item 33 for light tubes and janitor supplies was next. Mrs. Knoblauch moved the approval to spend the balance in budget item 33 for light tubes and janitor supplies, seconded by Mrs. Buirley and carried.

The Pontiac Branch situation was next on the agenda. Due to an incident on Saturday morning December 11, 1976 the Pontiac Branch was closed until something could be worked out. A decision was made to have it called the Pontiac Reading Room, open five days a week, Monday thru Friday, 8 to 5, and have two people there at all times. Mr. Reynolds is to report the results at the next meeting.

Approval of the bills from the Operating Fund in the amount of $130,669.91, Indiana & Michigan Electric Company bills in the amount of $6,503.60, Lincoln National Life Insurance Company bill in the amount of $2,104.10; Bond & Interest Redemption Fund bills in the amount of $279,250.52; and Phonograph Record Room Fund bills in the amount of $429.11 was the last item on the agenda. Mr. Erb moved the bills be approved for payment, seconded by Mrs. Knoblauch and carried.

When no further business appeared the Board adjourned.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

December 27, 1976

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

NOVEMBER 1976

Main Library Fines		$2,055.69
Georgetown Branch Library	474.70	
Hessen Cassel Branch	246.18	
Little Turtle Branch	255.10	
Pontiac Branch	34.90	
Shawnee Branch	257.24	
Tecumseh Branch	142.50	
Waynedale Branch	209.52	
BW #4	21.70	1,641.84
Art & Recordings		275.85
Rent (YWCA)		1,000.00
Rent (Hunter-Annex)		1,000.00
Rent (Reitz IGA)		100.00
Parking Lot Receipts		1,000.00
Copier Receipts		2,094.65
I & M Electric Co. Refund		135.32
No. Ind. Fuel & Light Deposit Refund		15.57
Subscription Fees		100.00
Telephone Pay Station Commission		18.12
Dow Theory Forcasts Refund		10.33
Snyder Dist. Company Commission		13.87
Reserve Postals		32.58
Books		194.39
Pamphlets		37.70
County Fines		125.25
		$9,851.16

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

December 27, 1976

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES NOVEMBER 16 - DECEMBER 15, 1976

Nov. 16	Librarians expense (Kokomo)	214	7.00	
	Postage	212	35.81	
18	Postage	212	4.19	
19	Glass	441	1.21	
	Postage	212	9.50	
23	Postage	212	1.62	
26	Postage	212	5.17	
29	Postage	212	1.87	
30	Postage	212	16.30	
Dec. 1	Postage	212	15.52	
	Circuit analyzer	322	4.67	
2	Postage	212	.13	
3	Pamphlets	731	5.25	
6	Batteries	322	2.41	
	Postage	212	2.06	
7	Postage	212	5.82	
9	Postage	212	1.00	
11	Chain & padlock	322	8.63	
13	Postage	212	1.96	
14	Pamphlets	731	9.00	
15	Repair sweeper bag	242	2.50	
	Postage	212	25.65	$167.27

COUNTY

Nov. 17	Postage	212	4.78	
29	Postage	212	11.11	
Dec. 3	Title for car	216	5.00	
	Postage	212	1.72	
7	Postage	212	.90	
8	Postage	212	2.95	
10	Postage	212	4.18	
14	Postage	212	11.48	$ 42.12
				$209.39

APPROVED
Fred J. Reynolds
LIBRARIAN

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

BOND AND INTEREST REDEMPTION FUND

Public Library Bills — December 27, 1976

Indiana Bank & Trust Company	Bonds and coupons due January 1, 1977	$146,900.00
Lincoln National Bank & Trust Company	Bonds and coupons due January 1, 1977	132,350.52
		$279,250.52

Chas. F. Slater

Allan Kreuger

Irene E. Knobloch

Florence A. Bailey

Audrey H. Sharpe

Richard Kruger

Russell E. Ell

APPROVED

Fred J. Reynolds

LIBRARIAN

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

PHONOGRAPH RECORD ROOM FUND

Public Library Bills		December 27, 1976
Eastin-Phelan Distributing Corp.	8mm film	$ 217.78
National Record Plan	Records	211.33
		$ 429.11

Chas. E. Slater 12/27/76

Allan Kremper

Helen E. Knollenberg

Florence A. Beirley

Audrey H Sharpe

[illegible]

Russell E Erb

APPROVED

Fred J. Reynolds

LIBRARIAN

December 31, 1976

Mr. Alan Shusterman
Executive Director
Indiana Committee for the Humanities
4200 Northwestern Ave.
Indianapolis, Indiana 46208

Dear Mr. Shusterman:

This letter is being written to you in respect to your suggestion in your letter of December 14, to Mr. Steve Fortriede. If it is possible we should like to have your check for $495.00 to support "Focus: Fort Wayne's Past Videotape Adjunct" made payable to the Fort Wayne Public Library Gift Fund. The sole reason for this request is simply that we may spend from this fund without having the expenditure appropriated. Expenditures from any other library fund requires costly advertising and about a two month delay period before we receive the required permission from the State Tax Commission.

Thank you for your consideration.

Sincerely,

Fred J. Reynolds
Head Librarian

FJR:jjb

COPY

December 31, 1976

Mr. Alan Shusterman
Executive Director
Indiana Commission for the Humanities
4200 Northwestern Ave.
Indianapolis, Indiana 46208

Dear Mr. Shusterman:

This letter is being written with your kind permission at your suggestion in your letter of December 14, to Mr. Steve Fortenberry. It is possible whenever like to have your check for $495.00 to support "Poems for Wayne" a free videotape Adjunct made payable to the Fort Wayne Public Library Gift Fund. The sole reason for this request is simply that we may spend from this fund without having the expenditure appropriated. Expenditures from any other Library Fund requires county advertising and about a two month delay period before we receive the required permission from the State Tax Commission.

Thank you for your consideration.

Sincerely,

Fred J. Reynolds
Fund Librarian

FJR:jjb

NATIONAL

The number of this binder is

96-638

Made in U.S.A.

BOUND IN tuf-vin the miracle vinyl binding